

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

August 2, 2018

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7 p.m., Thursday, Aug. 2, 2018 in the Commissioners' Meeting Room, County Building, Marshall, Mich.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Vette, Smith, Frisbie, King, Potter and Tompkins. Excused: Comr. Reynolds

Staff Present: Administrator/Controller Kelli Scott, Assistant Administrator Brad Wilcox, Corporation Counsel Jim Dyer, and Deputy Clerk Shana Huerta

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held followed by Comr. Smith leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

“Moved Comr. Potter, second by Comr. Vette to approve the agenda of the Aug. 2, 2018 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the July 19, 2018 Board of Commissioners Regular Session

“Moved Comr. Tompkins, second by Comr. Frisbie to approve the minutes of the July 19, 2018 Regular Session as presented.”

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

David Schmidt of Clarence Township expressed concern that the Board approved to pay up to \$23,000 to an executive search firm to hire a Road Department Managing Director and asked if there was a three- to five-year road plan. Mr. Schmidt also stated that the Road Department needed to communicate more.

Lane Landis of Homer Township expressed his opinion regarding the fairness on how much money was being spent on each township and the 70/30 split of funds contributed to maintain the roads.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Kori Albrecht, the new Road Department Operations Director, provided an update on chip and seal, skip paving, seal coating and culvert work being completed throughout the County.

8. SPECIAL ORDER OF BUSINESS

1. Presentation of the 2017 Calhoun County Audit by Joe Verlin of Gabridge & Co

Joe Verlin of Gabridge & Co. explained that Calhoun County went above and beyond to put together a Comprehensive Annual Financial Report. The report demonstrated a higher level of reporting excellence in an effort to increase transparency for residents. Mr. Verlin explained that the report was submitted annually to the Government and Finance Office Association to receive a certificate of achievement for excellence in financial reporting and contained an unmodified opinion from Gabridge, which was the highest level of opinion given to clients. Mr. Verlin shared that some of the financial highlights were the County's \$79,103,361 net position as of Dec. 31, 2017, fund balances were \$30,925,047 and the unassigned portion of the General Fund's balance was \$4,865,538. Mr. Verlin reviewed the revenues and expenses portion of the report and pointed out that capital grants and contributions decreased in 2017, property taxes increased and total expenses increased due largely to an increase in Other Postemployment Benefits (OPEB) costs. Mr. Verlin explained that on the Statement of Revenues, Expenditures and Changes in Fund Balance, all funds had an increase in funds other than the Health Department, which had a small decrease. He stated that the County's total net pension liability to be paid into MERS over the next 22 years was \$39,964,275 depending on the rate of return and he reviewed the three year trend on pension liability. Mr. Verlin stated 2018 would be the first year that the County needed to implement the new Other Postemployment Benefits (OPEB) obligation standards, and as of 2016 the total liability was approximately \$19M and next year they would add the OPEB schedules into the Statement of Net Position which was currently at \$79M. He pointed out that the Schedule of Findings was a snapshot of any findings that Gabridge may have found with the County's financial statements and compliance, and that everything was clean, which was reflected in their unmodified opinion.

Res. 111-2018

"Moved Comr. Smith, second by Comr. Vette to accept the 2017 Calhoun County Audit as presented."

On a voice vote, Motion **CARRIED**.

2. CareWell Annual Implementation Plan presented by CEO Karla Fales

Karla Fales explained that she had just returned from CareWell's national conference and that the work that was being done by CareWell in Calhoun County aligned with national initiatives. Ms. Fales stated that they were in year three of their three-year plan and they had 15,000 units of service reaching more

than 5,000 seniors, leveraged more than \$1.5M in other funding from the support of Senior Services and started the process of their needs assessment for the upcoming three-year plan. She highlighted focus areas that were not changing in the upcoming plan, including the Elder Abuse Prevention Coalition, the Miles for Memories initiative and the Dementia-Capable Community program, which would be expanded and include a business venture to be launched in August. Ms. Fales shared that another area of focus was their Caregiver Support Program, which included an in-home training program and expanded respite care available to caregivers. She said they had just celebrated their one year anniversary of Heritage Commons Senior Center. She explained that they were working on expanding their outreach by being more proactive in reaching seniors with needs. Ms. Fales explained that one change in the plan was the Medication Management program through Oaklawn, which directly connected seniors to pharmacists. She explained another change was that they asked for a regional service definition for community living support and integrated personal support and homemaking support. Ms. Fales stated that some of the challenges they faced included the increasing senior population, as well as resources needed for transportation, staffing and budget challenges. She explained that dementia was the next health care crisis, with housing and training being the main concerns. She said that they were continuing to work with Miles for Memories to help find dementia patients adequate housing. Ms. Fales explained that 80-85 percent of everyone in the room would be a caregiver to someone with dementia and in 20 years one in two of everyone in the room would suffer from dementia. Ms. Fales asked that the Board approve the plan and for their active support.

Gary Tompkins commended Ms. Fales and her staff on the work they do and asked if there were any goals or initiatives within the plan that she didn't believe they would meet and what program or objective was she was most proud of. Ms. Fales shared that the Refunder Visitor Program budget was reduced at the federal level so it was not able to be expanded to Calhoun County, but they did have a non-funded program that ran out of Chapel Hill United Methodist Church, which provided wellness phone calls to older adults. Ms. Fales stated that she was most proud of the work being done in the Health Access Hub that provided assistance with communication to health care providers.

Comr. Frisbie inquired about potentially expanding the phone program currently being ran out of Chapel Hill through a church to church initiative and offered to help her champion the cause.

Res. 112-2018

“Moved Comr. Tompkins, second by Comr. Potter to accept the CareWell Annual Implementation Plan presented by CEO Karla Fales.”

On a voice vote, Motion **CARRIED**.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

B. Resolutions

1. Allegan County Jim Hettinger Congratulations Resolution

2. Huron County Resolution #18-79 Opposing SB 1031
3. Huron County Resolution #18-70C Opposing the DNR's Ban on Baiting

Res. 113-2018

"Moved Comr. Potter, second by Comr. Vette to approve the Consent Agenda of the August 2, 2018 Board of Commissioners' Regular Session as presented."

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

There was none.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Kelli Scott thanked the Finance Staff for their work on the audit and shared that the Board of Commissioners Budget Committee met earlier that day and reviewed the long term forecast and the initial forecast for the next year. She shared that every County department would provide input on the budget over the next month. Ms. Scott explained that bargaining had begun with the Command Officers Association of Michigan (CAOM) because the current contract expires in December. Administrator Scott stated that as part of their efforts to address the County's long-term pension liability, they have started the process to issue long-term pension obligation bonds for three funds and that the County's bond credit rating had just been reaffirmed as AA on the old bonds and was given an AA rating on the new bonds.

B. New Business

1. Michigan Department of Transportation (MDOT) Contracts #18-5370, #18-5383, #18-5369 and #18-5367

Administrator Scott stated that this item was to approve four standard MDOT contracts for eight chip and seal projects throughout the County focusing on rural roads.

Res. 114-2018

"Moved Comr. Tompkins, second by Comr. Potter to approve the Michigan Department of Transportation Contracts #18-5370, #18-5383, #18-5369 and #18-5367 and authorizes the

Board Chair and the County Administrator/Controller to sign the contracts on behalf of Calhoun County.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. Calhoun County Road Department April Financial Statements

Administrator/Controller Scott explained that they were working on getting the Road Departments financial statements aligned with the County’s and that April statements primarily covered winter maintenance, a small portion of Spring maintenance and was at a small surplus of approximately \$6M. Ms. Scott added that they were working on sending out historical spend by township over the next week.

Res. 115-2018

“Moved Comr. Frisbie, second by Comr. Smith to accept the Calhoun County Road Department 2018 April Financial Statements as presented.”

On a voice vote, Motion **CARRIED**.

3. Truck Lease RFB Recommendation

Assistant Administrator Brad Wilcox explained that this item was the last of the previously approved lease agreements and Ford had changed their strategy and dropped several of their leasing programs so the decision was made to select PNC Equipment Financing as their main area of expertise was long-term equipment leases.

Res. 116-2018

“Moved Comr. Potter, second by Comr. Vette to approve the seven-year lease with PNC Equipment Finance, to finance the purchase amount of \$1,045,742 for Calhoun County Road Department snow plow trucks and related equipment and to authorize the County Administrator/Controller to execute the lease on behalf of the County contingent upon the approval of the County Corporation Counsel.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

4. Prosecutors Office Staffing Allocation Change

Ms. Scott explained that this item changed a current Paralegal role to a higher Paralegal level based on the need of duties within the Prosecutor’s Office.

Res. 117-2018

“Moved Comr. Tompkins, second by Comr. Vette to approve the staffing allocation change for the Prosecutors Office as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZEN’S TIME

Lane Landis of Homer Township discussed the chip and seal program and the work that was completed on his road four years prior.

14. COMMISSIONERS TIME

Comr. Tompkins thanked the Dr. deJong for the tour of the Medical Examiner facility.

Comr. Potter thanked Assistant Administrator Brad Wilcox on the work that was done to acquire the new trucks for the Road Department.

15. CLAIMS PAYABLE

- A. County Claims Payable for July 13, 2018 through July 25, 2018 in the amount of \$3,963,483.18

Res. 118-2018

“Moved Comr. Potter, second by Comr. Smith to approve the County Claims Payable for July 13, 2018 through July 25, 2018 in the amount of \$3,963,483.18 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Tompkins announced that the Homer Homes Summer Festival would take place that Friday and Saturday and the Swingin’ at the Shell concert would be on Sunday, Aug. 7, 2018. Comr. Tompkins concluded that both Homer and Albion would celebrate their National Night Out events Tuesday, Aug. 7.

17. ADJOURNMENT

The meeting was adjourned at 8:05 p.m. at the call of the Chair.

slh

Chairman

Clerk to the Board