

**PROCEEDINGS OF THE  
BOARD OF COMMISSIONERS**

May 5, 2016

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, May 5, 2016 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Dunn, Reynolds, Haadsma, Frisbie, King, VanSickle and Bearman

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Human Resources Director Kim Archambault, Finance Director Michele Johnson and Deputy Clerk Chris McComb

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held was followed by the Albion Mayor's Youth Council Mayor Terrick Straham leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. Bearman, second by Comr. Reynolds to approve the agenda of the May 5, 2016 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the April 12, 2016 Equalization Session

"Moved Comr. VanSickle, second by Comr. Reynolds to approve the minutes of the April 12, 2016 Equalization Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

Rob Rumsey introduced himself as a candidate for Emmett Township Supervisor and asked for clarification of information on the Emmett Township Millage Proposal.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Senior Services Manager Carl Gibson gave updates on Older Americans Month activities.

Judge Paul Beardslee introduced himself and stated he was looking forward to looking working with the Board and the community.

Sheriff Matt Saxton announced that the Calhoun County Consolidated Dispatch Authority Board had conducted public meetings and interviews with two candidates to replace Jeff Troyer as Dispatch Director. He stated they both did very well and the Board would be meeting soon to make a decision.

Sheriff Saxton announced that May 1 - 7 is National Corrections Officer Week and asked that everyone thank them for their service. He also announced that May 15 - 21 is National Police Week and asked that they be thanked for their service. He expressed his gratitude for his staff and their sacrifices.

Sheriff Saxton stated he attended the National Day of Prayer event in Albion. He stated it was a very moving event on the steps of City Hall. He stated they prayed for government, businesses, churches, family, and media. He also asked them to pray for inmates.

Comr. Frisbie gave kudos to the corrections staff for helping save the life of one of the inmates this week.

8. SPECIAL ORDER OF BUSINESS

A. 2016 Water Quality Awareness Month

Comr. Dunn read the proclamation into the record.

**WHEREAS,** clean water is a basic and essential need of life and preserving and protecting this precious resource is of the utmost importance; and

**WHEREAS,** several communities within Calhoun County have developed Wellhead Protection Plans to safeguard drinking water through the Michigan Department of Environmental Quality; and

**WHEREAS,** Calhoun County contains two major watersheds: the Kalamazoo River Watershed and the Saint Joseph River Watershed. Both rivers discharge into one of the Great Lakes, Lake Michigan.

**WHEREAS,** Calhoun County is helping to control storm water discharges within the urbanized area of Battle Creek; and

**WHEREAS,** Calhoun County is an active member of the group striving to reduce phosphorus throughout the entire Kalamazoo River Watershed

**WHEREAS** Calhoun County is an active member of the Battle Creek Area Clean Water Partners along with the City of Battle Creek; the City of Springfield; the townships of Bedford, Emmett, Leroy, Newton, and Pennfield; Kellogg Community College; the Hart-Dole-Inouye Federal Center; and Battle Creek Area Schools; and an active member of the; and

**WHEREAS,** the Partners have worked to develop storm water management plans for a portion of the Kalamazoo River watershed to help protect and restore the County’s rivers and lakes through public education;

**NOW, THEREFORE,** I, Derek King, Chair of the Calhoun County Board of Commissioners, Michigan, do hereby proclaim **May 2016** as

**“Water Quality Awareness Month”**

in Calhoun County and urge citizens to become personally involved in the conservation and protection of our valuable water resources.

Res. 61-2016

“Moved Comr. Frisbie, second by Comr. Reynolds to approve the minutes of the March 17, 2016 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED.**

Water Resources Commissioner Chris Kosmowski accepted the proclamation and encouraged being mindful of how household hazardous waste is disposed of. She also presented dates for upcoming events.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

1. Bay County Resolution 2016-95 Opposing the “Dark Store” Interpretation
2. Bay County Resolution 2016-101 Opposing State Lawmaker Exemptions
3. Iron County Resolution Urging State Transparency
4. Roscommon County Resolution Supporting Senate Bill 703

B. Resolutions

1. Discovery Benefits – Flexible Spending Accounts
2. MERS Service Credit
3. Senior Millage Allocation Committee Reappointments  
(Term to expire April 30, 2019)

{a} Dianne Kalnins

{b} Ralph Moore

Res. 62-2016

“Moved Comr. Dunn, second by Comr. Reynolds to approve the Consent Agenda of the May 5, 2016 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Dunn stated Summit Pointe held their organizational meeting with several new members and she was named Chair, Jim Blocker as Vice Chair and Kelli Scott as Secretary/Treasurer.

Comr. Bearman stated on May 11, several groups were taking a bus to the capital in Lansing for an Older Michiganders Day Celebration.

Comr. VanSickle stated he attended a Parks and Recreation meeting where they received standard reports from subcommittees. He stated they approved a proposal for research on insects in the Ott Preserve. He noted that they have been having trouble getting the vandalism in the parks under control and it was becoming very costly to replace and repair the destruction.

11. UNFINISHED AND OLD BUSINESS

There were none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR’S REPORT

A. County Administrator/Controller’s Report

Administrator/Controller Scott introduced Calhoun County’s new Finance Director, Michele Johnson. She stated Michele helped wrap up the 2015 audit, which was another great experience with Gabridge, and will soon be starting next year’s budgeting.

Scott stated the FireKeepers Local Revenue Sharing Board met and voted to offer \$200,000 in discretionary grants to our community. She stated the applications will go out soon, giving people approximately 45 days to apply.

Scott stated she attended the Southcentral Michigan Planning Council meeting. She explained that this is a four county planning commission and Calhoun County currently has two vacancies we need to fill.

Scott stated the Battle Creek TIFA Board meeting vote passed 6-5. She and Comr. King made comments, noting that the County appreciates TIFA as a way to support economic development because we don't have funds or assistance for it. She acknowledged difficulty in collaborations and stated they were concerned with formulas used to reimburse the city for TIFA funds. She and Comr. King also offered to help any way they could to develop common ground in using the funds and encouraging job growth. She noted the County does not have a seat on the TIFA Board, they were just there as an observer and to express views.

Scott stated we sent out a revised agenda this morning with an item removed. She explained that the removed item relates to the county working with the City of Battle Creek on bond allocation for energy improvements. She stated these bonds were not the most favorable option for us so we used other alternatives but the city would like to use the allocation to finance some upgrades in their wastewater treatment plant. She stated the attorneys still have some work to do on the agreement so the agenda item will come to the Board at a later meeting.

B. New Business

1. 2015 Approval for WKKF Budget Reduction for the School Wellness Program & FIMR

Administrator/Controller Kelli Scott stated the Health Department is bringing forward an amendment to reflect reductions in funding for two programs that the WK Kellogg Foundation has been helping fund.

Health Officer Jim Rutherford stated they are bringing forth two items relating to funding from the WK Kellogg Foundation. He stated the proposal is to reduce the school wellness and Fetal and Infant Mortality Review budget. He stated the Foundation's long term commitment to the programs will continue but not at the level it has been in the past, and so they will gradually decrease the budget.

Res. 63-2016

"Motion by Comr. Frisbie, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the W. K. Kellogg Foundation Budget Reduction for the School Wellness Program & Fetal and Infant Mortality Review as presented."

On a roll call vote, Yes –7. Motion **CARRIED**.

2. Increase of CCPHD Fiscal Support Specialist Position

Health Officer Rutherford stated they were asking to take an existing Fiscal Support Specialist position approved in the Fiscal Year 2016 budget from part time to full time because they were doing a significant amount of additional billing and need help.

Res. 64-2016

"Moved Comr. Dunn, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Increase of the Vacant Fiscal Support Specialist Position from .5FTE to 1.0FTE as presented."

On a roll call vote, Yes –7. Motion **CARRIED**.

3. Resolution of Support for the Replacement of Various Bridges in Calhoun County

County Administrator/Controller Scott stated this was an annual submission that the Board approves every year to apply for federal grants to help the Road Department fix bridges. She explained that there are five bridges included in the request and the County is required to match 5% of the approved request. She noted funding will not be available until 2019, as they award early to allow for preparation time. She stated the Road Department works with rural task force and BCATS to prioritize the bridge projects.

Road Department Managing Director Christopher Bolt stated they prioritize the submissions and repairs by how the bridges will score on the National Bridge Inventory Rating Scale. He stated they were competitive grants and we hope to be awarded one possibly two then we will continue to apply each year until each bridge is repaired.

Res. 65-2016

“Moved Comr. Bearman, second by Comr. VanSickle to approve the following:  
Resolved the Calhoun County Board of Commissioners does hereby support the replacement of NBI bridge structures 1317, 1326, 1327, 1328 and 1380 and authorizes the Road Department to seek funding assistance for said structure replacement through the State of Michigan Department of Transportation Local Bridge Program which shall administer the project as part of the Local Agency Program.”

On a roll call vote, Yes –7. Motion **CARRIED.**

4. Contracted Pothole Patching

County Administrator/Controller Scott stated this request is to approve additional resources to address pothole patching. She stated we are trying to be proactive with this public safety problem by using emergency measures for contracted assistance under our purchasing policy.

Road Department Managing Director Christopher Bolt stated this allows us to use contractors to supplement our work force, who have been putting in a lot of overtime trying to keep up. He explained that the contractors purchase patching materials under our contract with Lakeland and have been quite helpful, with any issues being corrected quickly.

Res. 66-2016

“Moved Comr. Frisbie, second by Comr. VanSickle to approve the following:  
Resolved the Calhoun County Board of Commissioners does hereby approve the Road Department’s hiring of qualified vendors to assist with pothole patching operations up to \$500,000 as deemed appropriate by the managing director.”

On a roll call vote, Yes –7. Motion **CARRIED.**

5. Cold Patch RFB#108J-16 Recommendation

County Administrator/Controller Scott stated this was the approval of cold patch materials estimated at \$300,000, which is a slight increase from last year.

Assistant Administrator Wilcox stated that this is a joint bid with Calhoun County materials being 60% of the bid and Jackson 40%.

Res. 67-2016

“Moved Comr. VanSickle, second by Comr. Reynolds to approve the following:  
Resolved the Calhoun County Board of Commissioners does approve the one year contract with the option for a one year extension with Lakeland Asphalt Corporation to provide bituminous cold patching material to the Calhoun County Road Department and the Jackson County Department of Transportation as presented.”

On a roll call vote, Yes –7. Motion **CARRIED**.

6. Sodium Chloride RFB#109J-16

Administrator/Controller Scott stated that this bid was for up to an estimated 35,000 tons of sodium chloride for just under \$2 million.

Assistant Administrator Wilcox stated the road salt bids we received are very close and bidding is competitive so it will serve us in the future. He noted that Jackson County was 60% of bid and Calhoun was 40%.

Res. 68-2016

“Moved Comr. VanSickle, second by Comr. Bearman to approve the following:  
Resolved the Calhoun County Board of Commissioners does hereby approve the contract for the purchase of up to 35,000 tons of sodium chloride from Cargill Company as presented.”

On a roll call vote, Yes –7. Motion **CARRIED**

13. CITIZEN’S TIME

Matthew Hall, Sheridan Township, Youth Pastor at First Baptist Church, stated it was a National Day of Prayer and many met at the fountain then separated around town in groups to pray for businesses, buildings and people in Marshall.

14. COMMISSIONERS TIME

Comr. Reynolds wished Comr. VanSickle a Happy Birthday on the 12<sup>th</sup>.

Comr. Frisbie thanked Assistant County Administrator Wilcox for continuing to do great work in purchasing.

Comr. Bearman stated he has been enjoying all of the ribbon cuttings with the nice weather.

Comr. King welcomed Terrick Straham, the Mayor of the Albion Youth Council, as he was shadowing Comr. Bearman.

15. CLAIMS PAYABLE

- A. Calhoun County Claims Payable for April 2 - 26, 2016 in the amount of \$3,362,593.45 and Road Department Payables for April 8, 2016 in the amount of \$444,125.31, April 14, 2016 in the amount of \$22,720.00 and April 26, 2016 in the amount of \$506,237.33

Res. 69-2016

“Moved Comr. Haadsma, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County Claims Payable for April 2 - 26, 2016 in the amount of \$3,362,593.45 and Road Department Payables for April 8, 2016 in the amount of \$444,125.31, April 14, 2016 in the amount of \$22,720.00 and April 26, 2016 in the amount of \$506,237.33 as presented.”

On a roll call vote, Yes –7. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Frisbie announced that the Panther Pace 5k, a fundraiser for Pennfield Schools education will be on Friday, June 3 at Pennfield Schools.

Comr. Bearman announced that Albion College Graduation will take place over the upcoming weekend.

17. ADJOURNMENT

The meeting was adjourned at 8:26 p.m. at the call of the Chair.

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Chairman

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Clerk