

CALHOUN COUNTY
PROCEEDINGS OF THE
BOARD OF COMMISSIONERS

February 20, 2014

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, February 20, 2014 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Kale called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Dunn, Todd, Haadsma, Frisbie, King, VanSickle and Kale

Staff Present: County Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Corporation Counsel Richard Lindsey, Human Resources Director Kim Archambault and Deputy Clerk Chris McComb

2 and 3. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

The Board held a moment of silence followed by Comr. Todd leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. VanSickle, supported by Comr. Dunn to approve the agenda of the February 20, 2014 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the February 6, 2014 Regular Session

"Moved Comr. Dunn, supported by Comr. Todd to approve the minutes of the February 6, 2014 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

Jerry Keller, East Michigan Avenue asked if the Commissioners' names and districts could be put on the Board agendas.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Assistant District Court Administrator Kate Ambrose gave a huge thank you to the county Capital Improvement Program and the county I.T. department, saying both had helped them reach a technology vision they had for several years. She stated I.T. had worked diligently to get monitors installed to display court schedules. She stated the court was very happy to offer an online register of actions, so people could go to the court website and see progress on cases. Ambrose stated that Sobriety Court had 89 participants in this group and they had graduated 94, while their new Veterans Court had 9 participants. She explained the Veteran's Court started with twenty volunteer Veteran mentors, which was unheard of and spoke very highly of community commitment.

8. SPECIAL ORDER OF BUSINESS

There was none.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

B. Resolutions

1. Appointment of David K. Heiss as Attorney Magistrate for the Tenth District Court

Res. 16-2014

"Moved Comr. Haadsma, supported by Comr. Todd to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Consent Agenda of the February 20, 2014 Regular Session."

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Todd stated he had attended a Community Corrections meeting and as of September/October the jail population was down from 305 in 2012 to 270 in 2013. He noted if anyone had any questions they should contact Dawn Bradley, as she is in charge of the statistics.

Comr. VanSickle stated he had attended the Calhoun County Agricultural and Industrial Society (Fair Board) meeting where they were discussing making changes and people feared the unknown. He stated the Board wanted to appoint a committee to choose 4-H judges, following the structure of Jackson and Branch county. He explained the judges would serve a 2 year term, with a third optional standard term. He stated the superintendents of clubs would serve a two year term then stay as long as club wanted them. He said the object was to make the fair available for more youth to participate, even if they weren't a member of 4-H. He stated he knew change was hard but he thought they were headed in the right direction, emphasizing it was for the youth and not everyone was a 4-H member.

Comr. Frisbie stated he attended the last Veterans Affairs Committee meeting and they were moving along nicely with strategic planning.

Comr. Frisbie stated he served on the Community Action board, and that they were clearing up their legal struggles, and would have to re-enact a termination by order of the judge.

Comr. Dunn stated she, Comr. Frisbie and Comr. King sat on the Michigan Works Executive Board. She stated they were in a development and planning process and she had been given a role in helping them try to realign.

Comr. Todd stated he sat on the committee to help choose the new 4H coordinator.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Scott stated we saw one of our most exciting programs come to fruition with the opening of the new Care Here Employee Health and Wellness Center. She stated the center offered the technology and ability to manage your own diagnosis, employee health coaching, and online medical records and appointment setting. She stated the clinic offered set appointment times the employee schedules so any wait time would be eliminated. She explained this was a streamlined model of health care that allowed more time with the doctor or nurse. She stated the benefits from an employee based medical center were healthy employees, increase productivity, lower medical costs and less time away from office. Scott explained the center incorporated best practices and emerging trends and was very successful in other states. She thanked the Commissioners for their support and Human Resources Director Archambault for all the time she spent working on it. She stated there was still work going on behind the scenes, such as Corporation Counsel Lindsey working with attorneys from the City of Battle Creek and Care Here but we were very excited.

Scott stated she had two legislative updates. She stated the first was that we heard the Senate did approve the proposed \$100 million in supplemental appropriations for roads. She explained that \$39 million would go to counties, with our share being just over \$500,000. She encouraged the Board to contact their State Representatives and ask them to support the proposal.

Scott stated the elimination of Personal Property Tax had been approved in 2012 but there were a set of ten clean up bills drafted for how revenues to the local governments would be replaced. She explained that Roger McEvers, Calhoun County Equalization Consultant, was part of the work group in Lansing working to draft wording on the bills. She stated Michigan Association of Counties had been lobbying on our behalf. She explained that right now there was only 80% replacement planned but the new bills would replace 100% of that funding. She stated there were also important changes on the special assessments for police and fire because they didn't originally include jails or juvenile detention.

B. New Business

1. Contract with Michigan Department of Transportation (MDOT) for the Calhoun County Trailway, Phase 1, Segment 1

Administrator/Controller Scott stated this was a standard contract with MDOT for the trailway. She stated there was a proposed budget of \$1.8 million project. She noted this contract required \$731,000 in local match, which will come from the grant the county received from the Michigan Department of Natural Resources and funds raised by the Calhoun County Trailway Alliance.

Comr. Haadsma asked who would actually build the trailway and was there prevailing wage.

Corporation Counsel Lindsey stated the contract was out to bid right now and that the State was the project manager. He stated the project would be managed according to MDOT's construction policy, which had prevailing wage.

Res. 17-2014

"Moved Comr. Haadsma, Supported by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the contract with the Michigan Department of Transportation (MDOT) for the Calhoun County Trailway, Phase 1, Segment 1 as presented and authorize the Board Chair and Administrator/Controller to sign on behalf of the county."

On a roll call vote – Yes – 7. Motion **CARRIED**.

2. Processed Gravel and Three Phased Pit Management Plan

Administrator/Controller Scott stated this was one of the first joint bids with Jackson County. She explained that the two counties had signed collaborative purchasing agreement and Calhoun County would be the lead purchasing agent for over twenty joint bids this year.

Assistant County Administrator Wilcox stated we had partnered with Jackson County and formed purchasing teams. He stated we had six projects in various stages of development right now. He explained that Calhoun County had traditionally purchased aggregate products but Jackson County owns gravel pits, and so we were hiring a company to mine the aggregate. He stated we were requesting approval of a contract with Stoneco, a company out of Middleville but who worked all over the country. He stated Jackson County would sell the product to Calhoun. He explained the approval of this contract was to produce thirty tons and stage at Jackson. He stated this was the first of three phases, depending on the demand. Wilcox stated the savings to Calhoun County would be approximately \$15,000.

Comr. Haadsma asked where we go aggregate products before and was there a prevailing wage.

Wilcox stated Calhoun County had bought aggregate product from Stoneco before but this agreement was to actually mine the product. He stated we would follow Calhoun County's purchasing procedure so there would be prevailing wage required for certain construction projects.

Res. 18-2014

"Moved Comr. Dunn, Supported by Comr. King to approve the following: Resolved the Calhoun County Board of Commissioners does hereby award a contract with Stoneco of Michigan to provide processed gravel and a three phased Pit Management Plan for a phase one amount estimated at \$98,700. The Jackson Department of Transportation and Calhoun County Road Department will evaluate the plan at the conclusion of phase one and award up to two additional phases over a three year period."

On a roll call vote – Yes – 7. Motion **CARRIED.**

3. Road Department Grader Purchase

Administrator/Controller Scott stated this was a request for financing for a new grader and roller. She stated the purchase order for the equipment was issued and approved last year under MI Deal pricing, and that this was the financing for it. She stated we had favorable terms through the financing company, both legal counsel and the county's financial advisor approved the financing and the first payment was not due until January 2015.

Road Department Managing Director Peterson stated the grader would not be shared with Jackson. He stated they would be able to push snow with it and get the snow and ice shaved off the road. He explained that we had two very old graders but both were broken and had loose blades so they didn't cut evenly. He stated that logistically we should have three graders and so we may try to fix one or maybe both the old ones.

Scott noted that this was part of the larger strategic plan to update equipment. She noted Peterson found a good deal and so we were moving on it.

Comr. King asked if there were employees trained on the graders so we knew that new equipment wouldn't be torn up.

Peterson explained there were grader operator classes and he would like to have some guys go through the training because it was very valuable.

Res. 19-2014

"Moved Comr. Frisbie, Supported by Comr. VanSickle to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Obligor Resolution is approved as presented and that the Government Obligation Contract between Calhoun County and Tax-Exempt Leasing Corp. is approved as presented."

On a roll call vote – Yes –7. Motion **CARRIED.**

4. Policy Statement #509 Revision

Administrator/Controller Scott presented a revised policy statement relating to local road improvement funding. She explained the previous local match program stated the Road Department would pay 50% of improvements and townships would pay 50%, according to Act 51 law. She stated this plan was a little more complex and so we did a cost breakdown for labor and equipment for road improvements and the county's share for most resurfacing would be 30%. She explained that the Road Department budget was approved using that calculation this year. She stated this policy would make this the way improvements are always calculated and do that in a way to fit in our budget without requiring cash for materials and we could continue to commit \$500,000 toward capital improvements.

Road Department Managing Director Peterson stated Jackson County had adopted a policy like this and Branch County requires their townships to pay 100% of improvements. He stated the 70% county/30% township model would only be used when we were seal coating or paving and the revitalization work would be a 50/50 match. He stated St Joseph County was not doing any match but when they did it was 90% township/10% county, Barry County required 100% township funding and Hillsdale County was identical to our proposal. He stated up north the 70/30 and 50/50 was the best you could find but most counties require 100% from the townships.

Scott stated Peterson had met with several of the townships and had support.

Peterson noted that any projects that were presented before this policy change were being honored at the old 50/50 policy.

Comr. Haadsma asked how this would impact the repair of our roads this spring and summer.

Peterson stated most townships had developed more trust in the Road Department and wanted to do projects with us again. He stated the townships were aware of the policy change and still wanted to do work.

Res. 20-2014

"Moved Comr. Dunn , Supported by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the revised Policy Statement #509 as presented."

On a roll call vote – Yes –7. Motion **CARRIED.**

13. CITIZEN'S TIME

Helen Lindsey, Marshall, expressed her appreciation of the Board, county employees and Road Department for their work to improve the roads.

Jerry Keller commented on road conditions and the funding for road improvements.

14. COMMISSIONERS TIME

Comr. King explained the funding the Road Department gets from gas tax and stressed that we don't get property tax.

15. CLAIMS PAYABLE

- A. Calhoun County Claims Payable for February 3 - 14, 2014 in the Amount of \$1,654,486.72 and the Road Department Claims for February 10, 2014 in the Amount of \$481,599.81.

Res. 21-2014

"Moved Comr. VanSickle, supported by Comr. Dunn to approve the following: Resolved, the Calhoun County Board of Commissioners does hereby approve the Calhoun County Claims Payable for February 3 - 14, 2014 in the Amount of \$1,654,486.72 and the Road Department Claims for February 10, 2014 in the Amount of \$481,599.81 as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Haadsma announced the Walk for Warmth would be held Saturday, February 22 at 9:00 am in various communities. He stated in Battle Creek they would start at First United Methodist and Community Action was the supporting agency. He explained the walk raised money to help those who couldn't afford it buy fuel to heat their homes.

17. ADJOURNMENT

The meeting was adjourned at 8:18 p.m. at the call of the Chair.

cam

Chairman
Calhoun County Board of Commissioners

Clerk
Calhoun County