

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

November 1, 2018

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7 p.m., Thursday, Nov. 1, 2018 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Smith, Potter, Reynolds, Tompkins, King, Vette, and Frisbie

Staff Present: Administrator/Controller Kelli Scott, , Corporation Counsel Jim Dyer, Communications Manager Lucy Blair and Deputy Clerk Lora Stevens

2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held followed by Comr. Reynolds leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

“Moved Comr. Potter, second by Comr. Reynolds to approve the agenda of the November 1, 2018 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

Minutes of the October 18, 2018 Board of Commissioners Apportionment Session

“Moved Comr. Tompkins, second by Comr. Reynolds to approve the minutes of the October 18, 2018 Apportionment Session as presented.”

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

GIS Department's Brent Thelen and Chelsea Robinson stated that the GIS, IT and Election Departments would work in collaboration on election night and would launch a map that, as precincts reported, would update by color. They explained that this would be the first election doing this and welcomed feedback after the election in an effort to make improvements for the next election.

Community Development Director Jen Bomba discussed new hours at the Recycling centers in Marshall and Albion, and hours she stated that it would not be fewer hours, just adjustments to the days and times to better attract volunteers and employees. Ms. Bomba explained that the free recycling program at the C&C Landfill was successful and shared that information could be found at calhouncountyrecycling.com.

Senior Services Manager Helen Guzzo discussed the RFP reviews that had taken place in her department and said the Senior Millage Allocation Committee (SMAC) is considering a more actively managed program for senior hearing services, working with the Calhoun County Public Health Department to try to better reach rural areas of the County for this program. She added that the contract for vision was granted to the Calhoun County Health Department for one year, and not five as originally intended. Ms. Guzzo stated that the SMAC was looking for a new committee member in the Athens area, southwestern region of the County, and interviews would be held Friday, Dec. 7. Guzzo said that the United Way campaign, for which she was co-chair, received \$19,274 donated from 155 pledges and, from years previous, had increased to 23 percent County employee participation, which may increase more before it is finalized.

8. SPECIAL ORDER OF BUSINESS

There was none.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

1. Ojibway Correctional Facility Support Resolution

B. Resolutions

There was none.

Res. 171-2018

"Moved Comr. Frisbie, second by Comr. Reynolds to approve the Consent Agenda of the November 1, 2018 Board of Commissioners' Regular Session as presented."

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. King stated that the Parks and Recreation Commission met earlier that day and they received information regarding GIS mapping that was taking place in the parks and a new GPS tool that the Park's intern was utilizing within the parks. Comr. King also provided an update regarding the land acquisition in Albion and the environmental study that was taking place on the property.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Kelli Scott stated that the Budget Committee held budget hearings the past week and that the recommended budget would be presented at the Thursday, Nov. 15 Board of Commissioners meeting. Ms. Scott explained that the first series of pension obligation bonds were priced that day with an interest rate of 4.35% and projected savings of \$2.5M over the life of the bonds. Administrator Scott stated that they received the annual report from regarding the Honeywell projects that started in 2010 and that the County saved \$270,000 in utility costs just over the previous year and \$2M since the program's inception. Ms. Scott concluded that the Opioid Litigation workgroup would be recommending an award for legal services at the next BOC meeting and that the new Chief Public Defender position had been posted on the web site.

B. New Business

1. County-wide Transit Service Plan Foursquare ITP Contract Award

Community Development Director Jen Bomba explained that the successful bidder, Foursquare, had completed its transit analysis with the City of Battle Creek City recently and that it was a good time to launch the County plan and include that Battle Creek data. Ms. Bomba stated that the 10-month project would result in a plan to connect all County areas to a transit system and that the study would also consider new technology that could be utilized to improve transit.

Res. 172-2018

"Moved Comr. Smith, second by Comr. Frisbie to approve the third party contract 2017-0609/S1 with Foursquare, ITP for the development of a County-wide Transit Service Plan as presented and authorize the Board Chair to sign all documents necessary to implement the contract."

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. Senior Millage 2018 Request for Proposal (RFP) Funding Recommendations

Ms. Scott provided an overview of six Senior Services contracts including Adult Day Care with Marian E. Burch Adult Day Care, \$90,000 annually for 2019-2023, Minor Home Repair with

Community Action, \$150,000 annually for 2019-2023, Transportation services provided by Community Action, \$500,000 annually for 2019-2023, Senior Center Support with Marshall Area CareWell Services, \$50,000 annually for 2019-2020, Senior Ramps program with Habitat for Humanity, \$30,000 annually for 2019-2020 and Senior Vision Services with Calhoun County Public Health Department for \$15,000 annually for 2019.

Res. 173-2018

“Moved Comr. Tompkins, second by Comr. Vette to approve the Senior Millage funding recommendations from the Senior Millage Allocation Committee resulting from the 2018 Request for Proposals #121-18 as presented and authorize the Board Chair to sign the contracts on behalf of the County.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

3. Senior Millage Home Heating Supplemental Funding

Senior Services Manager Helen Guzzo explained that the state changed how it would administer public funding beginning in 2019 and that seniors had to apply to the state with a bill greater than \$300 and have a 135% below poverty level. She explained that seniors needed to apply to the State, and then Community Action and Senior Millage would be the last resource. Ms. Guzzo concluded that Community Action Agency was requesting \$11,500 more to help low income seniors with home heating assistance for the rest of 2018.

Res. 174-2018

“Moved Comr. Frisbie, second by Comr. Reynolds to approve supplemental funding in the amount of \$11,500 for the Home Heating Assistance Program administered by Community Action through Dec. 31, 2018 as presented and authorize the Board Chair to sign the contract amendment on behalf of the County.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

4. Michigan Department of Environmental Quality (MDEQ) Rental Agreement

Administrator/Controller Scott explained that this item was a renewal of a lease in the County Building with the State of Michigan Department of Environmental Quality for 1,200 square feet for a total of \$1,400 a month from Dec. 1, 2018 through Nov. 30, 2019.

Res. 175-2018

“Moved Comr. Vette, second by Comr. Tompkins to approve the renewal of the State of Michigan Rental Agreement #11924-2019 as presented and authorize the Board Chair to sign the agreement on behalf of the County.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

5. Approval of the Traffic Signal Maintenance Contract with the City of Battle Creek

Administrator Scott explained that this item was a renewed contract for maintenance of all of the County's traffic signals and IED flashing signs throughout the County. She stated that the City of Battle Creek requested changes to the payment rates and how they are determined and updated each year, and that the term of the contract expires on Jul. 1, 2020 and would be automatically renewed unless notice was given from either party by May 1.

Res. 176-2018

"Moved Comr. Frisbie, second by Comr. Tompkins to approve the contract with the City of Battle Creek to provide traffic signal maintenance services for the County, as presented, and authorize the County Administrator to sign all documents necessary to implement the contract"

On a roll call vote, Yes – 7. Motion **CARRIED**.

6. Approval of the COAM Collective Bargaining Agreement

Sheriff Matt Saxton stated that during negotiations, each entity had the same goals and only met three times and that the union membership overwhelmingly voted to approve the contract. Sheriff explained that the agreement would ensure employees were paid closer to market wage.

Res. 177-2018

"Moved Comr. Tompkins, second by Comr. Reynolds to approve the ratified COAM Collective Bargaining Agreement as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZEN'S TIME

Sheriff Saxton reminded everyone of the No Shave November Campaign that would run November through January in his office and that the donation to participate was \$125 for all three months or \$50 a month, which would benefit the Shop with a Cop Program, Jail Ministries, and a the Sheriff's Office employee reward program.

Calhoun County Road Department employee Tommy Miller asked about 24 Mile Road being closed and stated that his understanding was that right now there was no plan to open the road. Mr. Miller discussed his concerns that citizens and school bus drivers had to reroute their travel.

14. COMMISSIONERS TIME

Comr. Potter asked Ms. Scott about the Road Department Managing Director hiring update. Ms. Scott stated that there were two candidates who were interviewing with the previously established

committees of township supervisors and others, commissioners and Road Department staff the following day.

Comr. King congratulated Comr. Reynolds for being appointed to the Kellogg Community College (KCC) Board of Trustees and thanked her for her service.

15. CLAIMS PAYABLE

A. County Claims Payable for Oct. 12, 2018 through Oct. 25, 2018 in the amount of \$10,763,730.48

Res. 178-2018

“Moved Comr. Potter, second by Comr. Reynolds to approve Claims Payable for Oct. 12, 2018 through Oct. 25, 2018 in the amount of \$10,763,730.48 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

Commissioner Tompkins announced that the bi-annual Albion Township Spaghetti Dinner would be held on Saturday, Nov. 3 from 5-7:30 p.m. and all proceeds would go to new firehouse equipment. Also, he stated the monthly Homer All-In Community Breakfast would take place at Homer Community Schools on Friday, Nov. 9 from 7:30-9 a.m.

Commissioner Potter stated that the Calhoun County Merry Mile at the Fairgrounds would begin Tuesday, Nov. 20 and Sheriff Saxton and Comr. King would be the Masters of Ceremony.

Commissioner Frisbie mentioned elections that would take place Tuesday, Nov. 6 and encouraged everyone to vote.

17. ADJOURNMENT

The meeting was adjourned at 7:40 p.m. at the call of the Chair.

slh

Chairman

Clerk to the Board