

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

November 19, 2015

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, November 19, 2015 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Reynolds, Haadsma, Frisbie, King, VanSickle and Bearman

Excused: Comr. Dunn

Staff Present: County Administrator/Controller Kelli Scott, Human Resource Director Kim Archambault, and Deputy Clerk Chris McComb

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held followed by Comr. Reynolds leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. Frisbie, second by Comr. Reynolds to approve the agenda of the November 19, 2015 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the November 5, 2015 Regular Session

"Moved Comr. VanSickle, second by Comr. Reynolds to approve the minutes of the November 5, 2015 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

Matt Davis, Marshall, related his concerns regarding the Clerk/Register of Deeds and asked for a status update on his previous public comments regarding her lack of transparency and best practices related to purchasing, and his request for an audit of her accounts.

A resident had questions regarding how far the County owns into her property. Comr. King asked her to stay to the end of the meeting and he would address her questions.

Bob Coward, Emmett Township, stated Hoffman Brothers showed his family great consideration while working on their street and hopes the county will work with them again.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Clerk/Register of Deeds Anne Norlander responded to Matt Davis' concerns, stating they were baseless and politically driven. She also presented accomplishments of her office.

Senior Services Manager Carl Gibson complimented retiring Accounting Clerk Wendy Slone on her hard work and dedication and congratulated her on her retirement.

8. SPECIAL ORDER OF BUSINESS

A. Tribute to Wendy Slone

Comr. Frisbie read the proclamation into the record.

WHEREAS WENDY SLONE, Accounting Clerk, will retire from her position on November 25, 2015; and

WHEREAS Wendy was hired as an Account Analyst on November 11, 1999, transferring to the Finance Department as an Accounting Clerk on September 9, 2002; and

WHEREAS Wendy's excellent communication skills, wisdom and kindness are just a few of the characteristics that she has brought to her position; and

WHEREAS Wendy has consistently welcomed new challenges with determination and dedication; and

WHEREAS Wendy's 16 years of employment have been marked by loyalty and commitment to public service; and

WHEREAS Wendy will be greatly missed by her fellow Calhoun County employees as well as the public she served.

NOW, THEREFORE, BE IT RESOLVED by the Calhoun County Board of Commissioners that Wendy Slone is hereby honored and thanked for her many years of dedicated service to Calhoun County and its citizens. We offer Wendy our very best wishes for a healthy, happy and well-deserved retirement.

Res. 182-15

"Moved Comr. Frisbie, second by Comr. Reynolds to approve the Tribute to Wendy Slone as presented."

On a voice vote, Motion **CARRIED**.

Wendy Slone accepted the proclamation.

B. Holiday Season Impaired Driving Prevention Proclamation

Comr. King read the proclamation into the record.

WHEREAS, motor vehicle crashes involving alcohol (with at least one driver with a blood alcohol concentration of .08 grams per deciliter or above) accounted for 31% of all motor vehicle traffic fatalities in 2013 (killing 10,076 people – as compared to 10,322 persons in 2012) and injure hundreds of thousands more every year in the United States; and

WHEREAS, the mid' December through New Year's holiday season is traditionally one of the most deadly times of the year for alcohol-impaired driving; and

WHEREAS, in the single month of December, 2013, a total of 733 persons lost their lives in crashes involving a drunk driver; and

WHEREAS, according to the National Highway Traffic Safety Administration, 68% of the drunk driving fatalities in 2013 involved at least one drunk driver in the crash with a blood alcohol concentration almost double the legal limit; and

WHEREAS, organizations across the nation are joining together to promote the "*Drive Sober or Get Pulled Over*" national public awareness campaign and law enforcement initiatives during the December 16, 2015 to January 1, 2016 time period;

NOW, THEREFORE, the Calhoun County Board of Commissioners does hereby proclaim December 16, 2015 to January 1, 2016 as "Holiday Season Impaired Driving Prevention" in Calhoun County. We call upon all citizens, government agencies, business leaders, hospitals and health care providers, schools, and public and private institutions to promote awareness of the impaired driving problem, to promote safer and healthier behaviors regarding the use of alcohol and other drugs, and to promote the awareness campaign this holiday season and throughout the year.

Res. 183-15

"Moved Comr. Bearman, second by Comr. Reynolds to approve the Holiday Season Impaired Driving Prevention Proclamation as presented."

On a voice vote, Motion **CARRIED**.

Battle Creek Area Transportation Study Executive (BCATS) Director Pat Karr accepted the proclamation.

C. World AIDS Day Proclamation

Comr. Haadsma read the proclamation into the record.

WHEREAS, one of Calhoun County’s greatest assets is the health of its people; and

WHEREAS, 36.9 million people in the world now live with HIV/AIDS and 2.6 million of them are under the age of 15; and

WHEREAS, there are approximately 1.8 million people living with HIV/AIDS in the United States; and

WHEREAS, the Department of Community Health estimates that 180 people are HIV positive in Calhoun County, twenty of who are under the age of twenty; and

WHEREAS, the number of women living with HIV in the United States has tripled in the last two decades and in Calhoun County approximately 60 women are currently HIV positive; and

WHEREAS, the HIV prevalence estimates of all persons living in Calhoun Count with a diagnosis of HIV or AIDS has steadily increased since 1983; and

WHEREAS, every 15 seconds a young person in our world, age 13-24, is infected with HIV, including two American teens every hour and one in five Americans do not know they have HIV; and

WHEREAS, it is important that we raise awareness of HIV/AIDS by fighting prejudice, improving education, remembering that HIV has not gone away, that we need to talk about it, provide testing and shine a light for those infected and affected by HIV/AIDS; and

WHEREAS, the theme for World AIDS Day for the next several years is “GETTING TO ZERO”, establishing the world-wide goal of Zero new HIV infections, Zero discrimination and Zero AIDS-related deaths; and

WHEREAS, an observance of World AIDS Day for the people of Calhoun County will be held Tuesday, December 1, 2015, at the First Congregational Church in Battle Creek, at 6:45 pm, and

WHEREAS, President of the United States of America, Barack Obama, has proclaimed December 1, 2015, as World AIDS Day;

NOW, THEREFORE, the Calhoun County Board of Commissioners recognize Tuesday, December 1, 2015 as

“WORLD AIDS DAY”

In Calhoun County and urge all citizens to recognize and promote its observance.

Res. 184-15

“Moved Comr. Haadsma, second by Comr. Reynolds to approve the World AIDS Day Proclamation as presented.”

On a voice vote, Motion **CARRIED**.

Calhoun County World AIDS Day Committee Chair Rebecca Ogrodowski accepted the proclamation.

D. Presentation of the Administrator/Controller’s Fiscal Year 2016 Budget Recommendation and Public Hearing on the Proposed Fiscal Year Budget

Administrator/Controller Scott thanked the Budget Committee for their time and direction. She stated we were on track to present a balanced budget tonight and for Board approval December 3. She reviewed the recommendation, highlighting key points. She thanked Budget Analyst Pam Kline, the Judges, Department Heads and Elected Officials for their understanding and cooperation. She stated the balanced budget shows revenue of \$40.7 million and expenditures balanced at \$40.7 million. She stated the Road Department budget was at \$25 million, up from \$12 million, which had been a historical average budget for the Road Commission. She explained that the new State funding increases would not happen until the spring of 2017 and therefore did not affect the fiscal year 2016 budget. She stated the Summary Cover Memo, Department Fee Schedule and the Budget Resolution will be added for a December 3 request for approval.

Comr. King thanked the Commissioners on the Budget Committee for their time commitment and stated the Executive Team and Budget Analyst Pam Kline do all the hard work. He thanked them for managing to keep the county in the black and getting us in a good position to have an excellent bond rating so we can fund other projects.

Scott gave an overview of what the members of the Executive Team contribute and thanked them for their work in assisting with the county-wide financial management.

Comr. Frisbie stated he was glad we can keep the Capital Improvement Fund and continue to put dollars into it.

Res. 185-15

“Moved Comr. Bearman, second by Comr. Reynolds to open the public hearing regarding the proposed Fiscal Year 2016 Budget.”

On a roll call vote, Yes – 6, Excused – 1 (Dunn). Motion **CARRIED**.

Chair King declared the Public Hearing open and called for comment.

Bob Coward, Emmett Township, stated he recently gave the Board a proposal for tree planting and hoped it would be looked at for future budgets.

Res. 186-15

“Moved Comr. Reynolds, second by Comr. VanSickle to close the public hearing regarding the proposed Fiscal Year 2016 Budget.”

On a roll call vote, Yes – 6, Excused – 1 (Dunn). Motion **CARRIED**.

Chair King declared the Public Hearing closed.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

There were none.

B. Resolutions

1. 911 Plan Amendment

WHEREAS, the Calhoun County Consolidated Dispatch Authority’s Governing Board of Directors took action on July 10, 2015 recommending the Calhoun County Board of Commissioners amend the 2010 Emergency Telephone Service District “Final Plan” selecting Peninsula Fiber Networks, LLC as Calhoun County’s next generation selective router service provider; and

WHEREAS, the Calhoun County Board of Commissioners (“Board”) is authorized under Michigan’s Emergency Telephone Service Enabling Act, 1986 PA 32, as amended (“Act”) and under authority provided by its Emergency Telephone Services District (“Final Plan”) (“911 Plan”) to make administrative findings regarding among other things, the service suppliers providing 9-1-1 services within the 911 Plan’s Service District; and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby makes an Administrative Finding that Peninsular Fiber Network, LLC and/or its affiliates shall be the primary 9-1-1 service supplier, employing a common network that enables all other service suppliers within the 911 Plan’s Service District to be selectively routed and otherwise access the 9-1-1 system and the primary PSAPs identified in the Plan;

BE IT FURTHER RESOLVED, that Appendix #7 of the Plan is amended to add Peninsula Fiber Network, LLC and/or its affiliates as a service supplier within the Service District (as defined in the Plan);

BE IT FURTHER RESOLVED, that all service suppliers shall cooperate with Peninsula Fiber Network, LLC in order to facilitate the switchover to its common network, Next Generation Selective Router and other Next Generation 911 services, features and offerings as may be applicable or required herein;

BE IT FURTHER RESOLVED, that Peninsula Fiber Network, LLC and/or its affiliates is authorized and directed to work with the 911 Plan's service suppliers, the Michigan Public Service Commission, State 911 Committee and State 911 Director and any other state, federal or local authority in order to effectuate and implement the provisions of this Administrative Finding, including but not limited to the identification for a specific date and time for the switchover to the Peninsula Fiber Network's or its affiliate's common network;

BE IT FURTHER RESOLVED, that this Resolution shall augment, supersede, modify or replace any inconsistent prior resolution or motion;

BE IT FURTHER RESOLVED, that the County Clerk or her designee shall send a copy of this resolution and these Administrative Findings to Peninsula Fiber Network, LLC and to each PSAP, and emergency service provider within the County.

Res. 187-2015

"Moved Comr. VanSickle, second by Comr. Reynolds to approve the Consent Agenda of the November 19, 2015 Regular Session of the Calhoun County Board of Commissioners as presented."

On a roll call vote, Yes – 6, Excused – 1 (Dunn). Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

There were none.

11. UNFINISHED AND OLD BUSINESS

There were none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Scott stated we were expecting snow over the weekend and Road Department Managing Director Christopher Bolt and Director of Operations Doug Steffen contributed to a News 3 report regarding their plans for response.

She gave Road Department updates including:

- ongoing discussions with the City of Albion regarding the using of their garage and selling them salt in return.
- new staff on board and hiring seasonal personnel

- a new Workplace Improvement Committee and employee surveys regarding the creation of the Road Department after the dissolution of the Road Commission as a follow up to the initial survey done in 2012
- Federal Aid projects are wrapping up and they are working with at least six townships on new Capital Improvement Plans for their roads
- construction of new salt barn is on schedule for completion in January

She called the Commissioners attention to an email sent out regarding the invitation sent out for the Calhoun County Chapter of the Michigan Township Association's Winter Holiday meeting at Convis Township on December 2.

She stated she attended monthly Veterans Affairs meeting and their remodeling project was looking good and they now have a nice, large conference room. She stated they were attempting to hire an additional service officer but were having trouble recruiting because of the competitiveness of other organizations' wages.

She stated that at the Calhoun Visitors Bureau (CVB) meeting they approved a revision in the reserve policy. She explained that the CVB gets all of hotel accommodation tax under the county ordinance to promote tourism throughout Calhoun County. She explained that for a couple years after the oil spill the hotels were full and a sizeable reserve was built up. She stated there have been many incremental projects to use the reserves. She explained that Chief Executive Officer Linda Freybler is in the process of calculating the reserves to see how much excess we have going into next year. She anticipated a program where non-profits or government entities can apply for funding of projects to increase tourism.

B. New Business

1. MERS Service Credit Purchase

Administrator/Controller Kelli Scott stated this was a request for the purchase of service credit through Municipal Employee Retirement System (MERS). She explained that employees can purchase up to five years' service credit at their own expense when they retire and MERS requires Board approval for this purchase.

Res. 188-2015

"Motion by Comr. Haadsma, second by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the purchasing of Municipal Employee Retirement System Generic Service Credit by Robert Lawton as presented."

On a roll call vote, Yes – 6, Excused – 1 (Dunn). Motion **CARRIED**.

2. October 2015 Financial Statements

Administrator/Controller Kelli Scott stated the county financials continue the cautionary words about the General Fund having potential shortfall in revenue and overruns in expenditures that could lead to an approximate \$600,000 deficit that we will determine whether we can cover with General Fund savings or do an overall budget amendment. She stated that as usual budget amendments would be brought back countywide next month. She noted the quarterly Road Department budget was included. She stated they included their actual figures from 2013, 2014 and current year-to-date. She noted the Federal projects don't show in the year-to-date because they are typically booked at year end. She highlighted the expenditures, noting that you could clearly see the shift each year of almost double amount the amount in heavy maintenance and about \$2 million less in regular maintenance, such as pothole filling. She stated you could continue to see a reduced amount of administrative and overhead costs and an increase in capital outlay. She noted a preliminary Act 51 report was also included.

Res. 189-2015

"Moved Comr. Haadsma, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby accept for information the October 2015 Financial Statement as presented."

On a voice vote, Motion **CARRIED**.

13. CITIZEN'S TIME

Matthew Hall, Sheridan Township, stated he was the Associate Pastor to Youth at First Baptist Church of Marshall and invited everyone to a soup dinner prior to the Marshall Christmas Parade.

Hall stated he was Chief Steward of the Teamsters at the Road Department and thanked Water Resources Commissioner Chris Kosmowski, Chair King, and HR Director Archambault for stopping at their safety day. He stated it was a very productive day.

Hall stated the Teamsters had started negotiations a few months ago and Administration had offered a fair contract and incentive program even though the Union Members had voted against it. He thanked Administration for their efforts.

Bob Coward, Golden Avenue, presented Comr. King with pictures of new trees that were planted on Golden Avenue to try to replace the oaks that were removed. He included a key and asked that the Board take it as a symbol they would take care of the trees in the future.

14. COMMISSIONERS TIME

There were no comments.

15. CLAIMS PAYABLE

- A. Calhoun County Payables for October 30 - November 12, 2015 in the amount of \$2,044,937.55 and Road Department Payables from November 10, 2015 in the amount of \$1,974,394.39

Res. 190-2015

“Moved Comr. Haadsma, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County Claims Payable from October 30 - November 12, 2015 in the amount of \$2,044,937.55 and Road Department Payables from November 10, 2015 in the amount of \$1,974,394.39 as presented.”

On a roll call vote, Yes – 6, Excused – 1 (Dunn). Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. King extended his sympathies to Bob Coward on the loss of his son.

Comr. King wished the Harper Creek Volleyball Team good luck in the semifinals, as well as St. Phil and Bronson, of the MHSAA volleyball championships at Kellogg Arena.

17. ADJOURNMENT

The meeting was adjourned at 8:18 p.m. at the call of the Chair.

cam

Chairman

Clerk