

CALHOUN COUNTY
PROCEEDINGS OF THE
BOARD OF COMMISSIONERS

January 16, 2014

1. CALL TO ORDER/ROLL CALL

The Organizational Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, January 16, 2014 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Kale called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Dunn, Todd, Haadsma, King, VanSickle and Kale

Excused: Comr. Frisbie

Staff Present: County Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Corporation Counsel Richard Lindsey, Human Resources Director Kim Archambault and Deputy Clerk Lora Stevens

2 and 3. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

The Board held a moment of silence followed by Comr. Haadsma leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. King, supported by Comr. VanSickle to approve the agenda of the January 16, 2014 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the January 9, 2014 Regular Session

"Moved Comr. Haadsma, supported by Comr. VanSickle to approve the minutes of the January 9, 2014 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

There was none.

8. SPECIAL ORDER OF BUSINESS

There was none.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

B. Resolutions

1. 2014 Budget Resolution Correction for No Increase to the Board of Commissioners' Salaries

"Moved Comr. Dunn, supported by Comr. Todd to approve the Consent Agenda of the January 16, 2013 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Dunn stated that on Monday, January 13th, she and Comr. Haadsma attended the Southwest Michigan Behavioral Health Substance Use Disorder Oversight Policy Board organizational meeting. She stated the group had gone from four counties to eight and was putting into place changes requested by the Governor's office. She stated they would keep everyone updated.

Comr. Kale stated the FireKeepers Local Revenue Sharing Board held their Organizational Meeting, set their schedule for the year and voted Art Kale Chairman; Tim Hill Vice Chair, Jim Dyer Treasurer and Jamie Stuck Secretary.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Scott stated we were making progress on the employee health and wellness center, CareHere, a collaborative project with the City of Battle Creek and Toyota Tsusho. She stated they were in the process of recruiting doctors and nurses for the clinic in Battle Creek. She stated the facility had a tentative opening date of mid-February 2014. She explained it would be a new option for our employees that would save them and the County money. She noted there was planning in progress for a ribbon cutting ceremony.

B. New Business

1. Notice of Intent Resolution for Limited Tax General Obligation Bonds for the Law Enforcement Center and Other Capital Improvements

Administrator/Controller Scott stated this was a Notice of Intent Resolution for General Obligation Bonds for the new law enforcement center as well as a list of other Capital Improvements that have been on our deferred Capital Needs list. She introduced attendees Tom Tarkiewicz, Marshall City Manager, James Schwartz, Marshall Public Safety Director, Greg Moore from Senator Nofs' office and Bobby Bendzinski, financial Advisor and Bill Danhof from Miller Canfield. She stated this had been an ongoing project for several years and the option to do nothing with the primary office of the Sheriff was really not there any more after the storm damage to the old jail. She explained we think we finally had a solution that had the ability to be significantly offset from a capital standpoint from a grant we were seeking from the state. She stated the financial experts had been working across all three agencies to come up with financing and cost sharing solutions that work for everyone. Scott explained that in order for the County to come up with capital funds to help pay for our portion of the building, we need to finance it and the most cost effective way is to issue bonds. She stated the City of Marshall had purchased the property, they are in the process of securing financing and the our financial advisors had stated it was better for the county to issue bonds for both the county and state. She stated we would then recoup the debt service costs from the state through an operating lease. She noted the goal was for the building to open in the fall of 2015. She stated she would have Bill Danhof explain the flow of funds then have Bobby Bendzinski review the overall financing. She stated this was really the required public notice that had to go out to give the public forty-five days to comment. Then when we know actual construction costs, if we got the grant and we had finalized numbers, it would come back to the Board to issue bonds and start the construction timeline. She stated the Board would have another opportunity for final determination and final authorization of bond issuance; this was just a notice of intent and a required step.

Bill Danhof, Miller Canfield, reviewed the flow chart outlining the financing for this project. He explained it would be a three party contract between the County, the City of Marshall and the State. He explained the City of Marshall had already issued their Notice of Intent and their forty-five day period had already expired. He explained the next step was for the County to issue their Notice of Intent to issue bonds for not to exceed \$15 million, a portion of which is the State's portion of the facility. He stated the State would enter into a formal agreement with the County, agreeing to pay rent for the term of the lease, which will coincide with the term of the bonds. He stated that the county would also be entering into an operating lease with the city for both the county and state portion of the building because Marshall has

title to the building. Danhof noted there would be a signed lease with the State Police before the issuance of the bonds.

Comr. Haadsma inquired why it was better for the County to issue the bonds rather than the State.

Financial Advisor Bobby Bendzinski explained that if the state issued bonds they would be considered a revenue bond and those type of bonds have a higher interest rate. He stated that the county had a very good credit rating and if they issued bonds on behalf of the state, they would get a lower interest rate, costing the taxpayers less all around. He stated the liability to the county was zero because the state's lease payments were equal to the bond payments.

Scott stated that they hoped to hear by the beginning of March what the construction costs would be and from the state about the competitive grant that Marshall submitted on our behalf. She stated then Board approval would be asked for the operating lease with the state and financing lease with the city. She stated by March we should be in a position to issue the bonds in April, subject to the state approval of their lease with the county.

Financial Advisor Bendzinski stated they would not sell the bonds until lease has been signed by the State and they would sell both Marshall City and County bonds on the same day at the same time to make the rates the same.

Scott stated we were looking at an eighteen month construction period and occupancy probably in the fall of 2015. She noted that included in the bond sale was a little over \$3 million in capital outlay projects including demolishing the old jail, land improvements, and our content management system. She stated the list would be brought forward when they were ready to ask for authorization for bond issuance. She formally thanked Senator Nofs' office and Greg Moore for their support and patience. She also thanked the city for the same, their work in submitting the grant, and for re-working the building and for attending the Board meeting.

Greg Moore, Chief of Staff for Senator Mike Nofs, conveyed appreciation everyone involved in this process. He explained this project did not just come up in the last couple years, it goes back over twenty years with the idea to have a centrally located State Police Post in Calhoun County. He stated this project was first approved in the 2007-2008 state budget under Governor Granholm, was again approved by Governor Snyder and they had been working on it for the last three years. He stated there was a tremendous amount of due diligence from all parties involved and no one could say they rushed

into the project. He stated it was a win for the county, the city, the state and citizens of this state but it was not a win for people who decide to commit crimes in this county. He stated one of the primary drivers of this project is the efficiencies and operational changes that would take place with three law enforcement agencies coming together under one roof. Moore stated the Governor wanted to see more governmental collaboration and the efficiencies this would create would benefit the citizens of this county. He stated the Senator wanted him to strongly convey his appreciation for the tremendous diligence by not only county staff but also the city and financial staff as well as all the state departments.

Res. 4-2014

“Moved Comr. VanSickle, Supported by Comr. Haadsma to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Notice of Intent Resolution for up to \$15 million in Limited Tax General Obligation Bonds for the Law Enforcement Center and Other Capital Improvements as presented.”

Comr. Haadsma reiterated this was the first step to begin the forty-five days in which citizens can make comment and also we really didn't have the option to do nothing because of the storm in November blew the roof off old jail, rendering it unusable. He stated that was the catalyst in moving all of this forward.

On a roll call vote – Yes – 6, Excused – 1 (Frisbie). Motion **CARRIED**.

2. Interlocal Agreement with the State of Michigan

Administrator/Controller Scott stated this was related to our GIS system and our ability to make our GIS not just a county function but rather a collaboration where we can share data with our local and state partners. She explained Corporation Counsel Lindsey had worked with GIS Coordinator Brent Thelen on the agreement and this was a benefit to the citizens, it was not a cost item to the county, but rather a protective document that ensured they were using the data properly and we were protected related to usage terms and data related to the census.

Brent Thelen, County GIS Coordinator, stated the Census Bureau approached the state and asked to have Calhoun and a few other counties pilot a project to update GIS road center lines so when they do the 2020 census, they will be able to proceed more efficiently. He stated the agreement outlined this project.

Res. 5-2014

“Moved Comr. Haadsma, Supported by Comr. Todd to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Interlocal Agreement with the State of Michigan as presented and the Board Chair is authorized to sign the same on behalf of Calhoun County.”

On a roll call vote – Yes – 6, Excused – 1 (Frisbie). Motion **CARRIED**.

3. 2014 Staffing Allocation Amendment in the Sheriff's Office

Administrator Controller Scott stated this was a staffing allocation change from what was requested in the 2014 budget process and comes from the Human Resources Director on behalf of the Office of the Sheriff. She stated the change results in a cost savings, replacing a Lieutenant position with a Sergeant position in conjunction with the twelve hour shift change that was implemented last year. She stated this would help supervisor staffing with the 12 hour shift change.

Sheriff Saxton stated they were looking out of the box for ways to arrange staffing. He explained they had moved a Lieutenant position out of the jail when they took on the Springfield contract and it had been working well. He stated it would create a cost savings in the Sheriff's Office budget.

Res. 6-2014

"Moved Comr. VanSickle, Supported by Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Office of the Sheriff's changes to the 2014 Authorized Staffing Allocation Report as presented."

On a roll call vote – Yes – 6, Excused – 1 (Frisbie). Motion **CARRIED**.

4. Administrative Services Agreement with the FireKeepers Local Revenue Sharing Board

Administrator/Controller Scott stated this was an annual request to enter into an Administrative Services Agreement with the FireKeepers Local Revenue Sharing Board. She explained they needed staffing help from the County and the one year contract for \$25,000 goes into the General Fund for administrative costs.

Res. 7-2014

"Moved Comr. Haadsma, Supported by Comr. Todd to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Administrative Services Agreement with the FireKeepers Local Revenue Sharing Board is approved and the Administrator/Controller is authorized to sign on behalf of Calhoun County."

On a roll call vote – Yes – 6, Excused – 1 (Frisbie). Motion **CARRIED**.

13. CITIZEN'S TIME

There was none.

14. COMMISSIONERS TIME

Comr. King stated he spoke with Elizabeth Reust from WMed, our new Medical Examiner, and she stated it was going smoothly, they had fourteen calls, they had been getting feedback from the Funeral Directors and were not afraid to make changes. He stated they had hired six investigators and they would be receiving more training from a seasoned Barry County investigator who lives in Calhoun County. He said they were pushing forward and they were confident we would receive the same great service we had in the past.

15. CLAIMS PAYABLE

- A. Calhoun County Claims Payable January 3 - 9, 2014 in the Amount of \$246,517.36 and Road Department Payables for January 10, 2014 in the Amount of \$402,165.74.

Res. 8-2014

“Moved Comr. Haadsma, supported by Comr. King to approve the following: Resolved, the Calhoun County Board of Commissioners does hereby approve the Calhoun County Claims Payable January 3 - 9, 2014 in the Amount of \$246,517.36 and Road Department Payables for January 10, 2014 in the Amount of \$402,165.74 as presented.”

On a roll call vote, Yes – 6, Excused – 1 (Frisbie). Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. VanSickle gave a list of upcoming meetings. He stated the Homer Lake Board Meeting would be held on January 22 to discuss the engineering report on how they should move forward with the restoration of Homer Lake. He explained there had been many years of discussion on dredging but it had been too cost prohibitive. He understood there was a suggestion of weed control, both mechanical and chemical and if it was passed, they would hold a public hearing.

VanSickle stated the Calhoun County Conservation District annual meeting would be February 22 at FireKeepers, dinner was \$15 per person or \$25 per couple, and reservations were due by February 21.

VanSickle stated Calhoun County Agricultural and Industrial Society (Fair Board) would meet next Monday, January 20 at 7:00.

17. ADJOURNMENT

The meeting was adjourned at 7:46 p.m. at the call of the Chair.

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Chairman
Calhoun County Board of Commissioners

Clerk
Calhoun County