

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

September 1, 2016

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, September 1, 2016 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Reynolds, Haadsma, Frisbie, King, VanSickle and Bearman

Excused: Comr. Dunn

Staff Present: Administrator/Controller Kelli Scott, HR Director Kim Archambault, Finance Director Michele Johnson, Corporation Counsel Jim Dyer and Deputy Clerk Chris McComb

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held followed by Comr. Frisbie leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. Reynolds, second by Comr. Frisbie to approve the agenda of the September 1, 2016 Regular Session of the Calhoun County Board of Commissioners."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the August 18, 2016 Regular Session

"Moved Comr. VanSickle, second by Comr. Frisbie to approve the minutes of the August 18, 2016 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

Dave Czigliano stated he would like an update on the tree trimming schedule for 23 Mile Road.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Treasurer Christine Schauer announced the receipt of a \$3.8 million grant for blight elimination for approximately two hundred fifty houses in the residential neighborhoods of Albion City, Emmett Township, Homer Village, and Battle Creek City, to be implemented over the next eighteen months. She stated it is an eighteen month grant that would not be possible without the county as a partner. She stated the total of awarded grant dollars was \$11 million, and that they could apply for up to \$5 million and were awarded \$3.8 million. She congratulated and gave credit to Land Bank Director Krista Trout Edwards and her team and thanked their partners, including the County and the cities of Battle Creek and Albion, as well as the townships and village.

Sheriff Matt Saxton reminded everyone that school will be starting back up and asked that everyone be mindful when they are driving so we can make it a safe school year all around the county.

8. SPECIAL ORDER OF BUSINESS

There was none.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

B. Resolutions

1. Accounts Payable Early Release Update

Res. 110-16

“Moved Comr. Dunn, second by Comr. Reynolds to approve the Consent Agenda of the September 1, 2016 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

There was none.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Scott noted as a follow up to the Consent Agenda, the only item on it was an update to the Accounts Payable Early Release List. She stated that, in accordance with the Claims Against the County Policy, this will provide for more flexibility to take advantage of early pay discounts and to avoid late fees. She gave kudos to Finance Director Michele Johnson, stating she has been very thorough in looking into policies and procedures to make us more efficient and save taxpayer dollars.

B. New Business

1. Resolution Authorizing Judicial Salaries

Administrator/Controller Kelli Scott introduced Deputy Friend of Court Administrator Kristin Getting.

Deputy Friend of Court Administrator Kristin Getting stated that the Legislature passed 1% raises for all Judges and County Boards were being asked to accept the increase. She explained Judges are subsidized by the state so there would be no impact on the county budget.

Res. 111-2016

"Motion by Comr. Frisbie, second by Comr. VanSickle to approve the following: Resolved the Calhoun County Board of Commissioners does hereby adopt the Resolution Authorizing Judicial Salaries for compliance with the Judicial Salaries Standardization Act."

On a roll call vote, Yes - 6, Excused – 1 (Dunn). Motion **CARRIED**.

2. 2016 - 2021 CRP Child Support Enforcement Grant Agreement

Administrator/Controller Kelli Scott stated this is a regular item presented to the Board and per the Board Grant Policy, all grant awards must come before the Board.

Deputy Friend of Court Administrator Kristin Getting stated this is the grant that funds Friend of Court activities and is a five year agreement rather than the normal three. She explained that this allowed for a 66% reimbursement for stated mandated Friend of Court activities.

Res. 112-16

"Moved Comr. Haadsma, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the 2016-2021 Cooperative Reimbursement Child Support Enforcement Grant Agreement, CSFOC17-13001 as presented."

On a roll call vote, Yes - 6, Excused – 1 (Dunn). Motion **CARRIED**.

3. Calhoun County Public Health Department FYE17 Budget

Administrator/Controller Kelli Scott introduced Health Officer Jim Rutherford, reminding the Board that the Health Department Fiscal Year is the same as the state's and was an October to September year, unlike the county's calendar year.

Health Officer Rutherford explained the significant increases they are dealing with, including an anticipated 2% increase in wages and a 10% increase in hospitalization. He stated there would be minor staff reductions with this budget. He also explained the maintenance of effort and fee schedule. He stated Fiscal Officer Kristi Tekiele and her staff do a great job and this budget was vetted through the Board of Health and recommended for approval. He stated the actual budget is \$7.5 million, slightly less than Fiscal Year 2016.

Scott explained the Health Department is in a county special revenue fund but the county's General Fund is impacted by the State-required Maintenance of Effort Appropriation. She stated the county appropriation has hovered between \$700,000 and \$800,000 over the past several years but a review of the Maintenance of Effort resulted in a recalculation that means a significant change for both budgets. She stated that fund balances like this are considered unrestricted per our Fund Balance Board Policy and it is at the pleasure of the Board to how much will remain in the Health Fund Balance. She noted the staffing chart is included and they proposed a net decrease of two positions. She commended Rutherford and Tekiele for their work.

Res. 113-2016

"Motion by Comr. Frisbie, second by Comr. VanSickle to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County Public Health Department Fiscal Year Ending 2017 Budget as presented."

On a roll call vote, Yes - 6, Excused – 1 (Dunn). Motion **CARRIED**.

4. Secondary Road Patrol Grant Application

Administrator/Controller Kelli Scott stated this is the Annual Road Patrol Grant Application for a fixed amount of about \$163,000 to cover two road patrol officers. She stated the county is required to retain a certain amount of deputies and this is a status quo grant application.

Sheriff Matt Saxton stated this grant funds current deputies, covering wages and most of fringes. He noted they were funded at about the same level as the last four years.

Res. 116-2016

"Motion by Comr. Bearman, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Secondary Road Patrol and Traffic Accident Prevention Program application as presented."

On a roll call vote, Yes - 6, Excused – 1 (Dunn). Motion **CARRIED**.

5. Approval of the Fiscal Year PA2 Budget

Administrator/Controller Kelli Scott stated this is the Fiscal Year 2017 Public Act (PA)2 or Alcohol Tax budget. She introduced Southwest Michigan Behavioral Health's Director of Substance Abuse Disorders and Integrated Care Mindie Smith, stating a regional entity is required to coordinate PA2 dollars for substance abuse disorder and treatment. She stated they only use the funding for prevention, and that since last year, all treatment is funded with State Block Grant dollars. She stated the PA2 dollars got cut in half starting in 2016 because of the sunset of liquor tax in Detroit but a lot of the \$459,000 gets reinvested into Calhoun County's own programs through the Courts, the Juvenile Home and Community Corrections.

Southwest Michigan Behavioral Health's Director of Substance Abuse Disorders and Integrated Care Mindie Smith stated they didn't fully grant a few proposals this year, as they have had to phase in some cuts with the sunset of the Detroit liquor tax dollars. She stated they are also trying to move ahead with prevention lines and block grants.

Res. 117-2016

"Motion by Comr. Haadsma, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County PA2 Alcohol Tax Budget for Substance Abuse Prevention and Treatment services for FY16/17 in the amount of \$458,931 in expenses."

On a roll call vote, Yes - 6, Excused – 1 (Dunn). Motion **CARRIED**.

6. Medicare Advantage PPO Benefit Rate Renewal

HR Director Kim Archambault stated this is benefit renewals for retirees that have to be approved early for Medicare. She stated this is one of the two plans offered and we have had it for about five years. She stated the rate renewal has been low and is only a 2% increase or \$11 this year. She stated there was no additional cost to the county because retiree coverage has a fixed cost and they pick up anything above that amount.

Res. 118-2016

"Motion by Comr. Bearman, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the Medicare Advantage Group Contract rates for 2017 and shall provide signature to the Schedule A and Attestation Agreement as presented."

On a roll call vote, Yes - 6, Excused – 1 (Dunn). Motion **CARRIED**.

7. 2017 Blue Care Network Advantage Plan Rates

HR Director Kim Archambault stated the original proposal was for a significant increase of 9.9% so we asked for additional options. We found that if we change co-pays and prescription tiers, the increase was reduced to 0.78% with no additional cost to the county.

Res. 119-2016

“Motion by Comr. VanSickle, second by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Blue Care Network Advantage plan rates for 2017 and shall sign the Schedule A as presented.”

On a roll call vote, Yes - 6, Excused – 1 (Dunn). Motion **CARRIED**.

8. Cutting Edge RFB#116J-16 Recommendation

Administrator/Controller Kelli Scott stated this is another joint purchase between Jackson and Calhoun Counties. She stated it was another good example of success for the joint purchasing team, as this is the third joint bid and we are seeing a 23% savings from the last bid. She stated we had three bids and the incumbent company did not bid.

Res. 120-2016

“Motion by Comr. Bearman, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the contract with Valk Manufacturing Company for the purchase of cutting blades in an amount estimated at \$78,700.”

On a roll call vote, Yes - 6, Excused – 1 (Dunn). Motion **CARRIED**.

9. Custer Drive MDOT Contract 16-5429

Administrator/Controller Kelli Scott stated this is for the resurfacing project being done on Custer Drive.

Road Department Managing Director Christopher Bolt stated part of this project is crush and shape, part is resurfacing.

Res. 114-2016

“Motion by Comr. Haadsma, second by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the road resurfacing and improvement work along Custer Drive from River Road northerly to Highway M-89; and authorizes the Board Chair and Administrator/Controller to sign the contract on behalf of Calhoun County.”

On a roll call vote, Yes - 6, Excused – 1 (Dunn). Motion **CARRIED**.

10. Resolution MDOT 30 Mile Road Contract 16-5432

Administrator/Controller Kelli Scott stated this contract is for work in Albion Township bordering Homer, close to the new Brembo Foundry expansion. She noted this project was of high Economic Development importance.

Road Department Managing Director Christopher Bolt discussed project and stated that construction will be expedited this year to coincide with the foundry expansion.

Res. 115-2016

“Motion by Comr. Bearman, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the road reconstruction work along 30 Mile Road from Highway M-60 to approximately 400 feet north of Brembo foundry driveway access; and all together with necessary related work as presented and authorizes the Board Chair and Administrator/Controller to sign on behalf of Calhoun County.”

On a roll call vote, Yes - 6, Excused – 1 (Dunn). Motion **CARRIED**.

13. CITIZEN’S TIME

Matthew Hall, Chief Steward at the Road Department, shared his thoughts on working for the Road Department.

14. COMMISSIONERS TIME

Comr. Bearman stated that great things are happening on the east side of the county and they are happening all the time.

Comr. Frisbie stated that progress has been made regarding the issues around Pennfield Schools to make is safer for the kids and there will be work done to alleviate problems.

15. CLAIMS PAYABLE

- A. County Claims Payable for August 12 - 25, 2016 in the amount of \$2,064,757.50 and Road Department Payables from August 15 - 29, 2016 in the amount of \$958,956.35

Res. 121-16

“Moved Comr. Haadsma, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the County Claims Payable for August 12 - 25, 2016 in the amount of \$2,064,757.50 and Road Department Payables from August 15 - 29, 2016 in the amount of \$958,956.35 as presented.”

On a roll call vote, Yes –6, Excused – 1 (Dunn). Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Bearman announced that Swinging at the Shell will be hosting the Air Force Band on Saturday, September 3 at 6:00 p.m.

17. CLOSED SESSION TO DISCUSS LABOR NEGOTIATIONS

Res. 122-16

“Moved Comr. Haadsma, second by Comr. Bearman to approve the following: Resolved the Calhoun County Board of Commissioners does hereby suspend the Regular Session to retire to Closed Session to discuss labor negotiations.”

On a roll call vote, Yes –6, Excused – 1 (Dunn). Motion **CARRIED**.

The Board retired to Closed Session to Discuss Labor Negotiations at 8:10 p.m.

The Board returned to Open Session at 8:44 p.m.

18. ADJOURNMENT

The meeting was adjourned at 8:45 p.m. at the call of the Chair.

cam

Chairman

Clerk to the Board