

**PROCEEDINGS OF THE  
BOARD OF COMMISSIONERS**

March 16, 2017

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, March 16, 2017 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Dunn, Smith, Frisbie, King, Potter and Tompkins

Excused: Comr. Reynolds

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Human Resources Director Kim Archambault, Finance Director Michele Johnson, Corporation Counsel Jim Dyer and Deputy Clerk Chris McComb

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held followed by Comr. Potter leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. Potter, second by Comr. Smith to approve the agenda of the March 16, 2017 Regular Session of the Calhoun County Board of Commissioners."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

- A. Minutes of the March 2, 2017 Regular Session
- B. Minutes of the March 2, 2017 Road Department Orientation
- C. Minutes of the March 9, 2017 Elected Official Orientation
- D. Minutes of the January 13, 2017 Commissioner Workshop

"Moved Comr. Dunn, second by Comr. Potter to approve the minutes of the March 2 Regular Session, the March 2 Road Department Orientation, the March 9 Elected Official Orientation and the January 13 Commissioner Workshop as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

Kathy Schoen, Kalamazoo County resident, asked for support and for the Board to pass a resolution against Enbridge's Line 5.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

There were none.

8. SPECIAL ORDER OF BUSINESS

- A. Presentation of the Final Ott Preserve Park Management Plan by Community Development Educator Ingrid Ault

Community Development Educator Ingrid Ault presented the Final Ott Preserve Park Management Plan. She described the process of developing the plan as well as the many people and groups involved.

- B. Proclamation Honoring Scene Magazine's Man of the Year

Comr. Dunn read the resolution into the record.

**WHEREAS**, Vince Pavone is a relatively new face in Calhoun County, arriving just seven short years ago. But in that time he has stepped up for the community and region with a stalwartness that is refreshing; and

**WHEREAS**, He grew up with four brothers and sisters, each one trying to make a difference. His mother was very service-oriented and served as the Mayor of Beverly Hills, Michigan. His dad was always involved and coached baseball for his brothers and sisters. Trying to stand out amongst them required finding his own path; and

**WHEREAS**, Vince graduated from the University of Michigan and headed to the east side of the state to begin working; and

**WHEREAS**, Right out of college he was given the privilege and responsibility of leading a team. Many of those that he worked with then are still exceling at that same organization. Not too long after, however, his path changed and so did his profession. He no longer was in a leadership position in his new adventure, but he was learning; and

**WHEREAS**, Twenty-one years later he came full circle and took on the leadership role again. An opportunity in Battle Creek came up and, "Those opportunities don't happen all the time and you need to be "bold" when given that privilege."

**WHEREAS**, Once he and his family started considering a move to this community he began visiting and meeting the people here. It did not take him long to decide that he could make the Ford Dealership thrive; and

**WHEREAS**, His strategy for success turned into a passion. He committed to Battle Creek and Lakeview Ford started on the pathway toward successful integration with our community; and

**WHEREAS**, Vince and wife of 27 years, Caroline, have three children, Conner, Kyle and Isabel; and

**WHEREAS**, What is Vince’s core value you might wonder? Well it depends on the topic. Personally, he tries to help, contribute and add value; and

**WHEREAS**, Vince states, “I have enjoyed involvement the most by helping others achieve their goals”; and

**NOW, THEREFORE, BE IT RESOLVED**, the Calhoun County Board of Commissioners hereby congratulates Vince Pavone on being named Scene Magazine’s 2016 Man of the Year.

Res. 48-2017

“Moved Comr. Potter, second by Comr. Tompkins to approve the Proclamation Honoring Scene Magazine’s Man of the Year as presented.”

On a voice vote, Motion **CARRIED**.

Sherii Sherban, Scene Magazine, thanked the Board for the proclamation.

## 9. CONSENT AGENDA

A. Petitions, Communications, Reports

B. Resolutions

1. Amendment to Calhoun County Community Mental Health Authority (Summit Pointe) Appointments of Kelli Scott, Sheryl Mitchell and Richard Lindsey to Expire March 31, 2017 not December 31, 2017

2. Summit Pointe Reappointments  
(Terms to be from April 1, 2017 through March 31, 2020)

- {a} Kelli Scott
- {b} Sheryl Mitchell
- {c} Richard Lindsey

3. Parks and Recreation Commission Reappointments

- {a} Dr. Bill Comai (Term to Expire December 31, 2018)
- {b} Jesse Jacox (Term to Expire December 31, 2019)
- {c} Allyn Miller (Term to Expire December 31, 2019)
- {d} Ron Sootsman (Term to Expire December 31, 2018)

Res. 49-2017

“Moved Comr. Tompkins, second by Comr. Dunn to approve the Consent Agenda of the March 16 2017 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Tompkins stated he attended a Senior Millage Allocation Committee meeting on March 3 where they discussed the details of Senior Services Manager Carl Gibson’s replacement and support of the Forks Senior Center and the Marshall Senior Enrichment Center.

Comr. Tompkins stated the Homer Lake Management Board met and elected officers, with him serving as Chair. He stated they reviewed and approved the budget as well as requested a budget to actual report.

Comr. Tompkins attended the County Road Association of Michigan (CRA) New Commissioner Workshop and received lots of good information.

Comr. Dunn stated the Gougac Lake Board meeting and they discussed an offer from Gardner Brothers to do a cleanup for residents.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR’S REPORT

A. County Administrator/Controller’s Report

Administrator/Controller Kelli Scott stated the Calhoun Visitor’s Bureau (CVB) Board met and approved several projects through reserve funds. She stated the Hotel Accommodations Tax is up from previous years. She stated the CVB’s annual revenue reserve is over \$1 million and they voted to give assistance to the Kimball Pines pavilion, Binder Park’s fiber optic project, the sports field in Battle Creek, the Albion Equestrian Center, Marshall’s Grand Street Park, and Marshall’s baseball field improvements among other projects. She stated the CVB is well managed and we are happy to have money available for projects to support tourism. Comr. Dunn stated CVB CEO Linda Freybler does an amazing job and has turned that office around.

Scott stated she attended an AMSA meeting with the City of Battle Creek and surrounding townships to discuss shared services such as joint building permitting and the possibility of phone surcharge ballot initiative. She stated they appreciate county representation and encouraged Commissioners to attend.

B. New Business

1. Equalization Agreement Amendment

Administrator/Controller Scott stated this is a contract amendment with Equalization Consultant Roger McEvers. She stated this is a staffing vacancy we've had for a few years due to difficulty in recruiting assessors. She stated McEvers and Equalization Director Judy Nelson satisfy our requirement to certify our equalization rolls. She stated this amendment to Roger's agreement in the addition of overseeing the appraisal contract to be approved as the next item. She stated the not to exceed amount of \$8000 is in our annual budget. She stated the arrangement has worked well, Administration appreciates this arrangement, it saves the county money and we get quality work.

Res. 50-2017

"Moved Comr. Tompkins, second by Comr. Dunn to approve the Agreement Amendment with Roger McEvers as presented and the Board Chair is authorized to sign on behalf of Calhoun County."

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. Appraisal Agreement Recommendation

Administrator/Controller Scott stated this request is for approval of the contract with an independent appraiser to be paid per parcel, up to \$42,000. She stated the contract is through December 2017 with work primarily being done in summer and early fall.

Res. 51-2017

"Moved Comr. Potter, second by Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Agreement with Appraisals Plus Group, Inc., in an amount not to exceed \$42,000, as presented and the Board Chair is authorized to sign the Agreement."

On a roll call vote, Yes –7. Motion **CARRIED**.

3. Agreement to Purchase Branch County Federal Aid Funds

Administrator/Controller Scott stated this program is through MDOT and allows counties to trade their allotment of federal aid dollars with other counties. She explained that counties that don't have the funds to carry out the projects can sell the unrestricted funds to other counties. She stated that we then leverage a higher amount of dollars in our county. She stated that Branch County has approved this agreement, as well as Corporation Counsel and the Financial Director.

Road Department Managing Director Christopher Bolt stated that Branch County would like to do this annually and it allows us to do two or three mile stretches instead of one. He noted Barry County is interested as well.

Comr. Frisbie asked why a county would want to sell these funds.

Managing Director Bolt explained that when you use the funding from these grants, you have to follow MDOT specs. He stated that if they use the proceeds from selling the aid funds, they can send their crews on local roads without restrictions.

Res. 52-2017

“Motion by Comr. Tompkins, second by Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the purchase of up to \$500,000 in federal highway aid dollars from Branch County, and authorizes the Chair to sign the Agreement Covering the Transfer of Federal Aid Funds in Exchange for Non-Federal Transportation Dollars between Calhoun County and Branch County.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

4. Organic Additive RFB #104-17 Recommendation

Administrator/Controller Scott stated that because of construction season starting soon, we will have a lot of these type of bid awards on the upcoming agendas.

Assistant Administrator Brad Wilcox stated the joint purchasing team is recommending geomelt, which is 100% beet juice and melts ice. He stated it works at a lower temperature than road salt, causes less corrosion and is organic so it’s environmentally safe.

Res. 53-2017

“Motion by Comr. Dunn, second by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve a three year contract to Chloride Solutions to provide organic materials for prewetting road salt for the Calhoun County Road Department as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

5. Heavy Equipment RFB #123J-16 Bid Award

Administrator/Controller Scott stated this bid is for equipment for both Jackson Department of Transportation and the Calhoun County Road Department to get us in a better position to have up-to-date equipment. She reminded the Board that Road Commissions don’t have the authority to issue bonds when replacing equipment, but counties do and we have the advantage to leverage the county’s bond rating.

Assistant Administrator Brad Wilcox stated this is a significant bid over a significant period of time. He reminded the Board of the plans to replace trucks and heavy equipment with an involved and detailed process. He recognized Kori Albrecht for his work on the bid. He stated he was pleased with the result and the buy in they had from staff after facility tours, spec negotiations and equipment trials.

Res. 54-2017

“Motion by Comr. Smith, second by Comr. Potter to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the award of RFB#123J-16 for the purchase of heavy equipment, to Southeastern Equipment Company in the amount of \$2,153,597.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

6. Asphalt Emulsion RFB #108-J-17

Administrator/Controller Scott stated this is a multi-year contract that offers significant savings.

Assistant Administrator Brad Wilcox stated there are three formulations of emulsion and Jackson Department of Transportation chose a different product than Calhoun so the bid is being awarded to two companies. Calhoun’s portion of the bid is awarded to Bit-Mat Products of Michigan as primary.

Res. 55-2017

“Motion by Comr. Potter, second by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the contracts with Michigan Paving & Materials Company and Bit-Mat Products of Michigan, for asphalt emulsion materials as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZEN’S TIME

Jerry of Emmett Township asked for a copy Ott Preserve Management Plan and stated they did a great job on it.

14. COMMISSIONERS TIME

Comr. Dunn wished Comr. King a happy birthday.

15. CLAIMS PAYABLE

- A. County Claims Payable for February 24 - March 9, 2017 in the amount of \$1,483,564.98 as presented

Res. 56-2017

“Moved Comr. Potter, second by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the County Claims payable for February 24 - March 9, 2017 in the amount of \$1,483,564.98 as presented.”

On a roll call vote, Yes –7. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Tompkins announced Michigan Reads author Lisa Wheeler will be at the Homer Public Library on March 18 at 11:00.

Comr. Tompkins announced the Albion Chamber’s annual meeting will be at the Duck Lake Country Club on March 28.

Comr. Tompkins announced the Senior Fair will be April 6 at the Marshall Middle School.

Comr. Tompkins announced the Albion Economic Development Corporation will hold a Business Resource Summit on April 11 from 8:30 – 10:00 at the Ludington Center.

17. ADJOURNMENT

The meeting was adjourned at 8:04 p.m. at the call of the Chair.

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Chairman

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Clerk to the Board