

Calhoun County Veterans Affairs Committee Meeting

Minutes: February 12,2014

Veterans Affairs Committee meeting called to order by Veterans Affairs Committee Vice-Chairman Jack Hunn at 2:30 P.M.

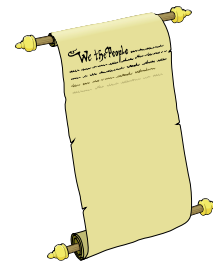
Pledge of Allegiance–Moment of Silence.

Roll-call of committee members:

Chairman,	Rodger Seidel,	Present By Way of Teleconference
	Samuel Gray,	Present
	Jack Hunn,	Present
	George “Rob” Beam,	Present
	Arnold Arquette,	Unexcused

Calhoun County Administration in attendance:

Calhoun County Administrator/Controller, Kelli Scott
Calhoun County Assistant Administrator, Brad Wilcox
Calhoun County Commissioner, Steve Frisbie



Citizens' Time:

Mr. Charles Savage, a Service Officer for the American Legion Post 55 in Albion, attended the meeting. Mr. Savage stated that he is fairly new to the role of Service Officer and that he is endeavoring to do the best that he can for the Veterans in the Albion area as well as the West side of Jackson County. Mr. Savage has set up two (2) times a month on the first (1st) and the third (3rd) Thursday of the month that he assists Veterans in the claims process. Mr. Savage's hours are from 12:00 P.M. to 2:00 P.M. at the American Legion Post 55 in Albion on the first (1st) and the third (3rd) Thursday of the month. Calhoun County Veterans Affairs Director, Scott C. Losey offered the assistance of the Calhoun County Veterans Affairs Director and Service Officer to Mr. Savage for Veterans Claims questions and future presentations.

Reading of the January 8, 2014 Calhoun County Veterans Affairs Committee Meeting Minutes:

Following review, Mr. Samuel Gray made a motion to accept the January 8, 2014 Calhoun County Veterans Affairs Committee Meeting Minutes as presented, Mr. Jack Hunn seconded the motion. By a roll call vote of 4-0, the Calhoun County Veterans Affairs Committee Meeting Minutes were approved as presented.

Applications for Emergency Assistance from the Calhoun County Veterans' Relief Fund:

None

Correspondence:

Discussions ensued between Calhoun County Veterans Affairs Director, Scott C. Losey and Calhoun County Veterans Affairs Committee Vice-Chairman Jack Hunn regarding information disseminated to the Battle Creek Tax Assessors Office staff.

Old Business:

The Calhoun County Veterans Affairs Committee members stated that in regards to the reporting of inherent budgetary changes, they would like monthly budgetary reports initially until the process and information becomes familiar.

Calhoun County Veterans Affairs Director, Scott C. Losey, assessed that while the Calhoun County Veterans Affairs Office staff begins to address the claims backlog and a strategic plan is being developed, it would be prudent to continue utilizing the Temporary Administrative Support Assistant before further defining and initiating the hiring process for the permanent position. Assistant Administrator Brad Wilcox agreed with Director Losey, explaining that from his perspective Strategic Planning is a key element in the development and hiring progression, and to take the time to engage in the process and solicit the input of a relatively new Calhoun County Veterans Affairs Committee dynamic for such a key hire is responsible spending.

New Business:

Calhoun County Assistant Administrator Brad Wilcox provided several sample formats of strategic plans utilized in different Calhoun County Departments. Mr. Wilcox suggested hiring a strategic planning consultant to facilitate the future planning for the Calhoun County Veterans Affairs Office. Mr. Rob Beam made a motion to move forward with obtaining proposals from a strategic planning consultant. Mr. Samuel Gray seconded the motion. By a roll call vote of 4-0, the motion to move forward with obtaining strategic planning proposals from a professional consultant was approved with a five thousand dollar limit (\$5,000).

Good Of The Committee:

None

Adjournment:

Mr. Samuel Gray made a motion to adjourn the Calhoun County Veterans Affairs Committee meeting at or about 4:50PM. Mr. Rob Beam seconded the motion. By a roll call vote of 4-0, the February 12, 2014 Calhoun County Veterans Affairs Committee meeting was adjourned.

Rodger Seidel

Chairman, Calhoun County Veterans' Affairs Committee

Scott C. Losey

Director, Calhoun County Veterans' Affairs