

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

October 6, 2016

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, October 6, 2016 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Dunn, Reynolds, Haadsma (arrived at 7:17), King, VanSickle and Bearman

Excused: Comr. Frisbie

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, HR Director Kim Archambault, Finance Director Michele Johnson, and Deputy Clerk Chris McComb

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held followed by Comr. Bearman leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. Bearman, second by Comr. Reynolds to approve the agenda of the October 6, 2016 Regular Session of the Calhoun County Board of Commissioners."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the September 15, 2016 Regular Session

"Moved Comr. VanSickle, second by Comr. Reynolds to approve the minutes of the September 15, 2016 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

There were no citizen comments.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Chief Assistant Prosecutor Dan Buscher introduced Michelle Richardson, the appointed Attorney General who will be working to review and prosecute over three hundred rape kits from pre-2000. Buscher then gave an overview of Richardson's extensive experience in rape and domestic violence cases.

Water Resources Commissioner Chris Kosmowski gave an update on the Krazy for Kazoo event that was held on October 1, stating it was a success and there were nine or ten cleanup sites along Kalamazoo River watershed.

8. SPECIAL ORDER OF BUSINESS

A. 2016 United Way Proclamation

Comr. King read the proclamation into the record.

WHEREAS, the United Way of the Battle Creek and Kalamazoo Region, Marshall United Way and Albion/Homer United Way each provide an opportunity for county elected and appointed officials and personnel to invest in our communities by giving, advocating and volunteering; and

Field Code Changed

WHEREAS, Calhoun County Government is supportive of advancing the common good of our community by focusing on the building blocks for a good life - a quality EDUCATION that leads to a stable job, enough INCOME to support a family through retirement, and good HEALTH; and

WHEREAS, Calhoun County Government has selected the above three community United Way Campaigns as its charities of choice;

NOW, THEREFORE, the Calhoun County Board of Commissioners, on behalf of the elected and appointed officials and the employees of Calhoun County does hereby proclaim its support for the Calhoun County United Way Campaign which will take place from September 26, 2016 to October 7, 2016 and encourages the support of the campaign.

Res. 137-2016

"Motion by Comr. Bearman, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the 2016 United Way Proclamation as presented."

On a voice vote, Motion **CARRIED**.

Finance Director and United Way Campaign Co-Director Michele Johnson accepted the proclamation on behalf of the County United Way Campaign.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

B. Resolutions

1. Calhoun County Community Mental Health Authority (Summit Pointe) Appointments (Terms to Expire March 31, 2018)

{a} Deborah Davis (replacing Eusebio Solis)

2. Workforce Development Board for Michigan Works! Southwest Appointments

{a} Kris Jenkins (replacing Mike Hoffner) – Term to Expire September 30, 2017

{b} John Banks (replacing Kathy Ragla) – Term to Expire September 30, 2018

{c} Paul Gallagher (replacing Lisa Stevens) – Term to Expire September 30, 2018

{d} Mike Bearman – Term to Expire September 30, 2018

{e} Paul David – Term to Expire September 30, 2018

{f} Tamara Hendricks – Term to Expire September 30, 2018

{g} Therese Zieleniewski – Term to Expire September 30, 2018

{h} Derek King (Alternate) – Term to Expire September 30, 2018

Res. 138-2016

“Moved Comr. VanSickle, second by Comr. Dunn to approve the Consent Agenda of the October 6, 2016 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. VanSickle stated he attended a Parks and Recreation Commission meeting where they were presented with the budget. He stated they have had more trouble in the parks, as someone rolled logs under the bridge in Bridge Park and tractors had to be brought in to haul them out. He announced they were working on the possibility of a dog park.

Comr. King explained that the City of Battle Creek, the County, and Behnke Inc. have formed a cooperative to develop a dog park. He stated they also continue to work on the Park Maintenance Plans.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Scott stated the jail demolition contract with Bierlein was approved at the last meeting and that the Land Bank issued recent reports announcing demolition is scheduled to start October 17. Ms. Scott added that this is a wonderful opportunity to improve the grounds and safety at the Marshall County building .

Scott stated the parking lot at the Justice Center is being replaced and will be done at the end of October. She stated this project was being funded through the Capital Improvement Plan and praised Brad Wilcox for managing these facilities projects, with the cooperation of the Road Department and the Land Bank.

Scott stated we reached a tentative agreement with the POAM union and once their membership votes, management will bring the contract to the Board for approval .

Scott informed the Board of a meeting today that Health Officer Jim Rutherford and Corporation Counsel Jim Dyer had with the Battle Creek Enquirer about the arsenic in the groundwater in Emmett Township. She stated the Township Officials and Comr. King met earlier and the county is helping the Township review their financing options and with educating their residents from the Public Health perspective. She stated it is the township's responsibility to do the pipe replacement in cooperation with the City of Battle Creek but the county is happy to help any way we can. She stated we may be able to help with financing to keep project costs low and meetings are scheduled to work through it. She stated this is a multi-million dollar proposal that may require substantial assessments to homeowners in order to fund the capital costs.

B. New Business

1. Renewal of Circuit Court – FOC and Sheriff Inter-Agency Agreement

Administrator/Controller Kelli Scott stated this is a renewal of an interagency agreement, and that Circuit and Family Court Administrator Jeff Albaugh supplied a good explanation of the agreement with the agenda item. She stated this is a creative way to take us to the new level of enforcement with the Courts supplying funding for a dedicated deputy.

Court Administrator Albaugh thanked Sheriff Saxton and his staff. He stated the courts have not had dedicated officers going out and looking for people with warrants but they now have this unit serving over two hundred and fifty bench warrants. He stated they get even more warrants cleared with the other agencies the deputy is working with and they expect to collect over \$400,000. He stated they are pleased to be reaching their goal of resolving warrants and are working on a secondary goal, people learning the deputy is out there and working on the warrants. He stated have noticed more people coming in voluntarily so the courts don't have to search them out.

Res. 139-2016

"Motion by Comr. Frisbie, second by Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve extending the current inter-agency bench warrant officer agreement between the Circuit Court-Friend of the Court and the Calhoun County Sheriff for the period ending 9/30/17."

On a roll call vote, Yes - 6, Excused – 1 (Frisbie). Motion **CARRIED**.

2. Michigan Department of Transportation Performance Resolution for Governmental Agencies

Administrator/Controller Kelli Scott stated that as the agenda memo notes there is not a fiscal impact to the county, and that this resolution just streamlines processes.

Water Resources Commissioner Christine Kosmowski stated a permit is required to do work in a MDOT right of way. She explained that approving this resolution eliminates having to get a permit for each time work needs to be done.

Res. 140-16

"Moved Comr. Bearman, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Michigan Department of Transportation (MDOT) Performance Resolution as presented."

On a roll call vote, Yes - 6, Excused – 1 (Frisbie). Motion **CARRIED**.

3. Water Resources Commissioner Annual Report

Water Resources Commissioner Christine Kosmowski stated the annual report summarizes work done during the year and gave an overview, highlighting progress made on the MS4 permit and the SAW Grant, a stormwater management plan developed with grant funds. She stated their Authorized Public Agency status has been restored after being revoked for non-compliance during her predecessor's term. She also stated the drainage funds were no longer in deficit.

Comr. Bearman stated Comr. Kosmowski has taken care of funding and we're not in a deficit that we were but he doesn't know where the Townships are going to come up with the money to pay for all of the assessments they have been given.

Comr. Kosmowski stated the assessments have peaked and they will be lower as time goes on.

Comr. VanSickle asked why some of the drain funds he knows have balances are not showing a positive balance on the report.

Administrator/Controller Scott clarified that the report presented was an income statement and only shows current year revenue and expenses. She stated there are fund balances in each fund, and that County Finance staff could help provide additional reports that show balance sheet information.

Res. 141-2016

“Motion by Comr. Haadsma, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby accept the 2016 Drain & Lake Level Projects Assessment Summary and Annual Report and directs the Water Resources Commissioner to proceed as provided by law.”

On a roll call vote, Yes - 6, Excused – 1 (Frisbie). Motion **CARRIED**.

4. Ratification of 2016-2017 School-Based Nursing Agreements

Administrator/Controller Kelli Scott stated staff has been trying to bring arrangements to the Board that may not have been presented in the past to be sure they are authorized and in our contract management system. She stated the Health Department is asking the Board to ratify school nurse agreements to provide nurses to school districts. She stated the contracts outline roles and responsibilities and have been reviewed by Corporation Counsel and the Health Officer.

Res. 142-2016

“Motion by Comr. Bearman, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby ratify the School Based Nursing Agreements for School Year 2016-2017 between the Calhoun County Public Health Department and the Athens Public Schools; the Battle Creek Public Schools; the Harper Creek Public Schools; the Homer Community Schools; the Lakeview School District; the Marshall Public Schools; the Pennfield Public Schools; and the Union City Public Schools as presented.”

On a roll call vote, Yes - 6, Excused – 1 (Frisbie). Motion **CARRIED**.

5. Policy #373 Paid Leave Time Subsidy

Administrator/Controller Kelli Scott stated this policy update is being brought by HR Director Kim Archambault in a continued process to review all Board Policies.

HR Director Kim Archambault stated this policy has not updated since 2004 and referred to things we haven't had in several years. She stated we are requested a policy name change in addition to a streamlined process for employees to donate Paid Time Off to each other, such as in a United Way campaign or other fundraising. She noted these changes have been vetted through Elected Officials, the Courts, Department Heads and our union leadership.

Res. 143-2016

“Motion by Comr. Bearman, second by Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve changes to Policy #373 Paid Leave Time Subsidy as presented.”

On a roll call vote, Yes - 6, Excused – 1 (Frisbie). Motion **CARRIED**.

13. CITIZEN'S TIME

There were no public comments.

14. COMMISSIONERS TIME

Comr. Bearman stated he is seeing roads getting better all the time but starting to see cars driving faster. He stated we need to find ways to make bike lanes.

Comr. Bearman stated the Albion Boy Scouts have been working on Kalamazoo River clean up.

15. CLAIMS PAYABLE

- A. Calhoun County Claims Payable for September 9 - 29, 2016 in the amount of \$7,340,449.89 and Road Department Payables for August 30 - September 29, 2016 in the amount of \$2,576,182.44

Res. 144-16

“Moved Comr. Haadsma, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County Claims Payable for September 9 - 29, 2016 in the amount of \$7,340,449.89 and Road Department Payables for August 30 - September 29, 2016 in the amount of \$2,576,182.44 as presented.”

On a roll call vote, Yes – 6, Excused – 1 (Frisbie). Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Bearman announced the Albion College homecoming is October 15 and during that week they will host important ribbon cuttings such as the new equestrian center and 101 South Superior. He added the digging will start on the new hotel next week.

Comr. VanSickle announced that Cranefest is the weekend of October 8.

17. ADJOURNMENT

The meeting was adjourned at 7:38 p.m. at the call of the Chair.

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Chairman

Clerk to the Board