

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

June 7, 2018

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:01 p.m., Thursday, June 7, 2018 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Frisbie, King, Potter, Tompkins, Smith, and Reynolds. Comr. Vette arrived at 7:05 p.m.

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Finance Director Michele Johnson, Human Resource Director Kim Archambault, Corporation Counsel Jim Dyer and Deputy Clerk Shana Huerta

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held followed by Comr. Tompkins leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. Potter, second by Comr. Reynolds to approve the agenda of the June 7, 2018 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the May 17, 2018 Board of Commissioners Regular Session

"Moved Comr. Tompkins, second by Comr. Reynolds to approve the minutes of the May 17, 2018 Regular Session as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

David Schmidt, Clarence Township, requested that the Board reconsider Policy 509 which requires townships to contribute 70% of the cost to repair and/or replace roads. Mr. Schmidt stated that Attorney General Bill Schuette made a statement regarding Act 51 that townships are not responsible and have no control over the roads and requested that the Board consider going back to a 50/50

contribution. Mr. Schmidt expressed that leadership is critical at the Road Department and he had filed over 30 reports in the past 60 days and only three of them had been resolved.

Comr. King told Mr. Schmidt that if he would like to stay after the meeting, he would clarify Policy 509.

Andy Ruddock, Marengo Township, expressed concern regarding an accident involving the Road Department that occurred on April 9th at Michigan Avenue and 23 Mile Road. Mr. Ruddock stated that everything had been resolved other than one vehicle that was a total loss and referenced a paper in his hand asking how that kind of thing could be ignored.

Comr. King told Mr. Ruddock that if he would like to stay after the meeting he would be happy to talk about the matter.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Sheriff Saxton recognized two deputies that received awards in Grand Rapids two weeks prior. The Police Officer Association of Michigan (POAM) recognized Deputy Frank Rosado as the 2018 POAM Police Officer of the Year and Deputy Tosha Cummings as 2018 POAM Corrections Officer of the Year. Sheriff Saxton explained that 2018 was the first time the Corrections Officer of the Year award had been given and stated it was an honor that Calhoun County was the recipient. Mr. Saxton stated how proud he was of the hard work displayed by both deputies as well as the other 194 employees in the Sheriff's Office.

8. SPECIAL ORDER OF BUSINESS

A. Juneteenth Day Proclamation

Comr. Reynolds read the Juneteenth Day Proclamation into the record.

JUNETEENTH DAY PROCLAMATION

WHEREAS, Juneteenth had its origin in 1865 in Galveston, Texas, observing June 19 as the African American Emancipation Day and is the oldest known celebration of the ending of slavery; and

WHEREAS, Juneteenth commemorates the date June 19, 1865, when the last African American slaves held in Confederate states were freed, and has been observed since June 19, 1866; and

WHEREAS, it's a time for reflection and rejoicing; a time for assessment, self-improvement and for planning the future. Its growing popularity signifies a level of maturity and dignity in America long overdue, and in cities across the country, people of all races, nationalities, and religions are joining hands to truthfully acknowledge a period in our history that shaped and continues to influence our society today; and

WHEREAS, sensitized to the conditions and experiences of others, only then can we make significant and lasting improvements in our society;

THEREFORE, BE IT RESOLVED, that the Calhoun County Board of Commissioners does hereby proclaim June 16th as:

“JUNETEENTH DAY”

In Calhoun County and encourages all citizens to participate in Juneteenth Day celebration and to honor this great moment in the history of our nation.

Signed by Carla Reynolds, Commissioner, Board of Commissioners

Res. 83-2018

“Moved Comr. Potter, second by Comr. Reynolds to approve the Juneteenth Day Proclamation as presented.”

On a voice vote, Motion **CARRIED**.

9. CONSENT AGENDA

- A. Petitions, Communications, Reports
- B. Resolutions
 - 1. Municipal Employee Retirement System Generic Service Credit
 - 2. Senior Millage Allocation Committee Appointment replacing Ralph Moore (Term effective immediately through April 30, 2019)
 - 3. Approval of Release of Self Insured Retention

Res. 84-2018

“Moved Comr. Potter, second by Comr. Reynolds to approve the Consent Agenda of the June 7, 2018 Board of Commissioners’ Regular Session as presented.”

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Tompkins stated that the Senior Millage Allocation Committee met June 1st where they approved the recommendation to the Board for Ralph Moore to be replaced by Michelle Hill, a \$27,000 request for supplemental action for home heating assistance and a \$50,000 request for minor home repairs.

Comr. Vette announced Mark Mohler as the June Employee of the Month. Mr. Mohler works as a Probation Officer in the Family/Juvenile Circuit Court and was recognized for his leadership, ability to meet challenges head on and changing roles when requested. It was also noted that Mr. Mohler treats the public, as well as his team members, with great respect and takes pride in doing good work.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Kelli Scott shared that the RMS Governing Board, that is in charge of the Public Safety Law Enforcement Record Management System, met on May 31st where they introduced their new RMS IT support person Mike Munn who will be focused on support and training for the software. Ms. Scott stated that the Summit Pointe Board met on June 5th where they approved an amended budget for the current fiscal year and held a closed session with their attorney to discuss written advice regarding several audits that have recently taken place. Administrator Scott announced that it was decided at the recent Department Head/Elected Officials meeting to close the County Building at Noon on Fridays during the summer. Ms. Scott explained that they were moving forward as quickly as possible to fill the Road Department's Managing Director position; they currently had six new candidates and would also be selecting an executive search firm through the Request for Proposals (RFP) process. She also shared that Finance Director Michele Johnson had submitted her resignation and would be moving back into the private sector. Administrator Scott attended the MACOA Conference where they elected new officers and Ryan Wood of Clinton County would be her successor as President. She stated the Countywide Legislative Breakfast would be held the following morning as well as the Juvenile Home Golf Outing. Ms. Scott concluded that the new Communication Director Lucy Blair would start the following Friday.

B. New Business

1. Michigan Department of Health and Human Services PFAS Funding

Administrator Scott explained that this item was a grant acceptance from the State in the amount of \$121,000 which should cover all of the costs associated with the PFAS water testing that is taking place around the Air National Guard Base in the Battle Creek/Springfield area.

Comr. Frisbie explained that this had been a topic of discussion at the Public Health Board meetings and he attended a briefing the previous week at the City of Springfield and explained that the groundwater flows from the airport where the concern started, moving northward toward Bedford Township and that the contaminants were believed to be a result of AFFF firefighting foam used in training exercises in the 1960's and 1970's.

Res. 85-2018

“Moved Comr. Potter, second by Comr. Vette to accept the \$121,466 PFAS funding from the Michigan Department of Health and Human Services.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. Livonia Prisoner Transportation and Lodging Bid

Administrator Scott explained that this item was a renewal, with an increase, of an existing contract.

Sheriff Saxton explained that the renewed contract came with a substantial per day raise that would result in an additional \$15,000 per year in increased revenue for the County.

Res. 86-2018

“Moved Comr. Reynolds, second by Comr. Potter to accept the City of Livonia’s Prisoner Transportation and Lodging bid as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

3. Sheriff’s Authorized Staffing Allocation

Administrator Scott explained that this was a request for four additional positions within the jail in response to the high population levels they were experiencing. Ms. Scott stated that there should not be a negative impact on the budget as the additions may decrease the amount of overtime currently being worked and could result in a small savings.

Sheriff Saxton stated that the potential cost savings was not the only benefit; that the reduced stress on employees caused by the increase in overtime was the most important thing.

Comr. Frisbie stated he was on the Local Jail Population Committee and they received a boarder report each week and numbers have remained steady and increased since the election of Sheriff Saxton and he was supportive of the additions.

Res. 87-2018

“Moved Comr. Tompkins, second by Comr. Reynolds to approve the addition of four Correctional Officer positions to the Sheriff’s Authorized Staffing Allocation as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

4. Recycling Center Contract with C&C Expanded Sanitary Landfill, LLC

Ms. Scott stated that this contract would provide a free recycling pilot program at a centralized location for all residents and replace the current program that was only available in certain townships.

Community Development Director Jen Bomba explained that the current plan involved open-top bins that were rotated between townships on certain weekends throughout the month. Ms. Bomba stated

that it was difficult to determine recycling needs and because the bins were unattended, often non-recyclable items were left. Director Bomba also added that the program would provide expanded hours and allow residents to take unsorted items, including items that the staffed recycling centers are unable to accept, to the landfill with a card identifying them as County residents.

Ms. Scott thanked Corporation Counsel Jim Dyer for his time and effort in negotiating the contract with the attorneys from the landfill.

Res. 88-2018

“Moved Comr. Vette, second by Comr. Reynolds to approve the contract between Calhoun County and C&C Expanded Sanitary Landfill as presented and authorize the Board Chair to sign all necessary documents on behalf of the County.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

5. General Obligation Limited Tax Bonds Issuance for Unfunded Pension Liability

Ms. Scott stated that this item was a resolution authorizing issuance of 2018 pension obligation bonds and that it was the third time they had brought something before the Board related to that project. Administrator Scott explained that Lou Orcutt, formerly of Fifth Third, did an informational presentation the previous year, a notice of Issue of Intent was approved by the Board and the time for public comment had elapsed and the next step was the authorizing resolution. Administrator Scott shared that the resolution was prepared by Miller Canfield and introduced the team of experts that were present, Stephen Hayduk from Bendzinski & Company, Bill Danhoff from Miller Canfield and Lou Orcutt from Hilltop Securities. Ms. Scott summarized that the request was to issue up to \$12.5M in general obligation limited tax bonds which would allow the County to pay off, through Michigan Employees' Retirement of Michigan (MERS), four closed divisions. She explained that rather than paying on the closed divisions they would pay the bond payments for the next 20 years which would be steadier instead of the increasing amortization schedule and result in a significant savings. Administrator Scott also stated that the item was asking the Board to approve a Comprehensive Financial Plan in order to present to the state's treasury department that there would be a savings and there was a plan in place to mitigate pension costs. Ms. Scott mentioned that their unfunded liabilities were considerably less than the requested \$12.5M pension and that the plan outlined several scenarios that would generate cost savings between \$1M and \$4M, depending on what happened with interest rates, and stop the increase of unfunded liabilities. Administrator Scott shared that next steps would be obtaining a bond rating, meeting with the Department of Treasury to review the Financial Plan, and bond pricing; and if all went well the project could be complete by the middle of August.

Comr. King stated the he appreciated the forward thinking and coming up with ways to lessen their legacy cost and that the County's bond rating was the second best in the state with only Oakland County having a higher rating so he assumed that interest rates would be favorable.

Ms. Scott mentioned that they received a question from Comr. Tompkins regarding the County's overall debt level. She explained that the \$71.5M mentioned in the Comprehensive Financial Plan was comprised of \$20M from the County's General Fund, \$33M from the Road Department with the remaining being a debt issued on behalf of other government entities.

Res. 89-2018

“Moved Comr. Vette, second by Comr. Frisbie to approve the Comprehensive Plan and Resolution Authorizing Issuance of up to \$12,485,000 in General Obligation Limited Tax Bonds to pay the costs of the unfunded pension liability for certain defined benefit retirement programs as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

6. Road Department 2018 Q1 Financial Statements

Administrator Scott thanked Michelle Johnson, Megan Banning and the Road Department for the format they created to share the Financial Statements and pointed out that most road repair takes place in the summer so they were seeing mostly winter maintenance and ongoing fixed costs. She summarized that they had a \$32M budget and asked Finance Director Michele Johnson to provide highlights of the report.

Ms. Johnson thanked everyone for the opportunity to work for the County and stated it had been a wonderful two years. Regarding the statements, she reiterated that some items were related to timing issues of expenditures and they would see more construction costs in quarters two and three. She explained that the -2% was due to service payments that were made in April and that the revenue was generated from reimbursements from the state and was caught up.

Comr. Tompkins asked what the maintenance in the expenditure area entailed and asked if that was patching and asked if there were any trends that Ms. Johnson was seeing though the first quarter that may be of concern.

Ms. Johnson replied that the maintenance was patching and that she was not seeing any trends that would cause concern.

Res. 90-2018

“Moved Comr. Tompkins, second by Comr. Reynolds to accept the Road Department 2018 Q1 Financial Statements as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZEN’S TIME

There was none.

14. COMMISSIONERS TIME

Comr. Tompkins stated that the previous day he attended the Michigan Association of Counties (MAC) Southwest Michigan Alliance for Region 3 Commissioners in Berrien County where they received an

overview from Berrien’s County Administrator Bill Wolf, toured the Berrien County Animal Shelter, County Health Department and heard a legislative update from MAC regarding legislation potentially impacting counties. Comr. Tompkins stated he was grateful for the opportunity to attend and learn what was happening in other counties and network.

15. CLAIMS PAYABLE

- A. County Claims Payable for May 11, 2018 through May 31, 2018 in the amount of \$14,823,082.06

Res. 91-2018

“Moved Comr. Tompkins, second by Comr. Reynolds to approve the County Claims Payable for May 11, 2018 through May 31, 2018 in the amount of \$14,823,082.06 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Tompkins announced that on June 15th the Greater Albion Chamber of Commerce would hold its final monthly Eggs and Issues meeting from 7:30 a.m. to 9:00 a.m. at the Forks Senior Center with meetings resuming in September. Comr. Tompkins stated that Saturday, June 16th would be Albion’s Juneteenth Commemoration with a proclamation being read on the steps of City Hall followed by a march to Holland Park with a celebration from 12 p.m. to 5 p.m. ending with a gospel fest from 5:30 p.m. to 8:30 p.m. Comr. Tompkins announced that Albion’s 8th Annual Father/Son Picnic would also take place on that Saturday in Victory Park from 10:00 a.m. to 5:00 p.m. and commended Greg Gant for his efforts, and on Friday, June 15th and Saturday, June 16th the Village of Homer would hold its village-wide garage sales.

Administrator Scott provided an update regarding Teamster’s Road Worker Union negotiations and stated that at five o’clock that day they had reached a tentative agreement and hoped to have a contract at the next meeting for the Board to sign.

17. ADJOURNMENT

The meeting was adjourned at 7:44 p.m. at the call of the Chair.

slh

Chairman

Clerk to the Board