

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

December 1, 2016

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, December 1, 2016 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Reynolds, Haadsma, Frisbie, King, and Bearman

Excused: Comrs. Dunn and VanSickle

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Finance Director Michele Johnson, and Deputy Clerk Chris McComb

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held followed by Comr. Reynolds leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

“Moved Comr. Bearman, second by Comr. Reynolds to approve the agenda of the December 1, 2016 Regular Session of the Calhoun County Board of Commissioners.”

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the November 17, 2016 Regular Session

“Moved Comr. Bearman, second by Comr. Frisbie to approve the minutes of the November 17, 2016 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Sheriff Matt Saxton thanked the Budget Committee, Administration and Finance Director Michele Johnson for working with the Sheriff's Office on their budget. He stated it was a difficult budget and asked for Board approval.

8. SPECIAL ORDER OF BUSINESS

There was none.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

B. Resolutions

1. Land Bank Authority Appointments

{a} Steve Buller, Township Representative (Term to Expire December 31, 2018)

{b} John Hart, At-Large Representative (Term to Expire December 31, 2020)

{c} Derek King, Board of Commissioners' Representative (Term to Expire December 31, 2018)

2. Confirmation of Closed Session of November 17, 2016

Res. 174-2016

"Moved Comr. Frisbie, second by Comr. Reynolds to approve the Consent Agenda of the December 1, 2016 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Bearman stated he went to the Marshall Community Center meeting. He stated they are coming to a good solution for the lack of a Senior Center in Marshall and Area Agency on Aging Director Karla Fales noted they would be considering a lease with Oaklawn Hospital for the property on Preston Drive. He noted that the Area Agency on Aging has changed their name to Carewell Services Northwest. Bearman stated he attended a diversity meeting at Albion College and they talked to the City of Albion Public Safety about campus security. He suggested to the college that they talk to the Sheriff's Office because some college property was located outside the city limits.

Comr. Reynolds stated November 22 was Michigan Adoption Day. She stated there were seven children adopted in Calhoun County and congratulated the families.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Scott stated that there is proposed legislation pending right now regarding the reform of municipal retiree health care. She stated if passed, municipalities would not be allowed to offer retiree health care programs to new hires but we could offer a retiree health savings account. She stated the benefit could remain for current employees and our costs would be limited to 80%. She stated she participated in a conference call with the Michigan Association of Counties, who is working with the Township Association, and they seemed supportive of the legislation with some questions remaining and believe it may get passed before end of the year. She stated if it is passed, it will impact new employees and reduce unfunded liabilities but she has not done the financial analysis yet to know what the impact on the county will be. She stated she would keep the Board posted and noted this has nothing to do with pensions, just health care.

Scott reminded the Board about the elimination of Personal Property Tax which phases out tax revenues from eligible manufacturers and small businesses. She stated we have cautiously budgeted for State reimbursement and we received the first reimbursement check from the State this week. She stated it was more than what we expected and stated that it's a good sign that in year one the State had sufficient revenues to fully reimburse local governments.

Scott thanked Comr. Frisbie and Health Officer Rutherford for joining her on Be Scene on Air. She stated that Rutherford reflected on the transition with his departure from Calhoun County and his new role in Kalamazoo. She stated he has been helpful in letting us know what we should focus on and she will decide whether to recommend an Internal Interim soon, noting the state has requirements for the candidate.

B. New Business

1. Fiscal Year 2017 Budget and Appropriations

Administrator/Controller Kelli Scott stated we have balanced at the General Fund about \$41.5 million with a very small surplus. She stated it's a small increase from the current budget but still maintains a contingency. She gave a general overview of the budget presented. She noted that this budget assumes a 5% increase in total employee benefits, we eliminated the most expensive plan and our benefits costs are better than what we expected overall in spite of an 8% increase in health insurance. We are maintaining \$500,000 in CIP funds and technology investments have increased. She stated we also added up-front costs to increase security, specifically at the Justice Center to meet the Courts' request for more security with inmates brought in for court. She stated we had no change in millages. Scott

noted that our Fund Balance continues to grow and is around 11%. She stated that we also included the long term forecast, the CIP, the Road Department budget and Special Revenue Funds as required by law. She noted the cover memo gives narrative. She stated she was proud of the new finance staff, and that they have developed a great sense of what needs to be done to get this budget completed.

Comr. Bearman stated he would like to see Road Department progress reports in the future.

Comr. Reynolds thanked Finance Director Michele Johnson, Administrator/Controller Kelli Scott and Budget Analyst Megan Banning for the great job they did on the budget.

Res. 175-2016

“Motion by Comr. Bearman, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County Fiscal Year 2017 Budget and Appropriations as presented.”

On a roll call vote, Yes – 5, Excused – 2 (Dunn and VanSickle). Motion **CARRIED**.

2. Felony Defense and Juvenile Legal Representation Agreement 2017 Extensions

Administrator/Controller Kelli Scott stated this item was submitted by Circuit Court Administrator Jeff Albaugh to extend our current felony defense agreements for one more year at the same rate.

Res. 176-2016

“Moved Comr. Frisbie, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve extension of the Felony Defense and Juvenile Legal Representation agreements through December 31, 2017, as recommended by the Circuit Court at current agreement compensation rates.”

On a roll call vote, Yes – 5, Excused – 2 (Dunn and VanSickle). Motion **CARRIED**.

3. 2017 Court Early Retirement Incentive Program

Administrator/Controller Kelli Scott stated this is the recommended Early Retirement Incentive Program for the courts. She stated this offers those eligible full or reduced retirement throughout the next year to receive a payout and participate in the retiree program as if they were full retirement eligible. She stated this gives the courts opportunities to manage vacancies and achieve budget savings.

Res. 177-2016

Motion by Comr. Bearman, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the 2017 Court Retirement Incentive Program and related documents as presented.”

On a roll call vote, Yes – 5, Excused – 2 (Dunn and VanSickle). Motion **CARRIED**.

13. CITIZEN'S TIME

There was none.

14. COMMISSIONERS TIME

Comr. Frisbie stated that the Presidential election recount is currently on hold but it has a cost estimate of over \$4 million. He stated that taxpayers shouldn't have to bear that burden.

15. CLAIMS PAYABLE

- A. County Claims Payable for November 11 - 24, 2016 in the amount of \$3,294,884.16 and Calhoun County Road Department Claims Payable for October 27 through November 17, 2016 in the amount of \$970,531.42

Res. 178-16

"Moved Comr. Bearman, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the County Claims Payable for November 11 - 24, 2016 in the amount of \$3,294,884.16 and Calhoun County Road Department Claims Payable for October 27 through November 17, 2016 in the amount of \$970,531.42 as presented."

On a roll call vote, Yes –5, Excused – 2 (Dunn and VanSickle). Motion **CARRIED**.

16. ANNOUNCEMENTS

There was none.

17. ADJOURNMENT

The meeting was adjourned at 7:34 p.m. at the call of the Chair.

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Chairman

Clerk to the Board