

CALHOUN COUNTY
PROCEEDINGS OF THE
BOARD OF COMMISSIONERS

March 19, 2015

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, March 19, 2015 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Dunn, Reynolds, Haadsma, Frisbie, King, VanSickle and Bearman

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Corporation Counsel Richard Lindsey, Human Resources Director Kim Archambault, and Deputy Clerk Chris McComb

2 and 3. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

The Board held a moment of silence followed by Comr. Frisbie leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

“Moved Comr. Dunn, second by Comr. Bearman to approve the agenda of the March 19, 2015 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the March 5, 2015 Regular Session

“Moved Comr. VanSickle, second by Comr. Reynolds to approve the minutes of the March 5, 2015 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

Dennis McKee, Communications Director for Consumers Energy, presented information explaining that Consumers working in Calhoun County later this year to update meters with new technology that will text the office and eliminate the need to physically read meters. He stated western Calhoun County will be updated later this year, and the remainder of the county next year.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Calhoun County Road Department Managing Director Christopher Bolt introduced new Project Manager Leslie Barnebee. He presented the Board with a handout containing facts to explain Proposal 1. He stated the crews had been patching potholes. He stated they were working on tree trimming all over the county because they needed to get ahead of the curve on new regulations regarding the newly endangered long eared bat. He explained they are an endangered species so they had deadlines they had to meet. He noted they were looking at ways to improve their work with hot patch.

Project Manager Leslie Barnebee stated she had been out measuring roads and preparing estimates for Pennfield and Bedford Townships. She stated they were also meeting with Emmett Township Public Safety regarding safety concerns on B Drive North near Harper Creek Middle School. She stated she had also been working on creating a template for the Road Department to use for all of their GIS maps. Bolt added they were working toward having more maps and visuals on the website.

Sheriff Matt Saxton gave an update on the Marshall Regional Law Enforcement Center and announced that Outdoor Safety Day was being held at the BE Henry Building on March 19 and 20.

8. SPECIAL ORDER OF BUSINESS

A. Youth Leadership Proclamation

Comr. King read the proclamation into the record.

WHEREAS, Local, state and county government contribute significantly to the quality of life for the citizens of the State of Michigan; and,

WHEREAS, Public service is a noble calling involving a wide variety of challenging and rewarding professions, including providing vital family, health and educational services, maintaining public safety, improving transportation, protecting our environment and performing management activities which are essential to efficient and effective operation of government; and,

WHEREAS, MSU Extension and the Nottawaseppi Huron Band of the Potawatomi have partnered to promote a Youth Leadership program to promote interest in civil service careers and government; and,

WHEREAS, Tribal and non-tribal youth from Calhoun County are meeting over a two month period, attending a Nottawaseppi Huron Band of the Potawatomi Tribal Council meeting, this

Calhoun County Commissioner meeting, on-site visits to both governmental buildings, and a three day trip to 4-H Capitol Experience in Lansing to meet with State Legislators; and

WHEREAS, These visits will provide the students with an opportunity to learn about the different roles each governmental agency provides offering a broader state-wide perspective of how all work autonomously as well as collectively; and

WHEREAS, The students will present their findings at a luncheon on April 16, 2015 at 1 pm at the Nottawaseppi Huron Band of the Potawatomi Reservation for Tribal Council, Calhoun County Board of Commissioners, and Youth Leadership participants; and,

NOW, THEREFORE, BE IT RESOLVED, the Calhoun County Board of Commissioners does hereby applaud the students for their participation in this governmental learning experience and encourages all citizens to recognize and support youth leadership in our community.

Res. 42-2015

“Moved Comr. Haadsma, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the Youth Leadership Proclamation as presented.”

On a voice vote, Motion **CARRIED**.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

There was none.

B. Resolutions

1. Battle Creek Area Transportation Study (BCATS) Policy Board Appointment
(Term to Expire December 31, 2016)

- {a} Steve Frisbie
- {b} Christopher Bolt (alternate)

Res. 43-2015

“Moved Comr. Bearman, second by Comr. VanSickle to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the Consent Agenda of the March 19, 2015 Regular Session.”

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Bearman stated he attended a Senior Millage Allocation Committee meeting and thanked Art Kale for continuing to serve on the committee, as he made important contributions.

He stated he had been working with the Trailway in the Albion area and there would be a public hearing on Monday, March 23 at 5:30.

He stated he attended the Area Agency on Aging meeting and it was a very eye opening experience. He announced there would be a Senior Michiganders Day on June 2.

He stated it had been a learning experience to go to all the different meetings but he was thankful to be a part the Board of Commissioners.

Comr. Frisbie stated the Strategic Planning process for Community Action was nearly completed and they were looking to fill empty membership seats on their board.

He stated he attended a 911 technology update in Lansing with Calhoun County Consolidated Dispatch Authority Director Jeff Troyer. He stated the dispatch authority was leading the way in progress and was somewhat ahead of the curve in technology. He stated they were working with multiple counties to go out for bid for better pricing and back up within the eighteen months they had to complete a phone system upgrade.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Scott stated the Finance Department was working on closing out the fiscal year. She stated the preliminary figures for the General Fund were positive. She stated we had a balanced budget of \$41 million in the General Fund in both revenue and expenses but it looked like we would end the year lower on both accounts. She explained that on the revenue side our property taxes were up a little bit from what was budgeted so that was a good sign that our economy was recovering. She stated that overall we were still seeing shortfalls in charges for services, department fees, court costs, etc. She stated that in total we should end the year General Fund revenues just under \$40 million, which was about \$1 million less than what was budgeted. She stated that on the expense side we also had savings of a little over \$1 million and almost all of that could be attributed to savings in employee health insurance costs. She stated we continue to see a very positive trend in lowering of health care costs, some of which we hope could be attributed to our health and wellness center. Scott quantified that by stating our General Fund health insurance costs dropped from \$3.2 million to \$2.5 million in the last year. She stated she would keep the Board posted on final numbers. She noted the Board would start seeing Financial Statements on the agenda in April.

Scott announced the Board would have only one meeting next month, on April 14. She stated the meeting would be on a Tuesday, per the requirements for Equalization.

Scott reminded the Board of the Legislative Breakfast on March 20.

Scott stated that on March 25 the county was hosting the Local Michigan Township Association in the Marshall County Building so they could see the first floor renovations.

Scott stated the Michigan Association of Counties Legislative Conference would be held the last week of March and reminded the Board to take advantage of the early bird registration.

Scott stated the Board orientation was scheduled for April 30 and more details would be coming soon.

B. New Business

1. 2014 Annual Road Mileage Certification

Administrator/Controller Scott stated this agenda item was the approval of the 2014 Annual Road Millage Certification and there were no changes from the roads certified before. She stated the report was completed by Road Engineer Angie Kline and the State required BOC approval for the certification.

Res. 44-2015

“Motion by Comr. Frisbie, second by Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Annual Road Mileage Certification as presented and does authorize the Board Chair to sign the Certification on behalf of Calhoun County.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. Mental Health Court Grant and Coordinating Staffing Allocation Amendment

Administrator/Controller Scott stated this was an exciting new program made possible by a Mental Health Grant. She stated she was happy to see the Judges and Court Administrators look for creative ways to serve our public.

District Court Administrator Kate Ambrose stated Mental Health Court was a new court being pursued by the Judicial Council. She stated that as a requirement of the grant, they were partnering with Calhoun County’s Mental Health Authority, Summit Pointe. She stated the courts would serve anyone in the justice system who had a mental illness, putting them into supervised programs and working with Summit Pointe to get them the services they needed. She stated their start up team was working on what the program would look like and they were targeting an October 1, 2015 start date.

Comr. Frisbie commented he was impressed that the courts continued to look for solutions to the problems instead of just putting people in jail.

Res. 45-2015

“Moved Comr. Frisbie, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the Mental Health Court Grant, corresponding budget adjustment, and the staffing allocation increase as presented. The Board does also authorize the Board Chair to sign on behalf of Calhoun County.”

On a roll call vote – Yes – 7. Motion **CARRIED**.

3. Health Department Lease for Albion Property

Administrator/Controller Scott stated the lease was for the Health Department to relocate their Albion clinic. She stated the Administrative team had been working with property owner Dr. Dobbins and his leasing company to find a mutually agreeable lease.

Health Officer Jim Rutherford explained the process began a year and a half ago, when the Health Department realized a need to increase their presence in Albion. He stated that many of the doctors had left the community and accessible health care was in great demand. He stated the Dobbins property was a larger facility than they were currently using and was previously used as a medical facility. He explained that the first five years of the contract will call for a higher lease amount to fund some improvements and they would need additional funds in the next few weeks for furnishings. He stated that after five years the lease amount would go down. He explained the move fit in with strategic planning to present more comprehensive services in Albion.

Comr. Dunn stated she served on the Board of Health, they had discussed this move and were in support.

Res. 46-2015

“Moved Comr. Bearman, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the Lease with Ace Investment Properties, L.L.C. as presented and the Board Chair is authorized to sign on behalf of the County.”

On a roll call vote – Yes – 7. Motion **CARRIED**.

4. Fiscal Year 2015 PA2 Budget Amendment

Administrator/Controller Scott stated the original PA2 Budget was approved by the Board last September. She explained the budget was based on liquor tax the county collects and was required to send to our coordinating agency, which was regionalized to Southwest Michigan Behavioral Health (SWMBH). She stated that as they go through the process of closing out the fiscal year, we usually get notice that the budget will change. She stated that this year there was an additional \$50,000 to be spent between now and September. She stated that in the original budget some organizations didn't receive funds or got significant cuts so the the Haven of Rest and Drug Court would receive \$25,000 each. She noted that Comrs. Reynolds and Haadsma were appointed to the SWMBH Policy Oversight Board.

Comr. Haadsma announced he would abstain because he serves on the Haven Board.

Res. 47-2015

“Moved Comr. VanSickle, second by Comr. BearmanReynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the Fiscal Year 2015 Amended PA2 budget as presented.

On a roll call vote – Yes – 6, Abstain - 1. Motion **CARRIED**.

5. Sungard Contract Amendment Authority

Administrator/Controller Scott stated this was a request to authorize the Administrator/Controller to approve all Sungard contract amendments as long as they did not exceed the Administrator's authorized spending limit of \$20,000. She explained that this gives Administration flexibility to approve slight modifications to the contract in a timely manner.

Res. 47-2015

“Moved Comr. Reynolds, second by Comr. Frisbie to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby authorize the Administrator/Controller, subject to review and approval by Corporation Counsel, to approve all contract amendments in regards to the Sungard Records Management System contract with a budgetary impact of \$20,000 or less and her execution of any such amendments prior to the date of this resolution is hereby approved and ratified.”

On a roll call vote – Yes – 7. Motion **CARRIED**.

6. Chemical Storage Facility Construction Management Recommendation

Administrator/Controller Scott stated this contract was for construction management services for the new Road Department salt barn. She stated that Assistant Administrator Brad Wilcox entered this agenda item in his oversight of purchasing for the Road Department. She stated the construction was made possible by a grant from the Michigan Department of Transportation. She stated the grant requires that the barn be built by the end of the year. She stated we were recommending CM Contracting for an amount not to exceed \$21,000.

Assistant Administrator Wilcox stated the bid review process the same through the Purchasing Review Committee. He stated this was a bid for management of the construction process.

Res. 48-2015

“Moved Comr. Dunn, second by Comr. Bearman to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the construction management contract with CM Contracting, Inc. for a project to construct a chemical storage building for the Calhoun County Road Department as presented.”

On a roll call vote – Yes – 7. Motion **CARRIED**.

13. CITIZEN'S TIME

Patrick O'Donnell thanked Comr. Haadsma for buying Boy Scout popcorn.

14. COMMISSIONERS TIME

Comr. Frisbie stated he spent two hours in the jail and court with fifth and sixth graders learning about the legal system. He appreciated the Sheriff and Prosecutor hosting them.

Comr. Frisbie stated he was looking forward to working with Road Department Project Manager Leslie Barnebee in the townships.

Comr. Frisbie stated we were continuing to get good news about our health care insurance and most counties couldn't say that. He stated he was glad we were in that position and encouraged the Executive Team to keep up the good work.

Comr. Bearman stated he had a great time at "Swinging at the Shell" at Bohm Theater.

Comr. Bearman reminded everyone that Thursday, April 9, would be the Senior Fair at the Marshall Middle School.

Comr. Bearman stated we had great schools in this area and he was proud to be a part of Calhoun County. He stated the School Superintendent was in the final six for the State Superintendent position and Albion was in the top twenty for K-8.

Comr. King commended Administration for continuing transparencies.

Comr. King stated the Calhoun County Health Department had one of the leading school nurse programs in the country. He stated it was a model program and it was just one of the many exemplary programs that Health Officer Rutherford and his team lead. He stated he felt we were leading the push to bring health care back to Albion.

15. CLAIMS PAYABLE

- A. Calhoun County Claims Payable for March 2 – 12, 2015 in the amount of \$1,487,180.30 and Road Department Payables and PCard Report for March 11, 2015 in the amount of \$601,921.99

Res. 49-2015

"Moved Comr. Dunn, second by Comr. VanSickle to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County Claims Payable for March 2 – 12, 2015 in the amount of \$1,487,180.30 and Road Department Payables and PCard Report for March 11, 2015 in the amount of \$601,921.99 as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

There was none.

17. ADJOURNMENT

The meeting was adjourned at 8:15 p.m. at the call of the Chair.

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Chairman
Calhoun County Board of Commissioners

Clerk
Calhoun County