



Calhoun County Board of Health Meeting Minutes

December 14, 2015

Board of Health

Dr. Mahesh Karamchandani, Chairperson
Nancy Mullett, Vice-Chairperson
Mary Jo Byrne
Amy Davis
Kathy-Sue Dunn, County Commissioner
Rebecca Fleury
Rick Hensley

Health Department

Deb Metzgar
James Rutherford, Health Officer
Kristin Tekiele

Other

Meeting called to order

Karamchandani called the meeting to order at 8:01am.

Agenda

Mullett motioned for agenda approval. Hensley seconded. All in favor, motion passed.

Consent Agenda

Hensley motioned for approval of the consent agenda. Byrne seconded. All in favor, motion passed.

Public Comment

No public comment

Board Discussion

Karamchandani resigned his position on the Board of Health (BOH) effective December 14, 2015 at the end of the BOH meeting. Mark Crawford has indicated his desire to fill this vacant position and his qualifications were included in the December packet sent to all BOH members. Mullett will accept the appointment as BOH Chairperson. Byrne will accept the appointment as BOH Vice-Chairperson.

Hensley motioned for the appointment of Mark Crawford to the BOH effective January 1, 2016, fulfilling the term of Karamchandani ending on December 31, 2016. Davis seconded. All in favor, motion passed.

Hensley moved to appoint Mullett as Chairperson and Byrne as Vice-Chairperson of the BOH beginning on January 1, 2016. Fleury seconded. All in favor, motion passed.

Hensley moved to appoint Fleury to a three-year appointment on the BOH from January 1, 2016 through December 31, 2018. Davis seconded. All in favor, motion passed.

Finance

Tekiele presented the preliminary FYE15 year-end report. Main points included:

- Revenues total 94% of the budget and expenses are 92%.
- Fringe expenses were lower than expected. Because of this, the CCPHD did not have to use the fund balance for renovations in Albion as the BOH had previously approved.
- Minimal staff changes occurred with one retirement during FYE15.
- Improved processes in insurance billing resulted in an 8% increase in collections.
- Approximately \$80K is being added to the fund balance.

Presentation

Rutherford presented updates on the Calhoun County Public Health Department and programs. It included:

- The role of local public health departments.
- Public health assurances.
- Mandated and non-mandated public health programs.
- A breakdown of where the revenues come from and expenses go to for the CCPHD.
- Overview and update on the following CCPHD programs:
 - Family Planning
 - School Wellness Program
 - Women, Infant and Children (WIC)
 - Environmental Health and Solid Waste
 - Children's Special Health Care Services (CSHCS)
 - Nurse-Family Partnership (NFP)
 - Medical Examiner
- Rates of teen pregnancy and sexually transmitted infections in Calhoun County.
- Methods being used to address teen pregnancy in Calhoun County.
- Immunization rates in Calhoun County.
- Additional programs: Refugee Health Assessment, Travelers Immunization, Lead in Drinking Water, Health Equity Alliance, Seniors Hearing and Vision, Childhood Hearing and Vision.

Meeting adjourned at 8:52 a.m.

For a copy of the presentation or the Health Officer report, please contact Deb Metzgar at 269-969-6463 or via email at dmetzgar@calhouncountymi.gov