

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

December 15, 2016

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, December 15, 2016 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Dunn, Reynolds, Haadsma, Frisbie, King, VanSickle and Bearman

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Human Resources Director Kim Archambault, Finance Director Michele Johnson, Corporation Counsel Jim Dyer and Deputy Clerk Chris McComb

“Moved Comr. Frisbie, second by Comr. Dunn, that pursuant to Board Rule 1.3, the Commission temporarily suspends Board Rule 8.1, for the purpose of permitting Commissioner VanSickle to assume the chair and gavel and preside over this meeting of the Calhoun County Board of Commissioners, with the Chairperson retaining all other powers and duties specified by law.”

On a voice vote, Motion **CARRIED**.

Comr. VanSickle thanked Comr. King for the opportunity to lead the meeting and stated it was a nice going away present.

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held followed by Comr. King leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

“Moved Comr. Haadsma, second by Comr. Reynolds to approve the agenda of the December 15, 2016 Regular Session of the Calhoun County Board of Commissioners.”

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the December 1, 2016 Regular Session

“Moved Comr. Frisbie, second by Comr. Dunn to approve the minutes of the December 1, 2016 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

There was none.

8. SPECIAL ORDER OF BUSINESS

A. Presentation of the Michigan State University Extension Annual Report by District 13 Coordinator Julie Pioch

Michigan State University Extension District 13 Coordinator Julie Pioch, presented their annual report. She explained that they were partners with the county, providing both the ability to connect with residents. She stated the financial support leverages the University Extension office. She stated they also provided one on one learning plus online learning. She introduced 4H Director Kathy Fisher, who reviewed the 4H yearbook, stating they lead traditional agriculture programs and non-traditional clubs, such as woodworking and baking. Pioch stated the county was lucky to have Fisher. Pioch thanked Assistant County Administrator Brad Wilcox for his support throughout the year. She thanked the Board and wished good luck to the outgoing Commissioners.

B. Tribute to Commissioner Jim Haadsma

Comr. Frisbie read into the record.

WHEREAS, Jim Haadsma has served on the Calhoun County Board of Commissioners for eight (8) years from 2009 through 2016, representing the citizens of District 3; and

WHEREAS, Commissioner Jim Haadsma further served the Board through his membership on various committees and workshops during his tenure with the County Commission; e.g. the Board of Commissioners Budget Committee, the County's Senior Millage Allocation Committee, the Youth Council, Region 3B Area Agency on Aging Advisory Committee, the MSU Extension Advisory Board and Southwest Michigan Behavioral Health's Substance Use Disorder Policy Oversight Board; and

WHEREAS, Jim Haadsma shall be missed by fellow Board members and everyone in the Calhoun County “family”.

NOW, THEREFORE, BE IT RESOLVED, by the Calhoun County Board of Commissioners that Jim Haadsma is hereby honored and thanked for his years of dedicated service to the residents of Calhoun County and the Calhoun County Board of Commissioners. On behalf of the Calhoun County residents and the workforce of Calhoun County, we offer this tribute as our thanks for all Jim has accomplished and extend our best wishes in his future endeavors.

Res. 179-2016

“Moved Comr. Frisbie, second by Comr. Dunn to approve the Special Tribute to Jim Haadsma as presented.”

On a voice vote, Motion **CARRIED**.

Comr. VanSickle appreciated Comr. Haadsma’s service.

Comr. Reynolds thanked Comr. Haadsma for his help in her first term.

Comr. Frisbie thanked Comr. Haadsma for all of his help on the Budget Committee and stated he enjoyed working with him.

Comr. Dunn thanked Comr. Haadsma for recommending her to the board and thanked him for his support.

Comr. Bearman reiterated everything everyone said and stated Comr. Haadsma has been very gracious.

C. Tribute to Commissioner Blaine VanSickle

Comr. Dunn read into the record.

WHEREAS, Blaine VanSickle has served on the Calhoun County Board of Commissioners for eight (8) years from 2009 through 2016, representing the citizens of District 6; and

WHEREAS, Commissioner Blaine VanSickle further served the Board through his membership on various committees and workshops during his tenure with the County Commission; e.g. the Agricultural Preservation Board, the Calhoun County Planning Commission, the Homer Lake Management Board, the County’s Road Commission Task Force, the Calhoun County Agricultural and Industrial Society Board, the Potawatomi Resource and Development Board and the Calhoun County Board’s Legislative Liaisons Committee; and

WHEREAS, Blaine VanSickle shall be missed by fellow Board members and everyone in the Calhoun County “family”.

NOW, THEREFORE, BE IT RESOLVED, by the Calhoun County Board of Commissioners that Blaine VanSickle is hereby honored and thanked for his years of dedicated service to the residents of Calhoun County and the Calhoun County Board of Commissioners. On behalf of the Calhoun County residents and the workforce of Calhoun County, we offer this tribute as our thanks for all Blaine has accomplished and extend our best wishes in his future endeavors.

Res. 180-2016

“Moved Comr. Dunn, second by Comr. King to approve the Special Tribute to Blaine VanSickle as presented.”

On a voice vote, Motion **CARRIED**.

Comr. Reynolds stated Comr. VanSickle has been a blessing, she appreciated his genuine niceness and said he would be missed.

Comr. Frisbie stated he and Comr. VanSickle started on the Board together, he was sorry to see him go and wished him luck.

Comr. Dunn thanked Comr. VanSickle for all his help. She stated he has great insight and it's been a Godsend to her. She thanked him for everything he's done for the Board.

Comr. King stated it had been a please and he would miss him.

Comr. Haadsma stated he was appreciative of the service Comr. VanSickle has provided Calhoun County, as Water Resources Commissioner and County Commissioner. He stated he appreciated Comr. VanSickle's review of things in the County he didn't know much about.

Comr. Bearman stated it was hard to say thanks enough for what Comr. VanSickle has given to our community. He thanked Comr. VanSickle for always being there for our youth and for the county.

D. Tribute To Commissioner Mike Bearman

Comr. King read into the record.

WHEREAS, Mike Bearman has served on the Calhoun County Board of Commissioners for two (2) years from 2015 through 2016, representing the citizens of District 7; and

WHEREAS, Commissioner Mike Bearman further served the Board through his membership on various committees and workshops during his tenure with the County Commission; e.g. the County's Senior Millage Allocation Committee, the Michigan Works Southwest! Workforce Development Board, Region 3B Area Agency on Aging Advisory Committee, and the Calhoun County Solid Waste Advisory Committee; and

WHEREAS, Mike Bearman shall be missed by fellow Board members and everyone in the Calhoun County "family".

NOW, THEREFORE, BE IT RESOLVED, by the Calhoun County Board of Commissioners that Mike Bearman is hereby honored and thanked for his years of dedicated service to the residents of Calhoun County and the Calhoun County Board of Commissioners. On behalf of the Calhoun County residents and the workforce of Calhoun County, we offer this tribute as our thanks for all Mike has accomplished and extend our best wishes in his future endeavors.

Res. 181-2016

“Moved Comr. Frisbie, second by Comr. King to approve the Special Tribute to Blaine VanSickle as presented.”

On a voice vote, Motion **CARRIED**.

Comr. Dunn stated Comr. Bearman had huge shoes to fill after Art Kale and he did him proud. She stated she will miss him.

Comr. Reynolds stated she learned a lot from Comr. Bearman and about the east side of the county. She appreciated all the work he did there and the information he brought to the board. She thanked him and stated she will miss him.

Comr. Haadsma stated he will miss serving with Comr. Haadsma and stated she enjoyed working with him. He stated he learned about a lot of Albion events thanks to him and he appreciated the information from the east side of the county. He stated Comr. Bearman continued to serve well right to the end of his term and he appreciated his sense of humor and affable way.

Comr. Frisbie stated Comr. Bearman’s service to his assigned committees has been tremendous. He stated he provided a lot of service with youth, he was proud to serve with him, and wished him nothing but the best.

Comr. King stated it has been a pleasure, Comr. Bearman has a profound community service drive and he would miss the stories of Comr. Bearman’s sons. He stated he hopes the new Commissioner will keep everyone informed of what is happening on the east side of the county.

Comr. Vansickle stated he and Comr. Bearman shared a lot in common and have the same experiences. He stated Comr. Bearman has done a lot for his district.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

B. Resolutions

1. Board of Health Reappointment
(Term to Expire December 31, 2019)

{a} Mark Crawford

2. Board of Health Reappointment
(Term to Expire December 31, 2019)

{a} Mary Jo Byrne

3. Board of Health Reappointment
(Term to Expire December 31, 2019)

{a} Amy Davis

4. MDEQ Rental Agreement Signer Approval

5. Revised Policy #340 Employee Benefits

6. Scheduling the 2017 Board of Commissioners Organizational Session

7. Solid Waste Committee Appointments
(Terms to Expire December 31, 2018)

{a} Zach Olson, Students for a Sustainable Earth – Environmental Interest Group

{b} Art Kale, Homer Village Manager – City Government

{c} Howard Johnson, Convis Township - Township Government

{d} Mike Bearman, General Public

{e} Aya Hashimoto, TRMI, INC – Industrial Waste Generator Section

8. Veterans Affairs Committee Reappointment
(Term to Expire November 30, 2020)

{a} Samuel Gray

Res. 182-2016

“Moved Comr. Dunn, second by Comr. Reynolds to approve the Consent Agenda of the December 15, 2016 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Bearman stated he was now on the Workforce Development Board Executive Committee and was also put on a special committee for nominations for committees planning for the future. He stated they are looking for ways to review procedures. He stated he attended a Diversity Committee meeting at Starr Commonwealth and the Board will be hearing a lot more about their work in the future.

Comr. Dunn stated the Summit Pointe Board is working on strategic planning and a review of governance. She stated the first Friday in January the Board will spend full day on this project.

Comr. Frisbie stated that Community Action continues to install a new governance model and they too will have an all day workshop in January. He stated they were looking forward to change.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Scott stated members of Administration and the Road Department representatives met with Nottawaseppi Huron Band of Potawatomi Tribal Government leadership. She stated we have been working on shared services, particularly with the Road Department. She stated the Tribe is using their resources to leverage what county can offer. She stated the Tribe purchased a new plow truck and we hope to work together on salt storage in the Athens area. She stated she looked forward to introducing our new elected officials to Tribal Government.

Scott stated we have been offered the opportunity to participate in a grant initiative from Starr Commonwealth and Oaklawn Hospital. She explained it is a planning grant that focuses on filling healthcare gaps in underserved communities and are looking at assistance for Albion. She stated they were also working with the City of Albion, Summit Pointe and the Village of Homer. She stated all will sign letter of understanding that is not binding right now. She stated Albion College is also looking to help develop a better medical presence in the Albion Community. She stated it is a one year planning grant and if a good concept is developed for needed services, there is a possibility of about a million dollar grant.

Scott also thanked the three outgoing Commissioners. She stated that every Commissioner is an individual, a part of our family, and we are sorry to see them go. She stated it's been a pleasure to work with all of them. She stated they all brought to the table a similar amount of passion and she appreciated the time they put in. She stated that the commitment shows in that even after our Commissioners leave office, they continue to serve on boards and committees through the county. She stated she hopes she can continue to work with all of them and thanked them on behalf of Administration and herself.

B. New Business

1. 2017 MSUE Work Plan

Administrator/Controller Kelli Scott stated MSU Extension District Coordinator Julie Pioch and 4H Director Kathy Fisher explained well their services and value well. She stated it is a relationship we have enjoyed for several years and leverages the universities resources for important programs in our community.

Comr. Bearman thanked Pioch and Fisher for the materials provided.

Comr. Haadsma stated he appreciated working with Pioch and he enjoyed his opportunity to serve. He stated he appreciated her, retired District Coordinator Rita Klavinsky and all of the people who have taught him so much. He also thanked Fisher and noted she is a valuable part of their team.

Res. 183 -2016

“Motion by Comr. Dunn, second by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the 2017 Michigan State University Extension Work Plan - Exhibit A for the Michigan State University (MSU) Agreement for Extension Services as presented. “

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. Approval of Dental Services Agreements with My Community Dental Centers, Inc

Administrator/Controller Kelli Scott stated this is a new initiative Health Officer Jim Rutherford put in motion and is looking to bring a new dental clinic to the community. She introduced My Community Dental Centers (MCDC) Director of Community and Government Affairs Kimberly Singh, stating they are the nonprofit organization offering a proposed agreement to have them operate in partnership with the Health Department for dental services. She emphasized that because of unique statutory and federal ability to recover dollars this is a revenue neutral project and just helps us increase the opportunity to access dental care.

MCDC Director of Community and Government Affairs Kimberly Singh stated they began by evaluating the need for dental care for underserved citizens. She stated we have nearly thirty thousand citizens enrolled in Medicaid in the community, with limited access to dental care. She stated MCDC is a nonprofit that has developed a successful and sustainable model to increase access to care by partnering with local health departments. She stated they currently have thirty-one centers in Michigan and partner with nineteen of the forty-five Health Departments.

Comr. Dunn stated she serves on the Board of Health and they have been talking about this for over a year. She stated it is a win win for everyone, it's a great model, a great program, and it's much needed for our citizens.

Comr. Frisbie stated it is a great idea and is self-sustaining. He stated they will not come back to county government and ask for money later. He reminded everyone that dental care and health is a great predictor of overall health and he appreciates this.

Comr. Bearman inquired if this will be accessible to seniors.

Singh stated she has talked with Senior Services Manager Carl Gibson about partnering and expanding access to seniors.

Comr. Reynolds confirmed there is no age limit with this program, children up to seniors will be covered.

Comr. Dunn stated Fountain Clinic Director Mary Jo Byrne is the Vice Chair of the Board of Health and she has vetted this program.

Res. 184 -2016

“Moved Comr. Frisbie, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve two contracts concerning the creation of a Public Dental Center being; (a) the Memorandum of Understanding for Public Dental Center Program and (b) the Public Dental Center Program Agreement, subject to the completion of negotiations and final documents acceptable to both the County Administrator/Controller and the County Corporation Counsel.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

3. Battle Creek Community Foundation Community Dental Center Capital Campaign Grant Award

Administrator/Controller Kelli Scott stated this has been in the works with the Health Department for almost a year and are working on identifying a space for this program. She stated this is a grant award and will assist with rehab for a facility. She stated the grant award is for \$20,000. She stated they were looking at a county owned facility and they will bring a lease to the Board if the space will work. She stated that this was being brought in accordance with the grant policy and allows staff to move forward.

Res. 185-2016

“Moved Comr. Frisbie, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Battle Creek Community Foundation Community Dental Center Capital Campaign Grant Award as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

4. Community Health Worker Grant Award

Administrator/Controller Kelli Scott stated this is a grant award for the Health Department to assist with response to dealing with lead poisoning from paint in older houses. She stated it awards \$25,000 from the United Way and \$50,000 from the State DHHS to put someone in place to act as a liaison within the county to work with the local communities.

Health Department Personal Health Manager Michelle Thorne stated this is an initiative with a focus on lead specific testing that will provide a nurse that will go into the community to test kids living in potentially contaminated houses.

Comr. Dunn applauded the Health Department for being so proactive and stated Thorne does an amazing job.

Res. 186-2016

“Moved Comr. Dunn, second by Comr. King to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the United Way of the Greater Battle Creek and Kalamazoo Region Community Health Worker Grant Award and Michigan Department of Health and Human Services Funding as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

5. Approval of Independent Contract for Prosecutor and Sexual Assault Investigator

Administrator/Controller Kelli Scott stated this is the formal independent contractor contract with Jerry Stonebreaker to perform services to investigate potential criminal charges in regards to the untested rape kits found in the State Police evidence storage.

Prosecutor David Gilbert stated the investigator pay is reimbursed by state. He stated they have one investigator working and have the ability to get another. He stated the attorney is working on pulling files and is solely dedicated to rape kit issues.

Comr. Dunn asked how many cases they will be investigating.

Gilbert stated they have thirty so far but have not completed testing. He stated our kits were sent to Utah for preliminary testing with follow up testing to be done in Michigan.

Res. 187-2016

“Moved Comr. Frisbie, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve an Independent Contractor agreement between Calhoun County, The Calhoun County Prosecutor and Jerry Stonebraker as presented, and to authorize the County Administrator to sign the Agreement, subject to minor changes of language acceptable to the County Corporation Counsel.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

6. 2017 Remonumentation Grant Application

Administrator/Controller Kelli Scott stated this grant application was prepared by Planning Consultant Jen Bomba and we have been participating in this program for almost twenty-five years. She stated it provides over \$66,000 for the coming year, match funds come from statutory fees and we are planning to do fifty-six corners this year.

Res. 188-2016

“Moved Comr. Frisbie, second by Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the 2017 Application for a Survey and Remonumentation for submission to the State of Michigan as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

7. State Trunkline Maintenance Contract #2017-0207 Southwest Region

Administrator/Controller Kelli Scott stated this is a request to approve the State Trunkline Maintenance Contract, which outlines the terms under which the county takes care of state roads. She stated the contract is optional for counties to participate in and helps us leverage state funding and recover indirect costs.

Road Department Managing Director Christopher Bolt stated counties are able to take care of state roads better than state employees and allows us to use workers who plow for summer work.

Comr. Bearman inquired if we are going to expand our services to I94.

Bolt stated they are in discussions with the state.

Res. 189-2016

“Moved Comr. Bearman, second by Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Michigan Department of Transportation State Trunkline Maintenance Contract #2017-0207 between the Michigan Department of Transportation and Calhoun County for the period October 1, 2016 - September 30, 2021 and does also authorize the Board Chair to sign on behalf of Calhoun County.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

8. Pothole Patching RFQ #127-16 Recommendation

Assistant County Administrator Brad Wilcox stated they did a formal bid to establish prequalified contractors for pothole patching. He stated they received five responses to the bid and prequalified four. He estimates using approximately one million dollars in services over the 2017 season.

Comr. Frisbie stated last year we spent \$600,000 and this year we are increasing to one million. He stated that we heard good things about the progress last year. He asked if the Road Department has established how they got there and encouraged them to continue the good processes.

Road Department Director of Operations Doug Steffen stated they tracked the work and followed through on what was working and what wasn't. He stated these contractors are a way to get a lot of work done quickly.

Comr. Frisbie stated we have spent millions in local road projects and asked if that hasn't reduced our need for pothole repair.

Steffen stated in those Townships yes but all of the other Townships still need extensive work.

Road Department Managing Director Christopher Bolt stated they have invested close to three million dollars over the last few years on patching so everyone is definitely going to see improvement

Comr. Bearman commended the Road Department on a lot of the things they have done. He stated that the contractors they work with are landscape people because this their slow time and they are laborers who will work hard and do it right. He stated he likes the approach they are taking.

Res. 190-2016

"Moved by Comr. Bearman, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the list of pre-qualified contractors who will be eligible for selection by the Calhoun County Road Department to participate in the bids for the 2017 pothole patching season including; Aim Asphalt Inc., Asphalt Solution Plus, Garner Brothers Lawn and Landscaping, and New Horizon Property Management."

On a roll call vote, Yes – 7. Motion **CARRIED**.

9. Truck Accessories RFB #128J – 16 Recommendation

Assistant County Administrator Brad Wilcox stated this Board and the Jackson County Department of Transportation (JDOT) recently approved the purchase of several trucks. He stated we can leverage better pricing by equipping them all at one time. He stated they are recommending three different contractors, based on the type of equipment they offer.

Comr. Vansickle inquired what type of accessories they will be purchasing.

Road Department Director of Operations Doug Steffen stated the trucks need to be equipped with things such as light bars, tool boxes, and safety equipment.

Res. 191-2016

“Moved Comr. King, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the one time purchase of pick-up truck accessories for the Calhoun County Road Department and the Jackson County Department of Transportation from the following vendors; Performance Automotive, Northwest, Inc., Automotive Services, and Marshall Welding and Fabrication in the total amount of \$87,101.57.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

10. Workers Compensation Contract Renewals

Administrator/Controller Scott stated this is an employee benefit contract renewal with our third party worker compensation administrator, York Risk Services. She stated that in addition to us being self-insured and using a third party administrator, we also have an excess insurance carrier with Midwest Employers Casualty Group.

Human Resources Director Kim Archambault stated we are asking for a three year renewal with York, with a minimal cost increase. She stated that on the excess insurance with Midwest we are recommending a two year renewal with a change from \$500,000 to \$550,000 level for the specific insurance retention, which provides a small cost savings.

Res. 192-2016

“Moved Comr. Frisbie, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the 2017 - 2019 workers compensation TPA renewal agreement with York Risk Services, along with the 2017-2018 excess insurance renewal agreement with Midwest Employers Casualty Group, as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

11. Final 2016 Budget Amendments

Administrator/Controller Kelli Scott stated these are the final 2016 budget amendments. She stated amendments can't be made after the fiscal year ends. She stated they look for budget overruns and revenues that have exceeded budget in both the General Fund and Special Revenue Funds. She noted the Road Department is a Special Revenue Fund so their amendment is included. She stated the amendments were prepared by the Finance Department under Director Michele Johnson

Finance Director Michele Johnson stated the variances between actual and budgeted revenue and expenditures are summarized in the amendment. She stated almost all of the amendments are captured with expenditure savings or revenue additions. She stated there was increased revenue the Indigent Defense fund and that has been noted in monthly financial statements.

Res. 193-2016

“Moved Comr. Bearman, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the FY 2016 Final Budget adjustments for the General Fund and several Special Revenue funds as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

12. November 2016 Financial Statements

Administrator/Controller Kelli Scott presented the monthly financial statements with the General Fund not seeing any major overruns. She stated the only item to address was Indigent Defense. She stated we had positive budget variances for our Jail Bed Rental Revenue, as well as significantly more than budget for our reimbursement from the state for our Personal Property tax loss for the year. She stated we are projecting we will end the year without dipping into reserves, making transfers from any other funds and we may even be able to transfer some of the surplus from the personal property tax reimbursement to the Capital Improvement Program, which does not have any ongoing funding. She stated we expect a positive year end with a little over 11% in Fund Balance.

Res. 194-2016

“Moved by Comr. Frisbie, second by Comr. Bearman to approve the following: Resolved the Calhoun County Board of Commissioners does hereby accept for information the November 2016 Financial Statement as presented.”

On a voice vote, Motion **CARRIED**.

13. RFB #126-16 Dry Cleaning Recommendation

Assistant County Administrator Brad Wilcox stated this contract provides for dry cleaning for the Sheriff’s Office and the Road Department. He stated we had one bidder and they have provided service to us since 2008. He stated they are very qualified and there was not a significant increase.

Res. 195-2016

“Moved Comr. Haadsma, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the five year agreement with Heritage Cleaners LLC for dry cleaning services as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

14. Approval of Cardboard Compactor Service Agreement for Recycling Center

Administrator/Controller Kelli Scott stated this service agreement is to rent a cardboard compactor for the refurbished recycling center in Marshall. She stated the Health Department has been managing the program but we will be transitioning the service back to Community Development. She stated there has been a lot of work to overhaul the center so it is more user friendly. She stated with the new model we can staff the center and get a return on investment for materials.

Recycling Coordinator Sarah Kelly stated they looked at most efficient way to deal with cardboard because they sometimes get in more than they can handle. She stated this compactor will hold a significantly larger amount and can be hauled to a processing plant when full. She stated this should significantly reduce costs and the county will get a reimbursement for the cardboard.

Comr. Bearman commended Kelly on what she's done at the center. He stated they have come a long way with the Albion Recycling Center and used that as a model for the Marshall Center. He stated that if the center is not manned, a lot of garbage gets mixed in and leaves everything not recyclable.

Res. 196-2016

“Moved Comr. Haadsma, second by Comr. Bearman to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve a Service Agreement for a Cardboard Compactor for the Recycling Center in Marshall, as presented, and to authorize the County Administrator to sign the Agreement, subject to minor changes of language acceptable to the County Corporation Counsel.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZEN’S TIME

Emmett Township resident Jerry thanked everyone for the good job they've done over the last year and wished everyone a Merry Christmas.

Art Kale stated he had the pleasure of serving with most of the Board. He thanked Comr. Bearman, stating he is as hard working as any Commissioner you can find. He appreciated Comr. VanSickle when he was Chair, noted VanSickle was the only one older than him, and stated he was thankful for his years of experience. He stated he didn’t always agree with Comr. Haadsma but he always looked forward to his input. He stated one of Haadsma’s most valuable assets to the county was his input on the Budget Committee. He thanked him for being a compassionate Commissioner over the years. He wished everyone a Merry Christmas.

14. COMMISSIONERS TIME

Comr. Frisbie stated we are saying goodbye to three Commissioners and welcoming two who are in the audience. He stated he is looking forward to working with the new Commissioners and stated they will have to work hard to be as successful as these three.

Comr. Bearman thanked Art Kale for all he did to help him, he hoped he followed through on what Art started and he wants to be like Art. He stated that working for the community and the people is tremendous. He stated it's not about me, it's about the people, and he cares and wants to make sure we are doing the right thing.

Comr. Haadsma stated he appreciated the opportunity to serve; he has made many friends and learned many things. He recognized Kim Archambault, stating she is very capable and has been very communicative. He stated Brad Wilcox is so important to making county government work, he brings a high level of professionalism to his role and he has brought about a lot of positive change to the Road Department. He stated back when he became a Commissioner he was irritated that the outgoing Board of Commissioners was choosing the Administrator on their way out. He stated he was impressed by Kelli Scott but still thought the new Board should have chosen. He stated that despite that he believes they made an excellent choice, as she is intelligent, nimble and articulate. He stated she is very knowledgeable and he looks forward to continuing to work with her. He stated the County has a really great administrative staff and he hopes they will stay for a long time.

Comr. Dunn stated that all of you have meant a lot to me. She stated that being a Commissioner is an experience of a lifetime and it's meant a lot to her. She wished everyone Happy Holidays and stated she is very thankful for the friendships.

Comr. King stated this is family and they have a bond. He stated that there are few people that do this and you nurture the relationship. He wished each of the Commissioners a Merry Christmas and stated he was sad to see them go. He stated there are smart and eager people taking their spots but they will become family too.

Comr. VanSickle stated he will miss this Board. He thanked everyone for all of the support. He stated they don't do the work for a political party, they do it for the people and he appreciates that. He stated everyone has been wonderful and thank you.

15. CLAIMS PAYABLE

- A. County Claims Payable for November 25 through December 8, 2016 in the amount of \$1,765,171.56 and Road Department Payables for November 18 through December 7, 2016 in the amount of \$2,402,362.80

Res. 197-2016

“Moved Comr. Haadsma, second by Comr. King to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County Claims Payable for November 25 through December 8, 2016 in the amount of \$1,765,171.56 and Road Department Payables for November 18 through December 7, 2016 in the amount of \$2,402,362.80 as presented.”

On a roll call vote, Yes –7. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Dunn announced the Health Department Christmas party is December 20th from 2:00 – 4:00 p.m. and will include a going away party for Health Officer Jim Rutherford.

17. ADJOURNMENT

The meeting was adjourned at 8:58 p.m. at the call of the Chair.

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Chairman

Clerk to the Board