

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

August 3, 2017

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, August 3, 2017 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Vette, Smith, Frisbie, King, Potter and Tompkins

Excused: Comr. Reynolds

Staff Present: Administrator/Controller Kelli Scott, Assistant Administrator Brad Wilcox, Finance Director Michele Johnson, Corporation Counsel Jim Dyer and Deputy Clerk Chris McComb

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held followed by Comr. Smith leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

“Moved Comr. Potter, second by Comr. Vette to approve the agenda of the August 3, 2017 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the July 20, 2017 Regular Session

“Moved Comr. Tompkins second by Comr. Vette to approve the minutes of the July 20, 2017 Regular Session as presented.”

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

Carl Gallihugh, Lee Township, expressed concerns that he has not gotten a response to a FOIA request.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Sheriff Matt Saxton announced that former Calhoun County Sheriff's Deputy James Geiske passed away.

8. SPECIAL ORDER OF BUSINESS

A. Presentation from Emmett Township Regarding Purchase and Plans for the Raymond Road Property

Tim Hill and Mike Leslie from Emmett Township stated the Township had looked at ways to enhance the Kalamazoo River and incorporate a Farmer's Market near the Township offices. Supervisor Hill stated they have easements from property owners around this property and had asked to purchase property from the County to try to develop this area as fishing and community area with a Farmer's Market. Assessor Mike Leslie stated that the County can have a first right of refusal if the Township decides to sell or isn't following through on what was agreed upon at the sale. He stated the proposed plan is a nice compliment to the bridge, kind of like Historic Bridge Park. Supervisor Hill stated they had no idea there were signs from a private company around the property, they have been removed and apologized for the miscommunication.

Comr. King stated the original information given to the Board was that the property would be a launch for the rescue boat then there was talk that Riverview Recreation was taking over the area for a boat livery.

Leslie stated that the plans for the property are not definite but it will be something that will benefit the community. He stated the Township plan has never been to sell it or let Riverview use it and there will not be a profit made or a sale.

Hill stated they are looking at making a better Farmer's Market and had Randy Ramsey from CEI draw up the plans for a boardwalk, Farmer's Market and river access for canoes and kayaks.

Comr. Potter stated there were rumors out there and the biggest issue when this was first presented was that there no one was here to answer questions. He stated there are deed restrictions on that parcel and inquired what the Township's intentions are with regards to that.

Hill stated they have no intentions of doing anything outside of the restrictions and the property will be used as a park and for canoes and kayaks to launch.

Comr. King stated they appreciate the clarification because there was no one here to answer questions and there were so many rumors out there.

Comr. Vette stated that with the deed restrictions that are on the property, a private company would not be able to use it for gain, it would have to be used as a park or road use.

Comr. Frisbie clarified that there will be a water pick up and drop off site that businesses can use it but they just don't want to see it be the base for a business.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

1. Bay County Resolution Supporting Michigan Senate Bill 400 and Michigan House Bill 4651 Amending the Emergency Telephone Services Enabling Act

B. Resolutions

1. Southcentral Michigan Planning Council Appointment
(Term to Expire September 30, 2017)

{a} Jen Bomba (replacing Ingrid Ault)

2. 2017 MERS Officer and Employee Delegate

Res. 161-2017

"Moved Comr. Potter, second by Comr. Vette to approve the Consent Agenda of the August 3, 2017 Regular Session as presented."

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. King stated that he attended a Parks and Recreation meeting, noting that Ingrid Ault is no longer with the County and we will miss her. He stated they heard updates on the Kalamazoo River Recreation Foundation and special use permits at Bridge Park. He stated they are working on getting the interactive park map rolled out, noting that the project was spearheaded by GIS Manager Brent Thelen. He stated they had a volunteer recognition day planned earlier in the year that was canceled and they decided to reschedule as a grand opening of the parks in the spring. He stated Summit Pointe won the bid to do cleaning and lawn care in the parks.

Comr. Potter stated he is the Board Liaison to the Calhoun County Fair Board. He stated they are working on a Master Plan for the County's one hundred year old fairgrounds. He announced that the fair is starting on August 13, with a Sunday startup of two local church bands, Saint Marks at 5:00 and Crossroads Church at 7:00. He noted the all profits from the grandstands go to church. He stated the Beatlemania from Branson, Missouri will play on Wednesday night. He stated he is excited about the new events and the usual mud runs and demolition derby that sell out. He stated the fair is trying to get people from all over the county to attend so they are trying new things.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Kelli Scott stated the Calhoun County Public Safety Information Alliance, (i.e., RMS Board) met on July 21. She stated they did not have a quorum but discussed county's plan to hire a full time person to support the public safety agencies and records management system. She stated they will work with the Sheriff's Office to bring an appointee to replace retired Chief Deputy Jim McDonagh on the Board.

Scott stated she attended the Road Department Township Supervisors' meeting where she announced that the county is working on behalf of the Road Department to finalize a plan for road improvement bonds. She stated it could potentially be as much as \$25 million but they are working to recommend a smaller number based on affordability for debt service. She explained that we are trying to wrap in all of the Road Department's planned capital improvements to both primary and local roads as well as our matches for the Townships and for our grant funded programs through BCATS and the Rural Task Force into this bond so we can focus our short term revenues on regular and winter maintenance. She stated this is similar to how we cover the county's capital improvement projects. She stated we hope to bring that request to the Board in the next couple meetings.

She stated we are also working on the PA2 alcohol tax budget that the county is responsible for. She stated it coincides with the State's fiscal year so we normally bring that to the Board sometime before the end of September. She stated this is where we provide funding to our local providers that do substance abuse treatment and prevention. She stated not all of the prevention providers are being provided with funds from PA2 because our funding got cut in half with the sunset of a liquor tax. She stated she has been in talks with officials from SWMBH and we currently have \$680,000 in requests and a lot of that comes from our specialty courts in the county as well as Summit Pointe and others but our tax revenues are only expected to be about \$330,000. She stated we have work to do and the budget will go to the Substance Abuse Disorders Board that Comrs. Vette and Frisbie serve on before it comes to this Board for approval.

Scott stated county administration provides support for the FireKeepers Local Revenue Sharing Board. She stated she met with Tribal Government and Upjohn to discuss an update to the Casino Baseline Study. She stated they are determining what data to include for an economic impact study.

B. New Business

1. Michigan Department of Management and Budget Rental Agreement

Administrator/Controller Scott stated this is a rental agreement for a storage space in the basement of the Toeller Building.

Assistant Administrator Wilcox stated this is a basic state rental agreement. He noted that the Department of Health and Human Services (DHHS) occupies a lot of office space in the Toeller Building and this is for storage space.

Res. 162-2017

“Moved Comr. Potter, second by Comr. Vette to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the State of Michigan Rental Agreement #11685-2018 as presented and authorizes the Board Chair to sign the agreement on behalf of Calhoun County.”

On a roll call vote, Yes – 6, Excused – 1 (Reynolds). Motion **CARRIED**.

13. CITIZEN’S TIME

There was none.

14. COMMISSIONERS TIME

Comr. Potter inquired if there would be a list provided before the Board votes on the road bond that tells what projects the bond will be used for.

Administrator/Controller Scott confirmed that a detailed list will be provided to the Board as the process continues toward bond issuance. She stated she and Finance Director Michele Johnson are working on it and they are considering a list tht could be as low as \$16 million.

Comr. Potter asked if this was planned in last year’s budget.

Scott stated a lot of the capital improvement projects were in the budget, such as the regular local road match program, grant match commitments and primary road work. She stated that because we have new road projects like Convis Township, we might as well wrap in all of the capital items so even if it isn’t all spent on projects, we can boost their fund balance and operating reserves. She stated some of it will be new but some will be transferred from the budgeted capital expenses.

Comr. Vette stated the Board typically gets a detailed list before something like this goes on the agenda.

15. CLAIMS PAYABLE

A. County Claims Payable for July 14 – 27, 2017 in the amount of \$3,632,539.13

Res. 163-2017

“Moved Comr. Vette, second by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County Claims Payable for July 14 – 27, 2017 in the amount of \$3,632,539.13 as presented.”

On a roll call vote, Yes – 6, Excused – 1 (Reynolds). Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Tompkins announced Homer is Home Summer Festival is August 4 and 5, starting with a dinner at the V.F.W. on Friday at 5:00 and a 5K run afterward. He stated there will be a parade on Saturday at 10:00 a.m. then activities, food, arts and crafts throughout the day with fireworks at dusk. He encouraged everyone to check out their Facebook page for more information.

Comr. Tompkins announced the Swinging at the Shell free concert series continues on August 6 at 6:00 p.m. at Victory Park in Albion with Thornetta Davis, whose music specialty is blues and Detroit soul.

Comr. Frisbie announced that he and Comr. Tompkins will be going to the White House in response to an invitation to all Commissioners in the State of Michigan for a conference for dialogue to see how counties and the Federal Government can better work together. He stated he would like input from anyone who thinks there are important issues the Federal Government can help us with. He stated Administrator/Controller Scott provided them with the National Association of Counties (NACo) positions on issue. He stated it's a great opportunity and they were lucky to be able to go.

17. CLOSED SESSION

Res. 164-2017

“Moved Comr. Potter, second by Comr. Vette to approve the following: Resolved the Calhoun County Board of Commissioners does hereby retire to closed session to discuss the Administrator/Controller's Performance Evaluation.”

On a roll call vote, Yes – 6, Excused – 1 (Reynolds). Motion **CARRIED**.

The Board retired to Closed Session at 7:36 p.m.

The Board returned to Open Session at 8:22 p.m.

18. ADJOURNMENT

The meeting was adjourned at 8:23 p.m. at the call of the Chair.

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Chairman

Clerk to the Board