

**PROCEEDINGS OF THE  
BOARD OF COMMISSIONERS**

October 20, 2016

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, October 20, 2016 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Dunn, Reynolds, Haadsma, Frisbie, King, VanSickle and Bearman

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, HR Director Kim Archambault, Finance Director Michele Johnson, Corporation Counsel Jim Dyer and Deputy Clerk Chris McComb

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held followed by Comr. Bearman leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. Dunn, second by Comr. Reynolds to approve the agenda of the October 20, 2016 Regular Session of the Calhoun County Board of Commissioners."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the October 6, 2016 Regular Session

"Moved Comr. Bearman, second by Comr. Dunn to approve the minutes of the October 6, 2016 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

Scott Frederick, Sheridan Township, voiced concerns about the bridge at Rice Creek and asked for assistance in getting a bridge inspection.

Shane Williamson, Albion, voiced concerns about the Clerk's office.

Bob Coward, Golden Ave, voiced concerns about the trees being cut down by the Road Department.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Art Farmer, Lee Township, voiced concern over a recent issue in the Water Resources office when he went in looking for an assessment document.

Sheriff Matt Saxton thanked Administrator/Controller Kelli Scott and HR Director Kim Archambault for their work on the POAM contract negotiations and asked for the support of the Commissioners. He believes this is a good agreement for those employees and he appreciates the staff and everything they do

8. SPECIAL ORDER OF BUSINESS

A. NAACP Freedom Fund Dinner Proclamation

Comr. Haadsma read the proclamation into the record.

Res. 145-2016

"Motion by Comr. Reynolds, second by Comr. Haadsma to approve the following:  
Resolved the Calhoun County Board of Commissioners does hereby approve the NAACP Freedom Fund Dinner Proclamation as presented."

On a voice vote, Motion **CARRIED**.

B. Presentation and Approval of the 2016 Apportionment Report

Equalization Director Judy Nelson presented the 2016 Apportionment Report.

Res. 146-2016

"Motion by Comr. Haadsma, second by Comr. Bearman to approve the following:  
Resolved the Calhoun County Board of Commissioners does hereby approve the resolution approving the 2016 apportionment report pursuant to Michigan Compiled Law 211.37 as presented."

On a roll call vote, Yes - 7. Motion **CARRIED**.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

B. Resolutions

1. 2016 MERS Officer and Employee Delegate
2. Calhoun County Land Bank Authority Appointments  
(Terms to Expire December 31, 2018)

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Res. 147-2016

“Moved Comr. Bearman, second by Comr. Frisbie to approve the Consent Agenda of the October 6, 2016 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Bearman stated the Workforce Development Board met in Kalamazoo and he was pleasantly surprised at being appointed to the Executive Committee. He stated the Solid Waste Committee toured Marshall's Recycling Center at the Road Department. He stated the Area Agency on Aging meeting had Marshall Mayor Jack Reed and Oaklawn Hospital's Richard Lindsey in to talk about the proposed Marshall Senior Center.

Comr. VanSickle stated he attended the Homer Lake Board meeting and counsel came in to talk about Homer Lake Apportionments. He stated a resident was not happy with their apportionment on lake improvement. He stated there are a couple parcels that haven't been assessed that might need to be as well and that a study is being done on what needs to be done next. He stated there may be three or four new members on their board after the first of the year, and so they are losing a lot of knowledge about the past.

Comr. King stated the Parks Commission took the Third Annual Park Tour that Community Development Educator Ingrid Ault put together. He stated they used golf carts to tour the entire trailway and looked at some washout issues, volunteer work and signage issues. He stated it was a great tour and thanked Ingrid for a great job.

11. UNFINISHED AND OLD BUSINESS

There was none.

## 12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

### A. County Administrator/Controller's Report

Administrator/Controller Scott gave an update on the 2017 budgeting process, stating budget hearings were held with Elected Officials, other departments and our budget committee members Comrs. King, Frisbie and Haadsma. She stated we started with close to a \$4 million deficit and departments were asked to cut almost 6%. She stated we are working with fewer employees and some departments were having issues recruiting. She stated Finance will be following up with the departments who have not met the directive. She stated the next committee meeting is scheduled and we are on track to present the recommendation at the November 17 board meeting.

Scott stated the City of Battle Creek plans to build a new police station where their current parking lot is and demolish the current facility for a parking area. She stated the city has asked us to swap parking areas and this could provide better handicap parking for the Justice Center. She noted the Battle Creek DDA owns some of the property and will discuss the swap at their next meeting. She stated she is waiting to get a more formal and final plan to present to the Board but wanted to make them aware.

### B. New Business

#### 1. Highway Safety – Safe Communities Grant Acceptance

Administrator/Controller Kelli Scott stated this is a grant acceptance request from the Sheriff's Office for highway safety enforcement. She stated the \$15,000 federal grant helps pay overtime and benefits. She stated the grant has been submitted; this is the acceptance.

Sheriff Matt Saxton stated this grant was for OWI and seat belt enforcement and the times of enforcement are set by the grant, generally around holidays.

#### Res. 148-2016

"Motion by Comr. VanSickle, second by Comr. Reynolds to approve the following:  
Resolved the Calhoun County Board of Commissioners does hereby approve the acceptance of the Highway Safety - Safe Communities Grant Application as presented."

On a roll call vote, Yes - 7. Motion **CARRIED**.

#### 2. MDOT Amendatory Contract 2012-0499/A2

Administrator/Controller Kelli Scott stated this is a Road Department request to extend the current MDOT agreement that sets the terms for the Road Department maintaining the trunk line. She stated there were amendments in 2013 to change the name from Road Commission to Road Department and in 2015 when we worked with MDOT to get proper reimbursements for equipment and vehicle usage. She stated this amendment extends the current agreement for one year.

Road Department Managing Director Christopher Bolt stated this amendment carries the current agreement through until the new agreement takes effect. He stated the new agreement has been reached, just has not been finalized so this fills in the interim.

Res. 149-2016

“Moved Comr. Bearman, second by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Michigan Department of Transportation Amendatory Contract No. 2012-0499/A2 between the Michigan Department of Transportation and the Calhoun County Board of Commissioners for the purpose of retroactively amending Contract No. 2012-0499 dated October 1, 2012, and does also authorize the Board Chair to sign on behalf of Calhoun County.”

On a roll call vote, Yes - 7. Motion **CARRIED**.

3. Calhoun County Road Department Vehicle Bid RFB #121-16 Recommendation

Administrator/Controller Kelli Scott stated this is a bid award for fifteen trucks for the Road Department. She stated this is a large purchase that was led by Assistant County Administrator Brad Wilcox and the joint purchasing team. She stated that out of the fifty-two vehicle fleet, forty-three of them are in poor to critical condition.

Road Department Operations Director Doug Steffen stated they are facing a numerous amount of safety issues and they spend a great deal of time each day trying to find vehicles to take to a job site and they have added new positions that require vehicles that they don't have. He stated their mileage reimbursements are astronomical. He stated they have created a comprehensive plan to purchase and keep a steady amount of new vehicles coming at key times and several are eligible for MDOT reimbursement.

Comr. Haadsma asked for clarification on the bid process because the vendor is from the Detroit area.

Assistant County Administrator Brad Wilcox stated they are using same strategy they used for the plow trucks. He stated they will finance the trucks over five years and eliminate employee mileage. He explained that because of the extensive purchase and dealing with local vendors they believed they could get a better deal. He stated they issued a formal bid, sent an invitation to nine local dealerships and referenced self-registration as well. He stated they received five bids and eliminated two. He stated one qualified local bidder, did not bid on all models requested, and the other two local bidders were higher in cost. He stated they chose Todd Wenzel, the MiDeal contract holder, and were confident they have done their due diligence.

Res. 150-2016

"Motion by Comr. Bearman, second by Comr. Reynolds to approve the following:  
Resolved the Calhoun County Board of Commissioners does hereby approve the award of RFB#121-16 for the purchase of fifteen (15) GMC 2017 trucks, to Todd Wenzel Buick GMC in the amount of \$430,208 as presented."

On a roll call vote, Yes - 7. Motion **CARRIED**.

4. September 2016 Financial Statements

Res. 151-2016

"Motion by Comr. Frisbie, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby accept for information the September 2016 Financial Statements as presented."

On a voice vote, Motion **CARRIED**.

13. CITIZEN'S TIME

Bob Coward, Golden Ave, presented his ideas on how to fund replacing trees in the county.

Steve Shock, Sheridan Township Trustee, thanked Comr. VanSickle for his service on the Homer Lake Board.

14. COMMISSIONERS TIME

Comr. Bearman expressed concern over bridges on primary roads.

Comr. VanSickle asked everyone to watch out for farm equipment and be careful around it. He agreed with the concerns about the Rice Creek Bridge.

Comr. King expressed concern over the comments made by Mr. Coward and clarified the uses of bond funding.

15. CLAIMS PAYABLE

- A. County Claims Payable for September 30 - October 13, 2016 in the amount of \$5,449,748.12 and Road Department Claims for September 29 - October 12, 2016 in the amount of \$1,587,404.86

Res. 152-16

“Moved Comr. Reynolds, second by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County Claims Payable for September 30 - October 13, 2016 in the amount of \$5,449,748.12 and Road Department Claims for September 29 - October 12, 2016 in the amount of \$1,587,404.86 as presented.”

On a roll call vote, Yes –7. Motion **CARRIED.**

16. ANNOUNCEMENTS

There were none.

17. APPROVE POAM COLLECTIVE BARGAINING AGREEMENT

Res. 153-2016

“Moved Comr. Haadsma, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the POAM Collective Bargaining Agreement as presented.”

On a roll call vote, Yes –7. Motion **CARRIED.**

18. ADJOURNMENT

The meeting was adjourned at 8:05 p.m. at the call of the Chair.

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Chairman

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Clerk to the Board