

**PROCEEDINGS OF THE  
BOARD OF COMMISSIONERS**

December 6, 2018

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7 p.m., Thursday, Dec. 6, 2018 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Smith, Potter, Reynolds, Tompkins, King, Vette, and Frisbie

Staff Present: Administrator/Controller Kelli Scott, Assistant Administrator Brad Wilcox, Human Resources Director Kim Archambault, Corporation Counsel Jim Dyer, Communications Manager Lucy Blair and Deputy Clerk Shana Huerta

2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held followed by Comr. Frisbie leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

“Moved Comr. Potter, second by Comr. Reynolds to approve the agenda of the Dec. 6, 2018 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

Minutes of the Nov. 15, 2018 Board of Commissioners Regular Session

“Moved Comr. Tompkins, second by Comr. Vette to approve the minutes of the November 15, 2018 Regular Session as presented.”

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Sheriff Matt Saxton thanked the budget team, Administration and Megan Banning for their hard work on balancing the 2019 Budget. He explained that the Sheriff's budget started with a \$1.8M gap and through collaboration accomplished a balanced budget. Sheriff stated that while the County would never be able to pay the Sheriff's staff what they are worth, he wanted to thank his staff for all of their hard work and dedication and stated he was looking forward to a great 2019.

8. SPECIAL ORDER OF BUSINESS

1. Mike Nofs Retirement Proclamation

Comr. King read the proclamation into record.

RETIREMENT OF MIKE NOFS PROCLAMATION

WHEREAS, Mike Nofs has served two terms as Senator for the citizens of the 19th Senate district including Barry, Calhoun, and Ionia Counties. Senator Nofs served as Chair of the Energy and Technology Committee, a member of the Banking and Financial Institutions and Commerce Committees. He was also a member of the following Appropriations subcommittees: State Police and Military Affairs (Chair), Capital Outlay (Vice-Chair), and General Government.

WHEREAS, prior to being elected to the Senate in a 2009 special election, Mike Nofs served 6 years in the State House of Representatives where his ability to work across party lines earned him the respect of his colleagues and the distinction of having over a dozen bills signed into law including the rewrite of the Michigan Telecommunications Act. Mike was also instrumental in the passage of the Michigan Energy Plan package of bills.

WHEREAS, Senator Nofs has a distinguished, 30-year career in law enforcement which includes service at the city, county and state level. He retired in 2002 as Battle Creek Post Commander after serving 25 years with the Michigan State Police. This service led to his being named Chair of the House Military and Veterans Affairs and Homeland Security Committee during his first term in office – one of only three freshman to receive a committee chairmanship.

WHEREAS, prior to his election to the Michigan House of Representatives, Mike Nofs served for 10 years as a member of the Calhoun County Board of Commissioners, five of those as chairman. During his term of service, Mike initiated several innovative programs including a service to assist victims of sexual assault and one of the first county-funded programs in the state to offer prescription drug discounts to senior citizens without prescription drug insurance coverage.

WHEREAS, Mike Nofs holds a Bachelor's degree in Human Resource Management from Spring Arbor College and is active in numerous civic and business organizations including the Battle Creek, Albion and Jackson Area Chambers of Commerce, the Fraternal Order of Police, Fredonia Grange, 4-H and Habitat for Humanity, among others.

WHEREAS, the Calhoun County Board of Commissioners and Administration are extremely grateful for the advocacy and resources Senator Nofs has provided in the best interest of our citizens;

NOW, THEREFORE, BE IT RESOLVED, that I, Derek King, on behalf of the Board of Commissioners, thank you for your years of service and dedication to the citizens of Calhoun County.

Signed:

Derek King, Chair  
Calhoun County Board of Commissioners

Res. 193-2018

“Moved Comr. Vette, second by Comr. Tompkins to approve the Mike Nofs Retirement proclamation as presented.”

On a voice call vote, Yes – 7. Motion **CARRIED**.

2. Battle Creek Area Transportation Study (BCATS) Holiday Season Impaired Driving and Sober or Get Pulled Over Campaign Proclamation

Comr. Vette read the proclamation into record.

Holiday Season Impaired Driving Prevention Campaign December 2018

December 13 - 31, 2018

“Drive Sober or Get Pulled Over” Enforcement Campaign

WHEREAS, motor vehicle crashes involving alcohol (with at least one driver with a blood alcohol concentration of .08 grams per deciliter or above) accounted for almost thirty percent of all motor vehicle traffic fatalities in 2017 (killing 10,874 people, an increase again over 2016) and injure hundreds of thousands more every year in the United States; and

WHEREAS, the mid' December through end of December holiday period is traditionally one of the most deadly times of the year for alcohol-impaired driving; and

WHEREAS, in 2017 one person was killed every 48 minutes in a drunk-driving crash in the United States; and

WHEREAS, according to the National Highway Traffic Safety Administration, 885 people lost their lives in traffic crashes involving a drunk driver during the month of December 2017; and

WHEREAS, organizations across the nation are joining together to promote a Holiday Season Impaired Driving Prevention Campaign in December 2018 and the "Drive Sober or Get Pulled Over" national public awareness campaign and law enforcement initiatives during the December 13 - 31, 2018 time period;

NOW, THEREFORE, I, Derek King, do hereby proclaim December 2018 as Holiday Season Impaired Driving Prevention, and recognize the December 13 - 31, 2018 "Drive Sober or Get Pulled Over" Enforcement Campaign in Calhoun County. We call upon everyone to promote awareness of the impaired driving problem, to promote safer and healthier behaviors regarding the use of alcohol and other drugs, and to promote the awareness campaign this holiday season and throughout the year.

Signed:

Derek King, Chair  
Calhoun County Board of Commissioners

Pat Karr thanked the Commissioners for the proclamation and their support of the campaign, recognized Mike Nofs retirement and accepted the proclamation on behalf of BCATS.

Res. 194-2018

"Moved Comr. Vette, second by Comr. Reynolds to approve the Battle Creek Area Transportation Study (BCATS) Holiday Season Impaired Driving and Sober or Get Pulled Over Campaign proclamation as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

1. Huron County Resolution Opposing SB 396
2. Cheboygan County Resolution 18-19 Opposing SB 1031

B. Resolutions

1. Calhoun County Economic Development Corporation Appointment and Reappointment

{a} Appointment of Diane Ramirez  
(Term effective immediately through December 31, 2019)

{b} Reappointment of Joe Sobieralski  
(Term effective immediately through December 31, 2020)

Res. 195-2018

"Moved Comr. Potter, second by Comr. Vette to approve the Consent Agenda of the Dec. 6, 2018 Board of Commissioners' Regular Session as presented."

On a voice vote, Motion **CARRIED**.

## 10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. King stated that the Calhoun County Parks and Recreation Committee met earlier that day. He added that Program Manager Doug Ferrall was very energetic about the parks and was a good addition to the Community Development team.

Comr. Frisbie stated that the State of Michigan recently awarded Community Action Agency of Southcentral Michigan the Request for Proposal (RFP) to provide services that were previously offered by the former government-run Community Action Agency of Kalamazoo.

Comr. Vette stated that the Goguac Lake Board met earlier that day and finished the year under budget and stated that most residents had paid their special assessments. Ms. Vette shared that she and Administrator/Controller Scott met with Chief Blocker and Summit Pointe CEO Jeannie Goodrich to discuss the succession plan for the Summit Pointe Board officer positions.

## 11. UNFINISHED AND OLD BUSINESS

There was none.

## 12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

### A. County Administrator/Controller's Report

Administrator/Controller Kelli Scott stated that Assistant Administrator Brad Wilcox convened the first annual Floor Monitor Summit where pizza was provided by County Treasurer Brian Wensauer. She added that the event was a special recognition for the nearly 60 employees who volunteer to assist in emergency incidents and preparation in addition to their regular jobs. Administrator Scott noted that she, Chair King and Sheriff Saxton were also in attendance and the event was highlighted with a demonstration by the Sheriff's K-9 Team. Ms. Scott explained that the employee group voted to change the name of the program to the Building Emergency Safety Team (B.E.S.T.). Administrator Scott shared that Communication Manager Lucy Blair was working with Battle Creek Communications Manager Jessica Vanderkolk on an Elf on the Shelf Facebook campaign to raise awareness on how County and City services differ. Ms. Scott stated that in conjunction with the County's ongoing CIP (Capital Improvement Plan), a current focus was being placed on furniture strategy. She explained that Custer, Inc. had been engaged as a consultant to provide advice on improving ergonomics, public spaces and shared spaces for collaboration. Administrator Scott shared that the Road Department, through a partnership with Community Development's GIS Department and IT, rolled out a new Snowplow Tracker map earlier that week and that local TV stations showed interest in the project and interviews would be forthcoming. Ms. Scott introduced new Road Department Managing Director John Midgley who provided his background, stated that he was happy to have been selected for the position and looked forward to working with everyone.

### B. New Business

1. 2019 Survey and Remonumentation Grant Application

Administrator Scott stated that this item was an annual grant application for the remonumentation of Calhoun County property corners and that as part of the grant agreement, the County would match \$15,000 from deed recording revenues. GIS Manager Brent Thelen stated that this funding would allow for 73 more corners to be remonumented in 2019 and that the project should sunset in 2023 and the following year a proposed maintenance plan would be presented to the Board.

Res. 196-2018

“Moved Comr. Vette, second by Comr. Reynolds to approve the 2019 Survey and Remonumentation Grant Application as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. Roadside Mowing Maintenance Services Award

Ms. Scott explained that this item was a roadside mowing bid award for both Jackson and Calhoun County Road Departments and the recommendation was for the incumbent J. Jablonski & Sons, Inc., of Wayland, who also contracts with eight other counties.

Brad Wilcox explained that the bid price was a significant increase over the current contract, and noted that other bids were as much as 30% higher, probably to be explained by market conditions. Mr. Wilcox stated that the contract met Michigan Department of Transportation (MDOT) specifications and was for a time period of three years and the estimated costs are similar for Jackson County and Calhoun County.

Res. 197-2018

“Moved Comr. Tompkins, second by Comr. Vette to approve the contract award to J. Jablonski & Sons, Inc. for roadside mowing as presented, and authorize the Board Chair to sign the agreement on behalf of the County.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

3. Elevator Maintenance Award

Administrator Scott explained that this was a three-year elevator maintenance contract award to Schindler Elevator Corporation.

Assistant Administrator Wilcox explained that while there was a \$10,000 increase over the current contract Schindler had three technicians in the area and would provide an average 25 minute to an hour response time for emergencies and felt that in the long run, the level of service provided would out-weigh the cost increase.

Res. 198-2018

“Moved Comr. Frisbie, second by Comr. Vette to approve the three-year contract with Schindler Elevator Corporation to provide elevator maintenance and inspection services

in three County facilities as presented, and authorize the Board Chair to sign the contract on behalf of the County.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

#### 4. Fiscal Year 2019 Budget and Appropriations

Administrator Scott explained that this was the final recommendation for the 2019 Budget and Appropriations Resolutions. Ms. Scott stated that the public budget hearing took place on Thursday, Nov. 15 and that this recommended budget was the same as presented at the public hearing. She noted that it was a \$45.5M budget that was balanced with continued strategies utilized throughout departments to manage staffing vacancies, providing cost savings, and steps to address rising benefit costs. She stated that the County was still partnering with CareHere and lowered the visit and prescription costs to further incentivize employees to go there. Ms. Scott stated that the County also changed a few costs within existing benefit plans to be more in line with industry standards. Administrator Scott explained that budgetary and staffing controls were contained in the appropriations resolution, and that department user fees were set forth in the resolution. Ms. Scott stated that the Board formally sets the pay for County and Court non-union employees, elected officials, their deputies and Commissioner salaries in the appropriations resolution and that pay adjustments of 2% were included for 2019.

Administrator Scott explained that the Road Department budget included \$19M in revenue and \$24M in expenditures, with the \$5M difference reflecting the remaining spending of bond proceeds being carried forward from the 2018 budget. She stated that the budget reflected a 6% increase in Michigan Transportation Funding (MTF) and an increase in investment on long-term structural improvement to the roads, along with decreased administrative and overhead costs, and provided for a \$500K Fund balance.

Comr. Smith thanked everyone for their work on the budget and moved to offer an amendment to the 2019 budget by striking the wording in the resolution regarding 2019 Commissioner raises and replacing it with the same salary amounts included in the 2018 budget. The motion failed for lack of support.

Ms. Scott thanked Megan Banning and Shannon Rose for their hard work and leadership and said that the County and Courts were still bargaining with three union groups and hoped to have contracts by the next Board meeting.

“Moved Comr. Potter, second by Comr. Reynolds to approve the Calhoun County Fiscal Year 2019 Budget and Appropriations as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

#### 5. Health Department Lease Recommendation

Administrator Scott explained that this recommendation was a five-year renewal of the lease with the Calhoun County Health Department for the Marshall WIC office located in the County Building. She stated that it was for 860 sq. ft. of office space that generated approximately

\$8,000 that was transferred from the Health Department budget to the County Facilities budget to offset costs.

Res. 200-2018

“Moved Comr. Potter, second by Comr. Vette to approve the renewal of the Health Department WIC Clinic lease as presented and authorize the Board Chair to sign the agreement on behalf of Calhoun County.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZEN’S TIME

There was none.

14. COMMISSIONERS TIME

Comr. Tompkins offered his condolences to past 7<sup>th</sup> District Commissioner Barb Frederick, whose husband recently passed away.

Comr. King thanked Administration for the opportunity to attend the Floor Monitor Summit earlier that day and shared that Deputy Winder gave a demonstration of Sheriff Canine Deputy Rocket’s ability to sniff out explosives. Comr. King thanked the monitors for their willingness to volunteer and explained how their quick response saved the life of a co-worker on Monday, Dec. 3 after he suffered a medical emergency.

Comr. Frisbie and Sheriff Saxton also stated that their response, which was less than eight minutes and involved four responders, was more than phenomenal.

15. CLAIMS PAYABLE

- A. County Claims Payable for November 9, 2018 through November 29, 2018 in the amount of \$5,676,763.40

Res. 201-2018

“Moved Comr. Potter, second by Comr. Reynolds to approve Claims Payable for November 9, 2018 through November 29, 2018 in the amount of \$5,676,763.40 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Tompkins announced that the Homer All-In Community Breakfast would take place Friday, Dec. 14 at Homer Schools from 7:30 – 9:00 a.m. and that there would be a special guest in attendance.



Comr. Potter shared that the Calhoun County Merry Mile was open at the Fairgrounds Wed.-Sun. through the end of the year and the cost was \$10 per car load.

Comr. Frisbie stated that there was a recent announcement that additional jobs were coming to the Guard Base.

17. ADJOURNMENT

The meeting was adjourned at 7:46 p.m. at the call of the Chair.

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Chairman

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Clerk to the Board