

Senior Millage Allocation Committee
Friday March 4, 2016 8:00 a.m.
Calhoun County Garden Level Conference Room
315 West Green Street, Marshall, MI 49068

MINUTES

Call to Order/Roll Call: Jim Haadsma at 8:10 a.m. and Roll Called

Attending: Rod Auton, Jill Booth, Jim Haadsma, Art Kale, Dianne (Willy) Kalnins, Joanne Konkle, Jim Powers, Teresa Schell and Willie Tabb (via video conference on Skype)

Absent Excused: Mike Bearman, Ralph Moore and Carla Reynolds

County Personal: Carl Gibson, Senior Services Director and staff, Rodna Stealy and Lora Stevens

Visitors: Linda Grap, Senior Health Partners; Luann Sommers, Reg. 3B Area Agency on Aging (AAA)

March Agenda –Kalnins and Konkle: Motion, Second and Approved - ***Motion Carried***

Minutes for February 5, 2016 – Kalnins and Powers: Motion, Second and Approved - ***Motion Carried***

Citizens Time: None

Report – Contract Spending:

- ✓ 2015 - underspent, will be working on drawing down the fund balance in 2016, which remained similar to a year ago.

Motion to accept Budget Reports - Tabb and Booth: Motion, Second and Approved – ***Motion Carried***

Old Business:

✓ **Forks Senior Center**

- Strategic planning meeting has not met; Luann is in the process of scheduling it. The purpose will be to lay out a plan for the future of FSC and a new director position.
- Currently working at FSC is 2 part time staff, a bookkeeper and an activity coordinator. Board and Volunteers have been opening the center. Board is working well with staff.
- Sommers will be there Monday through Thursday – 8:00am to 5:00pm. Invited everyone.
- FSC currently reviewed their membership and has 239 members that are County residents and 78 other persons that either enrolled in silver sneakers or out of county residents. Currently \$75.00 per year and this has become hard for some residents to pay all at once.
- Powers – reported on other centers in different counties – Branch has 3 or 4 staff people and Jackson has 2 staff with many volunteers.

✓ **Senior Fair**

- April 7th at the Marshall Middle School Gymnasium
- Posters and book marks were passed out to the SMAC to distribute.
- 45 Vendors registered. Credit card processing unavailable from tech. vendor.
- Submitting an application to Community Foundation for \$600.00 grant.
- Retired Judge Philip Harder and County Prosecutor David Gilbert will give presentations again this year in the cafeteria area and Oaklawn scheduled several demonstrations during the day in the south foyer off of the gym.
- Planning committee has been working hard and everything is all set
- Konkle – discussed transportation from Albion and Homer, Dial-A-Ride is working on details.
- Vendor discussion about vendor rules or regulations No changes for 2016, but will look this over for future fairs. Do not want too many of one type of vendor or vendors that are not helping out seniors. Non-profits vs. Profits are about half and half in the past.

New Business:

✓ **Needs Assessment:**

- Senior Services is partnering with AAA which is taking the lead as we did 3 years ago.
- Paula Porter is doing heading up the focus groups and report writing.
- Sommers attended two fully attendance focus group meetings, one at FSC and one in Battle Creek. Mostly all good comments with Transportation be in the biggest problem for cites outside the Battle Creek area. Also the Albion group wanted to use the HS Pool for senior activities.
- Each participant received a \$10.00 gift card to Family Fare.
- Currently looking for a place in Marshall to hold one soon.

✓ **Centenarian Luncheon:**

- May 24 to coincide with Older American Month (May) and Older Michiganians day - May 11.
- Luncheon will be held at Schuler's in Marshall.
- Invited the SMAC members and State of Michigan Community Health and Human Services Director, same as last year.
- TV station to possible attends this event this year, more to follow.
- Proclamation for Older American Month and Older Michiganians Day to follow.

Directors Report:

✓ **RFP – Report – Discussion – MEAL Program**

- Meals program is not on the same calendar year like Senior Services (Sept 1 to August 31). AAA coordinates the meal program.
- Requesting an 10% Over Run Flex for all RFP in the future
- Discussion Kale: Why 10% to cover cost expensive in the future for these contracts.
- Gibson – this will cover any expense increase without requiring an amendment.

03/04/16 MILLAGE RFP Authority

	SERVICE IDENT	START	FINISH	2014	2015	2016	2017 to 2019
Ftn Clinic	DENTAL SERVICES	1/1/2014	12/31/2016	\$175,000	\$175,000	\$175,000	↔
Grace Hlth	DENTAL SERVICES	1/1/2014	12/31/2016	\$130,000	\$137,000	\$144,000	↔
GFAS	GUARDIANSHIP SERVICES	1/1/2014	12/31/2016	\$75,000	\$75,000	\$75,000	↔
Comm Act	HOME HEATING ASSISTANCE	1/1/2014	12/31/2016	\$75,000	\$75,000	\$75,000	↔
LSSCM	LEGAL ASSISTANCE	1/1/2014	12/31/2016	\$30,000	\$30,000	\$35,000	↔
AAA	MEALS: Nutrition	1/1/2014	12/31/2016	\$487,500	\$487,500	\$481,392	↔
GFAS	MONEY MANAGEMENT ASSIST	1/1/2014	12/31/2016	\$30,000	\$30,000	\$30,000	↔
SHP	SENIOR FITNESS & FUN (wpw)	1/1/2014	12/31/2016	\$75,000	\$75,000	\$85,000	↔

Total Contracts **\$1,100,392**

Meal Contracts **\$ 481,392**

Meals Contract w/ AAA ends 09/30/16.
AAA Rebids. Millage may enter Inter-local agreement to extend.

Contracts Rebid **\$ 619,000**

RFP Publish 10% flex **\$ 680,900**

Request to work with purchasing department to process RFP contract for \$619,000, with an added 10% Flex up to \$680,900 and Meal program with AAA for \$481,392 starting October 1st
Motion to accept the above 2017 through 2019 year RFP Bids – Booth and Kalnins: Motion, Second and Approved – Motion Carried

- ✓ **Full Copies of 2015 year-end Summary of ALL-Vendor reports** are available in the office. Executive summary reports were distributed to individual members.
- ✓ **Senior Dental Program Profile report** – available from office upon request
- ✓ **Triangle Mobile Home Park** – Treasurers office might be required to take it over because of back taxes not being paid, due March 31, 2016. Many seniors are living there. This is a growing concern. Calhoun County, AAA and CA may be required to move these people out of that park so they will not be homeless. Triangle Park, along with 3 other trailer parks are under the same ownership in Battle Creek region.
- ✓ **Community Health Problem – Bed Bug Removal**
 - A Calhoun County resident senior was bid \$1,650 total for heat treatment to remove Bed Bugs from her home; Gibson recommends \$1,000 grant to help with this treatment along with APS and AAA to see if they have some funds to help with this problem. It is becoming a growing problem in our community.


Motion to approve Bed Bug removal grant - Powers and Auton: Motion, Second and Approved – *Motion Carried*

Education:

MIB (Medical Information Bureau) request for Disclosure of Complete Consumer Form was handed out. This form is marked “PERSONAL AND CONFIDENTIAL”. Linda Grap filled out and waiting to see what information about her they return. It request very personal information, most SMAC members agreed that they were not going to fill this out.

Adjournment at 9:22 a.m. - Kalnins and Powers: Motion, Second and Approved - *Motion Carried*

Next SMAC Board meeting – April 1st, 2016, Friday at 8:00 a.m. at Calhoun County Building Garden Level Conference Room

	<p>ADDITIONAL INFORMATION</p> <p>Questions regarding the minutes may be answered prior to the next meeting by contacting Calhoun County the Office of Senior Services at 269-781-0846</p>
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