

Calhoun County Planning Commission
Minutes
February 24, 2014

Present: Comrs. Suzanne Ebright, Robert Bolton, Blaine VanSickle, and Kelli Scott. Staff: Planning Consultant Jennifer Bomba and Deputy Clerk Chris McComb.

Excused: Terence Lunger

1. The February 24, 2014 Planning Commission Meeting was called to order at 4:00 p.m.
2. Roll was called by the Deputy Clerk.
3. Election of Officers

a. Chair

“Moved Scott, supported by Bolton to nominate Blaine VanSickle as Chair of the 2014 Calhoun County Planning Commission.”

On a voice vote, Motion **CARRIED**.

b. Vice Chair

“Moved Bolton, supported by Ebright to nominate Terence Lunger as Vice Chair of the 2014 Calhoun County Planning Commission.”

On a voice vote, Motion **CARRIED**.

c. Secretary

“Moved Scott, supported by Ebright to nominate Robert Bolton as the Secretary of the 2014 Calhoun County Planning Commission.”

On a voice vote, Motion **CARRIED**.

4. Approval of Agenda

“Moved Scott, supported by Ebright to approve the agenda of the February 24, 2014 Calhoun County Planning Commission.”

On a voice vote, Motion **CARRIED**.

5. Public Comment

There was none.

6. Approval of November 25, 2013 Meeting Minutes

“Moved Bolton, supported by Scott to approve the minutes of the November 25, 2013 Calhoun County Planning Commission meeting.”

On a voice vote, Motion **CARRIED**.

7. Communication

Planning Consultant Bomba presented a meeting notice from the City of Battle Creek Planning Commission which included the details of a Special Use Permit for senior care properties on Helmer Road.

8. Old Business

a. Calhoun County Planning Commission Bylaws

“Moved Bolton, supported by Ebright to approve the revised Calhoun County Planning Commission Bylaws with amendments as presented.”

On a voice vote, Motion **CARRIED**.

9. New Business

a. CCPC Membership Vacancies

Planning Consultant Bomba stated she had reviewed the ordinance and the outline of positions needed to be filled on the Commission. She reviewed the applications of John Coulter, Angie Kline and Sarah Kelly and where they would fit in the ordinance member requirements.

“Moved Scott, supported by Bolton to recommend the appointments of John Coulter, Angie Kline and Sarah Kelly for terms to end 12/31/16.

On a voice vote, Motion **CARRIED**.

10. Township Planning & Zoning Coordination

a. 2-14-01, Pennfield Township: Zoning Text Amendment

Staff recommends for approval.

“Moved Scott, supported by Bolton to approve 2-14-01, Pennfield Township: Zoning Text Amendment.”

On a voice vote, Motion **CARRIED**.

11. Department Report

Planning Consultant Bomba stated she has been working on the 2013 annual report, a summary of action items from the past year. She noted it will be done in March and sent to the BOC.

12. Member Comments

Member Scott stated the county's plan to develop Community Development is continuing and will encompass Planning, Senior Services, MSUE and GIS in the newly renovated area on the garden level with one reception area. The Community Development Director position has been posted through MSU. This person's main focus initially will be to manage county parks. Jen Bomba will still be the county's Planning Consultant. Hoping to find good leadership and bring it back to more one stop shopping for county economic development. The new person will be an MSUE employee but the county will be involved in the hiring process.

Scott noted that the Road Department works on transportation planning, and Capital Improvement Projects are brought to the Planning Commission for deliberation at the City of Battle Creek. The county could begin to do that as well.

13. Public Comments

There were none.

14. Announcements

The next meeting is scheduled for March 24, 2014 at 4:00 p.m.

15. Adjournment

"Moved Scott, supported by Ebright to adjourn the February 24, 2014 Calhoun County Planning Commission meeting at 4:46 p.m."

On a voice vote, Motion CARRIED

Respectfully submitted,

Robert Bolton
Secretary