

Senior Millage Allocation Committee (SMAC)

Friday, February 2, 2018 8:00 a.m.

Marshall County Building, Garden Level Conference Room
Marshall, MI 49068

MINUTES

1. Call to Order/Roll Call: Chair Vic Potter at 8:00 a.m. and roll called.

Attending: Rod Auton, Jill Booth, Tom Hunsdorfer, Art Kale, Dianne (Willy) Kalnins, Richard Lindsey, Ralph Moore, Vic Potter, Jim Powers, Teresa Schell (8:10), and Gary Tompkins

Absent Excused: Jason Rapelje & Willie Tabb

County Personnel: Jen Bomba, Community Development Director; Helen Guzzo, Senior Service Manager; Rodna Stealy and Lora Stevens, Senior Services staff.

Visitors: Dan Pontius, General Manager-Nutrition for Senior Services SW MI (SSSWMI); Elizabeth Renaud, Transportation Manager - City of Marshall; Linda Grap, Program Director - Senior Health Partners (SHP); Laura Miller - CareWell Services SW; Kitty Knoll, Coordinator - Heritage Commons (HC) & CareWell Services SW; Luann Sommers, Director - Forks Senior Center (FSC) & CareWell Services SW; and, Mary Frisby, Director- Marian E. Burch Adult Day Care

2. Approval of Agenda for February 2, 2018:

Motion to accept Agenda – Lindsey & Hunsdorfer: Motion, Second and Approved - ***Motion Carried***

3. Approval of Minutes for November 3, 2017:

Willie Tabb called to amend SMAC meeting minutes to state \$25,000 was donated to Albion Community Gardens, not \$5,000 as stated before the amendment.

Motion to accept Minutes with Amendment – Moore & Kalnins: Motion, Second and Approved - ***Motion Carried***

4. Introduction of Visitors: No Comments

5. Vendor Presentation: Dan Pontius, General Manager Nutrition, Senior Services of Southwest Michigan, Dan started with the discussion about the early 2017 wait list. SMAC, through the Senior Services Manager, has asked that the meals programs be managed without using a waiting list. If supplemental funds are needed to maintain the needed level of services, SMAC will look to provide additional funds. The wait list for FY 2016-17 was 333 people – 210 Approved, 51 cancelled, 25 no response and 47 didn't qualify.

A success story: A 99 year old lady they have been serving for 5 years, states she attributes her good health and extended life due to the Meals on Wheels (MOW), nutritious meals. Since she started MOW, the meals have given her energy and strength to continue to see her many children and grandchildren which are really important to her. Her positive attitude has made an impact on the volunteers as well. They love hearing new stories about her life and how she is thriving in her old age.

Senior Services of SWMI works on a fiscal year of Oct. 1-Sept. 30. SMAC operates on a calendar year so numbers served might vary.

Total Clients served in 2016-17: home delivered meals, 512 and congregate meals, 450

Total home delivered meals for 2016-17 was 89,593; and congregate meals sites was 38,677

Starting in October 2017, the 3 congregate sites that have a great need for more meals will now be served 5 days a week; Cherryhill Manor, Bedford Manor and Westbrook Place, all in Battle Creek.

New Starts by Month:

October – 39
November – 25
December – 32
January – 27

Cancellations by Month:

October - 23
November - 22
December - 16
January – 31

(Cancellations are due to: Doesn't like food, feeling better, going in to Nursing Home or Hospice, Deceased, Not eligible, no longer wants service & made other arrangements.)

Meals totals by Month 2016-17

October - 7,596
November - 7,718
December - 8,192
January - 7,475

2017-18 (No wait list)

October - 8,526
November - 8,060
December - 7,929
January – 8,372

Senior Services SWMI is seeing about a 1,000 more meals in the first quarter than last year because of using no wait list. The estimate for the need for supplemental at this rate of demand is 4,036 meals which would cost \$26,032. Meals are provided based on need not income. Staff evaluate the need for meals are based on a scale from 1 to 14, 14 being the highest need and 1 those with higher incomes and physical ability.

Congregate meals cost more for the staffing and transportation of the meals. Home-delivered meals provides more than just a meal, it is a second pair of eyes on needs and conditions. Every 6 months, staff conducts an assessment which covers nutrition, medications, alcohol, and eating at other meal sites. In addition, an annual satisfaction survey is distributed. Staff evaluates each client to see if they are eating the meals, esp. when placing them in the freezer, they look to see if the meals from last time have been used. If it is full they will have an assessor come in and check why they are not eating and how can they change this behavior. SSSWMI is in a building with many resources for the seniors, such as CentraCare, CareWell Services SW, and Senior Health Partners and if something is wrong, referrals are made.

6. **GENUS Demonstration:** Technology would not work, tabled until March meeting.

7. Reports

a. Financial Report: (Helen Guzzo)

- Discussion about changing the program grants and mini-grants names will be discussed at strategic planning
- 2017 is not finalized as some final invoices have not been received

b. Manager's Report: (Helen Guzzo)

- **Advertising:** Discussion of publications where advertising is being placed.
- See written manager's report

c. **Heritage Commons (HC) review:** Membership has reached 100 members. Cooking class in the newly updated kitchen with 6 people. Instructor talked about portion control and how to have easy clean up with less mess and healthier meals. What's Brewing had their monthly meeting at HC last month and had 62 people attending.

d. **Forks Senior Center (FSC)** – Renovations are coming along and starting phase 3 today. FSC reports: 378 members in 2017 (300 from Calhoun County), new newsletter format, and strategic planning has been completed. There is a community group in Albion that is working on a proposal for new senior housing.

e. **Calhoun County Senior Fair:** Letter will go out April 5 to vendors about the fair, no credit card availability yet. Stealy is still working with Treasurer's Office to use credit card payment for vendor registrations.

8. NEW BUSINESS:

- a. **Albion-Marshall Connector mini grant request for \$3,000** – Guzzo recommends approval. The community coalition raising funds for the Albion-Marshall Connector is asking for \$3,000 for each of three years until the county-side transportation study creates a long term funding solution. SMAC will require an application each year for approval. Elizabeth Renaud discussed the Connector. One van travels a set times route. Last year 5,400 people used it. 95% of use is Albion people coming to Marshall and not going to Albion. The number using the bus service has gone down since the opening of Albion’s Dialysis Center. The van will run Albion to Albion, only for Medical reasons. Each quarter ridership of the Connector bus averages between 19% to 24% seniors over the age of 60.

The City of Marshall is asking for \$3,000 from 10 different agencies to help with funding of the Connector. Funding is provided 60% by state and federal funding, 8% to 11% by passenger fare, and 30% is still needed funds. City of Albion, Marshall Public Schools and Oaklawn have already approved \$3,000 each for 3 years.

Motion to fund Albion-Marshall Connector \$3,000 for one year only – Powers and Booth: Motion, Second Roll Call vote – 10 YES, 1 NO (Potter) - Motion Carried

- b. **Marian E Burch Day Care Bathing Revision to the Service Standard.**
Presentation by Mary Frisby, Director of the Marian Burch Adult Day Care Center at the Calhoun County Medical Care Facility. It costs the Center \$20.00 for an aide to help with bathing. They are not asking for extra money as they had about \$3,000 left over in contract spending in 2017. Frisby is asking for a revision to the Service Standard - Section G, add #4: Bathing Services for an additional \$20.00 per time can be provided twice a week. The daily rate will increase to cover the cost.

Motion to approve revising the Adult Day Care Minimum Service Standard to allow for bathing services at a cost of an additional \$20.00 can be provided twice a week. The unit rate per day of \$93.44 will increase, if bathing is requested, by \$20.00 to \$113.44. No new additional supplemental funds requested. – Kale and Moore: Motion, Second Roll Call Vote – All YES - Motion Carried

- c. **YMCA requested \$20,000 for a part time individual to help with senior programing.** Guzzo requested more information and it will go to the financial review committee before presenting to SMAC in the future.
- 9. **SMAC Strategic Planning Meeting:** Friday, March 16, 2018 from 10:00am to 2:30pm in the Law Library on the 3rd floor of the County building
 - 10. Next SMAC meeting: **Friday, March 2, 2018, 8:00 - 9:30am**, Calhoun County Marshall Building Garden Conference Room
 - 11. Adjournment called at 9:42 am.

	ADDITIONAL INFORMATION is always available by contacting Calhoun County Senior Services at (269) 781-0846.
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