

**Senior Millage Allocation Committee**  
**Friday October 1<sup>st</sup>, 2014 8:00 a.m.**  
Calhoun County Garden Level Conference Room  
315 West Green Street, Marshall, MI 49068

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**MINUTES**

**Call to Order/Roll Call: Jim Haadsma at 8:15 a.m. and roll call**

**Roll Call Attending: Jill Booth, Jim Haadsma, Art Kale, Joanne Konkle, Jim Powers, Willie Tabb and Kathy-Sue Dunn by Teleconference**

**Absent Excused: Rod Auton, Jane Chappell, Shirley Clutter, Dianne (Willy) Kalnins, Ralph Moore and Drew Walker**

Staff: Brad Wilcox, Carl Gibson, & Lora Stevens

Visitors: Maureen Reed, Forks Senior Center; Linda Frost, Area Agency on Aging (AAA)  
Community Health Care Connections

**Agenda –Tabb and Powers: Motion, Second and**  
Approved - ***Motion Carried***

**Minutes for August, 2014 –Powers and Booth: Motion, Second and Approved - *Motion Carried***

**Old Business:**

- ❖ Forks Senior Center in Albion – Maureen Reed
  - Reed thanked the SMAC Committee for the approval of the grant for their new facility
  - Handed out reports of the membership numbers and demographics. Currently 335 members. Stable membership over the last 5 years, but they are anticipating growth due to the new location and parking increases. Also other agencies are in this facility and will work with the Center which might increase membership.
  - Financial doing well with corporate donations.
  - On target for move into new facility November 1<sup>st</sup>. Brad Wilcox agreed with this.
  - The current facility has a bad internet connection, but expect better at the new location. Forks Center needs internet access for the MMAP Open Enrollment Counselor.

**Report: Contract Spending**

- ❖ Discussion
  - This report is through August 2014
  - Transferring some funds in Community Health Care Connections as monies have been charged to incorrect accounts. Increase to Health assistance fund to be offset in prescription vouchers.
  - Prescription vouchers continue to decrease as more seniors have a Part D Plan with Medicare and do not use it.

**Contract Spending –Konkle and Tabb: Motion, Second and Approved- *Motion Carried***

- SMAC members on the Contract Spending sub-committee were thanked for their hard work with the RFPs. (Konkle, Tabb and Kalnins)
- Action Items Attached: RFP Committee recommends (1) four services for the 3-yr contracts: Chore Services, Rx Drug Access Program, Community Care Options and Senior Center Staffing-Supports up to a total of \$440,000/yr; (2) two services for the 3-yr Inter-local Contract Extensions: Benefits Counseling and Personal Emergency Response Systems up to a total of \$90,000/yr; and (3) Expectations for mini & program grants for FY 2015 up to a total of \$150,000 available.

**2015 SMAC Meeting Schedule - Proposed**

Discussion – No meeting in January and July moved to second week due to the 4<sup>th</sup> of July

February 6	March 6	April 3	May 1	June 5	July 10
August 7	September 4	October 2	November 6	December 4	

**2015 SMAC Meeting Schedule –Konkle and Tabb: Motion, Second and Approved - *Motion Carried***

**Directors Report – Carl Gibson**

- Gibson discussed proposal for talking with churches about end of life plans for seniors. Not an easy subject to discuss, but a much needed one.
- Isolated/Friendly/Lonely Seniors – Gibson would like to set a program for visiting or calling them on a regular basis.
- Marshall Senior Activity Center – Still a Goal, but need someone to head up this and support getting this open. Need a good location with good parking. We need to support the seniors living in the Marshall area with something like this.
- Gibson will be attending trainings on Medicare, Medicaid in Gaylord, Michigan and the Directors of Services To the Aging annual conference November 4 & 5 in Port Huron, Michigan with directors from other counties that have millages.
- Albion Support fund raiser for home heating in Albion. Senior Services will be a table sponsor for the November 22<sup>nd</sup> event.

**Community Care Options at AAA –**

**Linda Frost, Coordinating Manager**

- This year served 179 seniors with 10 hours of community living support per month.
- 128 enrolled in the program currently.
- Enrolling about 10 seniors each month and she thinks the numbers will go up in the near future.
- Process: We get a referral and do an intake evaluation. They must be 200% below poverty. The program coordinator will call the client and using 4 different agencies to provide the services they need. The Coordinator will work with the client to come up with what the 10 hours a month will provide for her. Then the services will be ordered and documented. They will evaluate the 10 hours if the client feels it is not enough time.
- We have an ADL – Activities of Daily Living Evaluation process to review meal time, med scheduling and others with different agencies. AAA has little to do with the services that are provided, but they will oversee the process and services.

- If some emergency come up i.e. furnace breaks, they will set up and help the client outside of these provided services.
- Encouragement of families for help is fortified as we don't interfere and don't want this to change the family interactions.
- Agencies that are used for services are all bonded and checked out completely. They must have written policies on what procedures are done with the client. AAA is very diligent about checking up on these agencies.

**Dental Grant Request** – United Way of Battle Creek and Kalamazoo

- This must be submitted by October 31st.
- Requesting \$50,000 per year for 3 years for dental services starting retroactively to July 2013. They cannot retro payments to clients.
- Working with Battle Creek Dentist as much as possible or local dentist serving Battle Creek seniors.
- No restrictions on where the patient comes from, but most will be from Battle Creek area, but maybe served in Marshall.
- Currently about 100 people are on the waiting list for Dental services
- Linda Grap will be assisting Gibson on submitting the grant request
- Haadsma voiced concerned that Senior Millage money will have to cover this if United Way does not. Gibson stated that it will be from United Way money, but millage money is at a point that we need to spend down.
- Support for the grant submission adopted by SMAC as consensus agreement.

***Adjournment at 9:35am. –Konkle and Power: Motion, Second and Approved - Motion Carried***

**SENIOR MILLAGE ALLOCATION COMMITTEE ACTION ITEMS -- OCTOBER 03, 2014**

<b>3 – YEAR CONTRACT–Fiscal Years 2015 thru 2017</b>				
<b>SERVICE CATEGORY</b>	<b>AGENCY BIDDER</b>	<b>AMOUNT REQUESTED</b>	<b>AMOUNT RECOMMENDED</b>	<b>SERVICE DESCRIPTION</b>
CHORE SERVICES	Senior Services Inc.	30,000	30,000	1,600 chore services (hours) @ \$18.75 to 200 homebound households; work through HDM clients as most fragile.
RX DRUG ACCESS PRG	Community HlthCare Connection	25,000	25,000	687 units @ \$36.42 to acquire high cost chronic condition meds; working with 270 physicians, Family Hlth Ctr and Summit Pointe for referrals.
COMMUNITY CARE OPTIONS	Rgn 3B Area Agency on Aging	350,000	350,000	20,000 units of service (10-hours each/month) for 170 seniors. Less intense than care management, but provide IADLs: homemaking, home safety asmt, meal prep and bathing
SENIOR CENTER STAFFING – SUPPORTS	Forks Senior Center (Albion)	35,000	35,000	Support staffing and program administration for an area senior center serving apprx. 325 adults—2 part-time staff. Assist relocation of Center, fitness equipment and communications infrastructure.
	Sub-totals	\$440,000	\$440,000	<b>ACTION:</b> The SMAC adopts this RFP committee report and recommends to the Board of Commissioners that allocations be approved and contracts awarded annually with these listed agencies for these amounts for January 1, 2015 to December 31, 2017.

### 3 – YEAR INTER-LOCAL AGREEMENT–Extension --Fiscal Years 2015 thru 2017

SERVICE CATEGORY	AGENCY BIDDER	AMOUNT REQUESTED	AMOUNT RECOMMENDED	SERVICE DESCRIPTION
BENEFITS COUNSELING	Rgn 3B Area Agency on Aging	40,000	40,000	1,600 chore services (hours) @ \$18.75 to 200 homebound households; work through HDM clients as most fragile
PERSONAL EMERGENCY RESPONSE SYSTEM	Rgn 3B Area Agency on Aging	50,000	50,000	1,286 units @ \$19.44 to acquire expensive chronic condition meds; working with 262 physicians for referrals
	Sub-totals	\$90,000		<b>ACTION:</b> The SMAC adopts this Inter-Local Agreement Extension and recommends to the Board of Commissioners that allocations be approved and contracts awarded with these listed agencies for these amounts for January 1, 2015 to December 31, 2017.

**MINI-GRANTS and PROGRAM GRANTS – Normally provided within a fiscal year**

SERVICE CATEGORY	AGENCY BIDDER	AMOUNT REQUESTED	AMOUNT RECOMMENDED	SERVICE DESCRIPTION
<b>PROGRAM</b> 211-Info & Referral	Hands-On Battle Creek	10,000+	TBD	Assist older adults with Info and Referral services county-wide
<b>PROGRAM</b> HEALTH ASSISTANCE FUND	Community Hlthcare Connection	10,000+	TBD	Provides miscellaneous services, e.g. gas vouchers, small Rx, minor medical equipment, not available through other sources.
<b>PROGRAM</b> PRESCRIPTION ASSISTANCE & Vouchers	Fountain Clinic	10,000+	TBD	Services to access Pharmaceutical companies for high-cost medicines for chronic medical conditions, and provides temporary support for Rx vouchers.
<b>PROGRAM</b> PRESCRIPTION VOUCHERS	Community Hlthcare Connection	10,000+	TBD	Provides temporary support for Rx vouchers for adults pre-Medicare, uninsured, and possibly reaching Part D drug plan ‘donut hole.’
<b>MINI-GRANTS</b>	Multiple Agencies or Individuals	0-5,000	TBD	Provide support for small grants and special projects that do not require long time periods. May serve to provide local cost-shares for larger projects.
	Sub-totals	\$150,000	≤ \$150,000	<b>ACTION:</b> The SMAC adopts this process and continues with small Mini-Grants and pilots Program Grants up to \$20,000 each. These are grants for services that are significant but do not warrant a full RFP contract process. Grant periods normally contained within a fiscal year.