

CALHOUN COUNTY
PROCEEDINGS OF THE
BOARD OF COMMISSIONERS

August 6, 2015

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, August 6, 2015 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Dunn (arrived at 7:10 p.m.), Reynolds, Haadsma, Frisbie, King, VanSickle and Bearman

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Corporation Counsel Richard Lindsey, Human Resources Director Kim Archambault, and Deputy Clerk Chris McComb

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

The Board held a moment of silence in honor of Judge James Kingsley, who passed away July 31, 2015, followed by Comr. Reynolds leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. Reynolds, second by Comr. VanSickle to approve the agenda of the August 6, 2015 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the July 16, 2015 Regular Session

"Moved Comr. VanSickle, second by Comr. Frisbie to approve the minutes of the July 16, 2015 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

Bob Coward, Golden Avenue in Emmett Township, Bob Coward, 96 Golden Ave, stated the Road Department came to his house to talk to his neighbors and him about the oak tree removal on his street.

Jerry of Emmett Township inquired about the Road Department's process for mowing within right-of-ways.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Senior Services Manager Carl Gibson brought in articles he has written on Senior Services and discussed senior support acts.

Sheriff Matt Saxton gave a reminder of the Sheriff Saxton Students for Success golf outing on Friday, August 7 and invited everyone to stop out.

Prosecutor Dave Gilbert announced the Walk a Mile in Her Shoes would be held at Lakeview Square Mall on October 23.

Comr. Frisbie thanked Prosecutor Gilbert and Sheriff Saxton for supporting the Walk a Mile in Her Shoes campaign to combat domestic violence.

Road Department Managing Director Chrisopher Bolt introduced new Project Manager Fred Oakes. He stated Oakes had shown a lot of initiative and ideas in quality assurance and following up with residents. He stated he was sensitive to the issues on Golden Avenue with Mr. Coward and replacing trees, but he is unable to know if there would be money in the budget because of the range and size of projects planned. He stated projects were moving forward. He also gave updates on local road projects in Bedford and Pennfield Townships, noting that there might be the ability to add roads to this year's plan in Pennfield.

8. SPECIAL ORDER OF BUSINESS

A. 2016 Region 3-B Area Agency

Karla Fales of Region 3B Area Agency on Aging presented the 2016 Annual Implementation Plan and gave an overview of their services. She stated they had held a public hearing at Burnham Brook in May to hear citizen comment on the plan. She noted the funds need to stay as local as possible per the Older Americans Act.

Comr. Bearman stated the Forks Senior Center in Albion was trying to work with the townships to see if there were opportunities for collaboration to help the citizens of their communities..

Res. 120-2015

“Motion by Comr. Reynolds, second by Comr. Bearman to approve the following: the Calhoun County Board of Commissioners does hereby approve the 2016 Region 3-B Area Agency on Aging’s Annual Implementation Plan as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

B. Resolutions

1. Senior Millage Allocation Committee Appointment

a. Teresa Schell (filling vacant position)

Res. 121-2015

“Motion by Comr. Bearman, second by Comr. VanSickle to approve the following: Resolved the Calhoun County Board of Commissioners does hereby accept the August 6, 2015 Consent Agenda as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. VanSickle stated he attended a Parks and Recreation Committee meeting where they discussed rules and regulation recommendations brought by the Advisory Committee, which he also serves on. He stated they also discussed the closing of Kimball Pines and Bridge Park at night to slow down vandalism. He stated there were also concerns raised about enforcing pavilion rental at Bridge Park.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR’S REPORT

A. County Administrator/Controller’s Report

Administrator/Controller Scott stated she attended a South Central Michigan Planning Committee (SMPC) meeting where they reported grant priorities that they would be eligible for in the next round of funding. She stated they emphasized infrastructure priorities, mapping water and sewer, regional recycling, extending the trail system, working on providing broadband throughout the region and widening I94. She stated they talked about a big initiative to focus on water trails and recreation signage along the river.

Scott stated Summit Pointe was looking at a significant deficit and they were likely to use close to \$1 million from the General Fund balance to balance the budget. She stated they were creating a new purchasing policy and other policies were being reviewed to ensure better oversight. She explained the Department of Health and Human Services was doing an audit on Medicaid reimbursements for anything excessive and things that may be noncompliant or not eligible for reimbursement. She stated there might be findings requiring Summit Pointe to pay back the state. Scott noted that Summit Pointe had purchased a condo in downtown Battle Creek in 2008 that they still owned and was vacant. She stated they were discussing selling the condo to pay back the state for the money used to purchase it because it was one of the noncompliant purchases. She stated they continued to find things that needed to be addressed and they were working through them. She stated they were still searching for a new CEO and working through the policies to update them. She stated they had ended the contract with their Interim Financial Officer and hired a Controller with thirty years experience in hospital finances. She stated actions were being taken to amend the defined benefit plan and they had switched defined benefit plan administrators. She noted they were making plan amendments so multipliers were changed from 7% to a 1.6%.

Scott stated the Commissioners received notice from the Water Resources Commissioner announcing public meetings on August 11, 12 and 13 for redefining boundaries.

Scott stated that on August 13 the 2016 budget packets and instructions would go out to Department Heads and budget hearings will be held in August.

B. New Business

1. Addition to the Health Department Staffing Allocation

Administrator/Controller Scott stated this was a request from the Health Department to add two additional staff members to assume program administration for a family planning program.

Michelle Thorne, Nurse Manager for the Health Department, explained that the family planning program was handled by the Health Department in Battle Creek and Albion and Planned Parenthood also offered the services in Battle Creek until 2006. She stated the services were then assumed by Planned Parenthood in Calhoun County until January 31, 2015 with the expectation for people requiring their services travel to their Kalamazoo or Jackson location. She explained that the Calhoun County Public Health Department (CCPHD) will incorporate the family planning services into the Albion and Battle Creek STD clinics. She noted that Calhoun County has a higher than Michigan average of sexually transmitted disease and teen pregnancy rates. She stated the money from the state would not arrive until October 1 but they would need to hire a nurse practitioner and she would like a little extra time to find a person and get them trained before starting the clinics.

Scott explained that the Health Department budget had not been finalized and they would not hire the person until the October 1 budget starts. She stated they just needed to start the search and get someone trained. Health Officer Rutherford was told the county would not be able to appropriate the funds for the position.

Res. 122-2015

“Motion by Comr. VanSickle, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the addition of two Full-time positions to the Health Dept staffing allocation, including a Nurse Practitioner and a Medial Assistant, as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. MERS Officers and Delegates Appointments

Administrator/Controller Scott stated this request was to approve employee and employer officer delegates to Municipal Employees’ Retirement System (MERS) annual meeting as voting members so they could vote on their officers and plan changes.

Human Resources Director Kim Archambault stated an officer was someone who was appointed, was a direct Department Head and would report to the legislative, executive or judicial branch of government. She stated they need to be an active member on payroll and enrolled in MERS to qualify as a delegate. She stated we recommended Jeff Albaugh (Circuit Crt/Probate/FOC Administrator) as the Officer Delegate, and Kim Archambault (HR/LR Director) as the Officer Alternate. She explained that for the employee delegate a secret ballot election was conducted in June 2015 and the winner was William Huff (Deputy) with the Alternate Delegate being Matthew Hall (Road Worker).

Res. 123-2015

“Moved Comr. Haadsma, second by Comr. Frisbie to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the MERS Officers and Delegates as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

3. Addition of Policy #430 – Social Media

Administrator/Controller Scott stated this was the new Social Media Policy. She explained that these type of policies were becoming an important item, as most people are linked into social media. She stated it outlines employee use of and postings on social media. She stated it cross references other policies and closely matches the court policy.

HR Director Archambault stated the policy was modeled after a policy created by the National Labor Relations Board (NLRB) and a lot of employers were using it. She explained she used their template and tailored it to the county. She stressed that any messages from the county should be done by Administration and all media requests go to Administrator/Controller Scott as the Public Information Officer.

Scott stated things posted that referenced things that happen at work could have had a negative impact on the county and/or other employees.

Archambault stated the draft policy had been given to the Department Heads and she incorporated all comments into the policy.

Res. 124-2015

“Moved Comr. Reynolds, second by Comr. Bearman to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby the addition of Policy #430 - Social Media as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

4. County Road Easement for Road Repairs on the Pine Creek Reservation

Administrator/Controller Scott stated this item was to approve an easement for the Nottawaseppi Huron Band of Pottawatomi to do some road work on a portion of road that is located within the Pine Creek Reservation in Athens Township. She stated this represents continued collaboration and good relationships that the County and the Road Department has had with the Tribe.

Corporation Counsel Lindsey stated the necessity for this easement rises out of the sovereign status of this Tribe. He explained the county has an easement for our road to cross the reservation. He explained that in order for the Tribe to Bureau of Indian Affairs (BIA) money to repair the road, they need an easement from us to go on our property.

Res. 125-2015

“Moved Comr. Bearman, second by Comr. VanSickle to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby accept the county road easement for Road Repairs on the Pine Creek Reservation as presented.

WHEREAS, Calhoun County, as the Road Agency for Calhoun County, plans, in collaboration with the Nottawaseppi Huron Band of the Potawatomi (“NHBP”) to resurface/crush and shape a portion of 1 ½ Mile Road in Athens township (the “project”); and

WHEREAS a portion of said road/right of way which will be part of the part and which is owned by Calhoun County, is located within the Pine Creek Reservation; and

WHEREAS, the Bureau of Indian Affairs (“BIA”) requires granting of a Construction Easement in order to authorize road improvements on the following parcels in Athens Township, Calhoun County:

SE ¼ of Section 20, T-4-S, R-8-W and
SW ¼ of Section 20, T-4-S, R-8-W (“the property”)

NOW, THEREFORE, BE IT RESOLVED that Calhoun County, through its Board of Commissioners, hereby approves and grants a Construction Easement for BIA road improvements on the above-described property for the purposes of carrying out and completing the project.

BE IT FURTHER RESOLVED, that the Board Chair and/or the County Administrator/Controller are hereby authorized to execute documentation required concerning the project, for and on behalf of Calhoun County.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

5. Roof Replacement for Marshall County Building

Adminstrator/Controller Scott stated this was a request to replace the roof of the Marshall County Building.

Assistant Administrator Wilcox stated the current roof is a ten year flat roof that has been there for twenty years. He explained that after we had Honeywell in to do the energy efficiency upgrades and they drilled holes into the roof, we expected problems.

Res. 126-2015

“Moved Comr. Dunn, second by Comr. Haadsma to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby accept the installation of a new roof for the Marshall Calhoun County Building by Sheriff-Goslin Company as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZEN’S TIME

Bob Coward, Golden Avenue in Emmett Township, commented on replacing the trees in his neighborhood.

Jerry commented that flat roofs are difficult to work with.

14. COMMISSIONERS TIME

Comr. Bearman announced that Homer Days was this weekend with fireworks on Saturday. He stated he had also been to a ground breaking for Oaklawn’s Dialysis Center in Albion.

Comr. Frisbie stated he understood the frustration in Bedford. He stated that we need to get our current commitments taken care of before we add more.

15. CLAIMS PAYABLE

- A. Calhoun County Claims Payable for July 8 - 29, 2015 and June 2015 PCard Purchases in the amount of \$2,566,473.28 and Road Department Payables from July 22, 2015 in the amount of \$544,697.64

Res. 127-2015

“Moved Comr. Haadsma, second by Comr. Bearman to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County Claims Payable for July 8 - 29, 2015 and June 2015 PCard Purchases in the amount of \$2,566,473.28 and Road Department Payables from July 22, 2015 in the amount of \$544,697.64 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Bearman reminded everyone the Miles for Memories run, walk or stroll to be held on September 19 downtown Battle Creek.

Comr. Frisbie noted that he was looking for volunteers to help push wheelchairs for the elderly during the Miles for Memories event.

17. ADJOURNMENT

The meeting was adjourned at 8:18 p.m. at the call of the Chair.

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Chairman
Calhoun County Board of Commissioners

Clerk
Calhoun County