

CALHOUN COUNTY
PROCEEDINGS OF THE
BOARD OF COMMISSIONERS

March 20, 2014

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, March 20, 2014 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Kale called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Todd, Haadsma, Frisbie, King, VanSickle and Kale

Excused: Comr. Dunn

Staff Present: County Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Corporation Counsel Richard Lindsey, Human Resources Director Kim Archambault and Deputy Clerk Chris McComb

2 and 3. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

The Board held a moment of silence followed by Comr. Haadsma leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. Haadsma, supported by Comr. Todd to approve the agenda of the March 20, 2014 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the March 6, 2014 Regular Session

"Moved Comr. VanSickle, supported by Comr. Frisbie to approve the minutes of the March 6, 2014 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Prosecutor David Gilbert recognized Joyce Schaffer, who is retiring after 22 years of service with the Prosecutor's office.

8. SPECIAL ORDER OF BUSINESS

A. Resolution Honoring the 2014 Calhoun County/Court Retirees

Comr. Kale read the resolution into the record and thanked the retiring employees for their service.

In celebration and honor of the 2014 Calhoun County/Court retirees, the Calhoun County Board of Commissioners does hereby recognize the service and dedication of the following individuals:

Steven Charron, Maintenance Department, Facilities Manager, Retirement Date 12/12/13

Paula A Herr, Health Department, Public Health Nurse, Retirement Date 12/12/13

William R Howe II, Prosecutors Office, Criminal Investigator, Retirement Date 12/27/13

Kathleen Ann Anderson, Friend of Court, Office Assistant, Retirement Date 01/09/14

Evelyn Kay Rodgers, District Court, Court Recorder/Judicial Secretary, Retirement Date 01/14/14

Rhonda Newman, Circuit Court, Office Assistant, Retirement Date 01/14/14

Barbara J Bushong, Friend of Court, Office Clerk, Retirement Date 01/23/14

Sherry D Cady, Sheriffs' Office, Corrections Officer, Retirement Date 01/30/14

Diane M Malone, Friend of Court, Support Services Manager, Retirement Date 01/31/14

Connie Mead, District Court, Court Recorder/Judicial Secretary, Retirement Date 02/28/14

Joyce M Shaffer, Prosecutors Office, Witness Unit Coordinator, Retirement Date 03/27/14

Bernita Motley, Health Department, WIC Program Technician, Retirement Date 03/28/14

Lorraine DeRushia, Clerk/Register of Deeds Office, Official Document Specialist, Retirement Date 04/16/14

Jacqueline Murphy, Health Department, Fiscal Support Specialist II, Retirement Date 04/24/14

Danny Lake, Sheriffs' Office, Corrections Officer, Retirement Date 04/24/14

Carolyn Abdul-Rahim, Circuit Court, Office Assistant, Retirement Date 05/01/14

Michelle D Hill, District Court, Court Administrator, Retirement Date 05/15/14

Peggy L Nofs, Friend of Court, Office Assistant, Retirement Date 05/29/14

Lee Zick, Sheriffs' Office, Captain, Retirement Date 06/01/14

Janice Mathey, District Court, Court Clerk, Retirement Date 06/26/14

Bruce Mueller, District Court, Intensive Probation Officer, Retirement Date 06/30/14

Sheila D Hill, Sheriffs' Office, Corrections Officer, Retirement Date 06/30/14

Trina McGaffigan, District Court, Probation Supervisor, Retirement Date 06/30/14

Theodore H Kellogg, Maintenance, Maintenance Mechanic II, Retirement Date 06/30/14

Carolyn A Wagner, Health Department, Public Health Nurse, Retirement Date 06/30/14

William Robert Marry, District Court, Probation Field Contact Officer, Retirement Date 6/30/14

NOW, THEREFORE BE IT RESOLVED, that the Calhoun County Board of Commissioners wish to sincerely thank all of these retirees for their service and offer the best wishes for a long and happy retirement.

Res. 35-2014

"Moved Comr. Haadsma, supported by Comr. Frisbie to approve the Resolution Honoring the 2014 Calhoun County/County Retirees as presented."

On a voice vote, Motion **CARRIED**.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

1. Gratiot County Resolution Supporting Restoration of the Community Mental Health General Fund Appropriation
2. Livingston County Resolution in Support of Governor Snyder Recommending Full Funding for County Revenue Sharing in Fiscal Year 2015
3. Oceana County Resolution in Support of House Bill 5215
4. Oscoda County Resolution to Oppose Senate Bill 552
5. Oscoda County Resolution to Support Full Funding of County Revenue Sharing in Fiscal Year 2015

B. Resolutions

1. Solid Waste Planning Committee
(Terms to Expire December 31, 2015)

- {a} Don Vrablic
- {b} Mark Kenworthy
- {c} Christopher Simmons
- {d} Luke Perry
- {e} Jim Coury
- {f} Tracy Bronson
- {g} Brandy Van Horn-Cherney
- {h} Jim Porter
- {i} John LaForge

Res. 36-2014

"Moved Comr. King, supported by Comr. Haadsma to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Consent Agenda of the March 20, 2014 Regular Session."

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

There was none.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Scott personally thanked all of our retirees. She explained we had 25 employees retire because of the Early Retirement Incentive. She stated the financial impact would be positive because even if all those retiring were replaced, the savings was estimated at \$600,000 over the next five years. She noted, however, that not all would be replaced. She thanked the Department Heads and Elected Officials for looking at ways to reorganize and noted it put an administrative burden on departments trying to replace people with that many years of experience.

Scott stated she had preliminary fiscal year-end financial information for 2013 but since the audit didn't begin for a couple weeks these were unaudited figures. She stated there was a significant revenue variance from what was budgeted, and this shortfall had been expected and reported for months. She explained we transferred \$875,000 from other funds to avoid a deficit. She stated expenses were better than expected and health insurance and personnel costs went down. Scott noted we spent \$400,000 less in 2013 than in 2012. She said we are continuing to make cuts and work toward a balanced budget. She stated she would report final figures when the audit was done.

Comr. Frisbie stated Sheriff Saxton had done a very good job working with BICE and diversifying the intake of population. He noted we recently reported the highest boarding population we have ever had.

Scott stated the estimates were even more conservative this year but we were on track.

B. New Business

1. Annual Road Mileage Certification

Administrator/Controller Scott stated the Act 51 Road Certification Report details all the roads the county receives state money for. She stated there were a couple changes from last year, as one section of road was abandoned. She explained there was a summary sheet included that showed how many miles of road the county was responsible for. She stated we were required to have the Board certify and approve the report so the Road Department could continue to get Act 51 funding. She stated the report was prepared by the County Road Department Engineering staff.

Res. 37-2014

"Moved Comr. Haadsma, Supported by Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Annual Road Mileage Certification as presented."

On a roll call vote – Yes – 6, Excused – 1 (Dunn). Motion **CARRIED**.

2. 2013 Homeland Security Grant Program Intergovernmental Funding Agreement

Administrator/Controller Scott stated the 2013 Homeland Security Grant Program had been submitted by the Office of Sheriff Emergency Manager Durk Dunham. She stated this was an annual required agreement with various other counties in our district, with VanBuren County being the fiduciary. She stated we were receiving 2013 grant now because the grant cycle always lags one fiscal year. She stated that the agreement was required so that the county was eligible for funding.

Res. 38-2014

"Moved Comr. Haadsma, Supported by Comr. Todd to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the 2013 Homeland Security Grant Program Intergovernmental Funding Agreement between the County of Van Buren and the County of Calhoun in Michigan as presented and authorizes the Board Chair and County Administrator/Controller to sign on behalf of the Board."

On a roll call vote – Yes – 6, Excused – 1 (Dunn). Motion **CARRIED**.

13. CITIZEN'S TIME

Matthew Hall, Sheridan Township resident, Road Department employee and Teamsters steward thanked the Board for supporting the Road Department and asked that they continue by considering additional funding for equipment.

14. COMMISSIONERS TIME

Comr. Haadsma stated he had received communication about the conditions of John Bartlett Drive in Pennfield and the person had asked that the information be passed on to the Road Department. He would pass along the communication after the meeting.

15. CLAIMS PAYABLE

- A. Calhoun County Claims Payable for February 28 – March 13, 2014 in the Amount of \$1,007,775.57

Res. 39-2014

“Moved Comr. King, supported by Comr. Dunn to approve the following: Resolved, the Calhoun County Board of Commissioners does hereby approve the Calhoun County Claims Payable for February 28 – March 13, 2014 in the Amount of \$1,007,775.57 as presented.”

On a roll call vote, Yes – 6, Excused – 1 (Dunn). Motion **CARRIED**.

16. ANNOUNCEMENTS

There was none.

17. CLOSED SESSION TO DISCUSS PENDING LITIGATION

Res. 40-2014

“Moved Comr. Haadsma, supported by Comr. Frisbie to retire to closed session to discuss pending litigation.”

On a roll call vote, Yes – 6, Excused – 1 (Dunn). Motion **CARRIED**.

The Calhoun County Board of Commissioners retired to closed session at 7:26 p.m. and returned to open session at 8:11 p.m.

18. ADJOURNMENT

The meeting was adjourned at 8:11 p.m. at the call of the Chair.

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Chairman
Calhoun County Board of Commissioners

Clerk
Calhoun County