

CALHOUN COUNTY
PROCEEDINGS OF THE
BOARD OF COMMISSIONERS

September 5, 2013

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, September 5, 2013 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Kale called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Dunn, Haadsma, Frisbie, King, VanSickle and Kale

Excused: Comr. Todd

Staff Present: County Administrator/Controller Kelli Scott, Human Resources Director Kim Archambault, Assistant County Administrator Brad Wilcox and Deputy Clerk Chris McComb

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

Chair Kale announced Corporation Counsel Lindsey's father had passed away, noting Mr. Lindsey Sr. and his wife had attended many Board meetings. He expressed sympathy to Richard and his family. The Board held a moment of silence in honor of Richard Lindsey Sr. followed by Comr. Kale leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. Frisbie, supported by Comr. Dunn to approve the agenda of the September 5, 2013 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the August 15, 2013 Regular Session

"Moved Comr. VanSickle, supported by Comr. King to approve the minutes of the August 15, 2013 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Prosecutor Dave Gilbert announced his office was getting an advocate dog. He explained advocate dogs were dogs that didn't make it through the blind leader dog program and so they were trained to help victims stay calm as they go through the court process. He also announced they had authorized over 3500 cases and reviewed well over 4400, which was up about 200 from last year.

8. SPECIAL ORDER OF BUSINESS

A. Presentation of Calhoun County Consolidated Dispatch Authority Rebate Check

Calhoun County Consolidated Dispatch Authority (CCFDA) Managing Director Jeff Troyer described the development of consolidated dispatch in Calhoun County and the efficiencies they saw with using this type of service. He explained the Governing Board of Directors looked at their fund balance recently and even though they had large capital projects coming up, they decided to give back even more to the municipalities that created the CCFDA. He stated the rebate given to the municipalities was equal to \$300,000 and it was distributed proportionately to the percentage of the amount contributed. He stated the County's portion was 23% for a rebate of \$70,377.

Managing Director Troyer presented the check to Comrs. Kale and Frisbie.

Comr. Frisbie stated he sat on the CCFDA Board, they were returning money to the taxpayers and it was fun to be part of that. He stated Sheriff Saxton also sat on the Board and Corporation Counsel Lindsey and HR Director Archambault help them out quite a bit. He stated it was a real team effort and he appreciated it.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

1. Alger County Resolution Opposing House Bill 4785
2. Cheboygan County Resolution Requesting Full Funding of Revenue Sharing
3. Oceana County Resolution on Medicaid Expansion

B. Resolutions

There was none.

Comr. Frisbie noted there was a significant change in the House Bill since Alger County had passed their resolution. He stated they had cut back the fees charged to medical first responders to about half of what was proposed.

Res. 150-2013

“Motion by Comr. Dunn, supported by Comr. Frisbie to approve the Consent Agenda of the September 5, 2013 Regular Session of the Calhoun County Board of Commissioners.”

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Dunn stated the South Central Michigan Planning Commission (SCMPC) was working with the Southwestern Michigan Planning Commission (SWMPC) on collaboration. The SWMPC was asking that the group be located in Kalamazoo as it was logistically located in the middle of both territories.

Comr. King gave an update from the Parks and Recreation Commission, stating the foresters were expecting to have the logging in Kimball Pines done in October. He stated there was more work being done in Bridge Park and they were getting prices for landscaping. He stated there had been more collaboration with Enbridge on upgrades. He noted some volunteers did some improvements to the Ott Preserve, fixing fence and posting signs, and thanked them. He reminded everyone the Ott Preserve was off limits to ATV's; they were causing serious problems in the park and stated they were asking the sheriff and the DNR to patrol the area.

Comr. VanSickle stated the Planning Commission met and reviewed the standing bylaws and new recommendations from the state for updates. He stated they were trying to compare with neighboring counties to ensure were all doing the same things.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Scott stated the budget planning process continues with budget requests due tomorrow. She stated departments were being asked to reduce their budgets by an average of 4%. She stated it would be very difficult. She stated we will gather the Budget Committee and plan budget hearings in October.

Scott stated the Board of Health had an October 1 fiscal year and so their budget committee met, and did support the Health Officer's recommendation to reduce the county funding by 4%. She stated they plan to bring their budget to the Board of Commissioners on September 19.

B. New Business

1. Request to Sign Secondary Road Patrol Grant Application

Administrator/Controller Scott stated this agenda item was an annual grant application that came before the Board in accordance with the county grant policy.

Sheriff Saxton stated the Sheriff's Office had received the Secondary Road Patrol Grant since 1978. He noted that until last year it funded three positions, when the grant award was reduced to only covering two positions. He noted this year there was an increase of almost \$20,000, which will allow the grant to almost fully support two positions for Secondary Road Patrol. He stated the grant amount will be \$163,866 and it does not require a match, only minimal General Fund dollars to cover position benefits.

Res. 151-2013

"Moved Comr. Frisbie, Supported by Comr. Dunn to approve the following: Resolved the County Board of Commissioners authorize the County Board Chair to sign the grant application for the Secondary Road Patrol & Traffic Accident Prevention Program for a grant award of \$163,866."

On a roll call vote – Yes – 6, Excused – 1 (Todd). Motion **CARRIED**.

2. Updated Water Resources Commissioner's Storm Water Management Standards

Administrator/Controller Scott stated this request was to accept the updated Water Resources Commissioner's Stormwater Management Standards and would revise fee amounts for things such as building on the flood plain. She stated Water Resources Commissioner Kosmowski did a substantial amount of research on the standard around the state and would be reducing our fees, hoping to get more people to the Water Resources Office for site plan reviews.

Res. 152-2013

"Moved Comr. Haadsma, Supported by Comr. VanSickle to approve the following: Resolved, that the County Board of Commissioners accepts the updated Water Resources Commissioner's Storm Water Management Standards with revised fee amounts; and further approves those fees as listed."

On a roll call vote – Yes -6, Excused – 1 (Todd). Motion **CARRIED**.

3. 2012 Drain Fund and 2012 Lake Level Fund Deficit Elimination Plan

Administrator/Controller Scott stated this was a follow up item to the 2012 audit, which showed deficits in the Drain, Lake Level and Special Projects Funds. She stated we had deficits in those funds last year and a Deficit Reduction Plan was submitted. She stated this was the same thing but updated. She stated the Funds should be balanced in 2013, the plan would be sent to the state on Friday, September 6 and the state would withhold revenue sharing if we don't submit.

Comr. Haadsma asked what communication Water Resources had with residents regarding these assessments.

Scott stated she didn't know what contact there had been with residents but Water Resources Commissioner Kosmowski had been in contact with Township Supervisors.

Comr. Frisbie asked how far we were from being up to date.

Scott stated roughly one third of the assessments were behind by one or more years. She explained the goal was to have the assessments be about the same as they have been in the past so when one assessment falls off they would add another so the total amount being charged doesn't change much.

Res. 153-2013

"Moved Comr. Dunn, Supported by Comr. Haadsma to approve the following: Resolved, the Calhoun County Board of Commissioners does hereby approve the Calhoun County Board of Commissioners hereby approves the 2012 Drain Fund and 2012 Lake Level Fund Deficit Elimination Plans, as presented, and hereby directs County Administration to submit by September 6, 2013 to the State of Michigan Department of Treasury the County's required response to the Notice of Intent to Withhold State Payments dated August 1, 2013."

On a roll call vote, Yes – 6, Excused – 1 (Todd). Motion **CARRIED**.

4. 2012 Special Projects Fund Deficit Elimination Plan

Administrator/Controller Scott stated this was also a follow up to the 2012 audit. She stated she viewed this as a bookkeeping error of insignificance but it left the fund with a negative error. She stated the error had already been corrected but we had to submit the plan.

Res. 154-2013

"Moved Comr. Haadsma, Supported by Comr. Dunn to approve the following: Resolved, the Calhoun County Board of Commissioners does hereby approve the 2012 County Special Projects Fund Deficit Elimination Plan as presented, and hereby directs County Administration to submit to the State of Michigan Department of Treasury the County's required response to the Notice of Intent to Withhold State Payments dated August 1, 2013."

On a roll call vote, Yes – 6, Excused – 1 (Todd). Motion **CARRIED**.

5. Approval of FY 2013/2014 PA 2 Budget

Administrator/Controller Scott stated this item asked for the approval of the Fiscal Year 2013/2014 budget for the PA2 alcohol tax and was a reduction from the current budget. She stated they were tracking actual receipts and the most recent payment was much less than we expected. She stated they were being conservative and expecting much less even though the state says we should expect more. She stated we may be able to reinstate some funding after seeing more receipts. She stated the money was reviewed by The Coordinating Council Substance Abuse Workgroup. Scott introduced Mindie Smith from The Kalamazoo Coordinating Agency.

Comr. Dunn stated Mindie (Smith) was fairly new in her roll and she did an amazing job. She stated how they were required to do things had become quite complicated and she appreciated how hard Smith works.

Comr. Haadsma also recognized Ms. Smith's service and stated he had been impressed by her.

Res. 155-2013

"Moved Comr. Dunn, Supported by Comr. Frisbie to approve the following: Resolved, the Calhoun County Board of Commissioners approves the Calhoun County PA3 Alcohol Tax Budget for Substance Abuse Prevention and Treatment services for FY13/14 in the amount of \$433,520 in expenditures."

On a roll call vote, Yes – 6, Excused – 1 (Todd). Motion **CARRIED**.

6. Award of a Two Year Contract to Provide Maintenance at the I-69 Rest Area #R722

Administrator/Controller Scott stated the contract had been awarded to the incumbent in a Michigan Department of Transportation (MDOT) led process.

Assistant County Administrator Wilcox stated we were required by the state to follow their process and bid specs or they won't reimburse us for the maintenance. He stated they received three bids and, as required by the state, they selected the low bidder and sent their recommendation to the state. He stated the company chosen was the incumbent; they have been doing the maintenance for the last fifteen years.

Res. 156-2013

"Moved Comr. Dunn, Supported by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the award of a two year contract to provide maintenance at the I-69 Rest Area #R722 in the amount of \$68,116 per year to Hi-Tec Building Services."

On a roll call vote, Yes – 6, Excused – 1 (Todd). Motion **CARRIED**.

7. Crime Victims' Rights Grant Agreement Fiscal Year 2013-2014

Administrator/Controller Scott stated the Prosecutor's Office had requested approval for the annual Crime Victims' Rights Agreement for the Fiscal Year 2013-2014. She stated the grant deadline was before the next meeting so they needed an approval for immediate submission. She stated this grant funded 3 + positions, did not require a match but did require some General Fund dollars to cover the remaining benefits of the three positions.

Prosecutor Gilbert stated this was a renewal of last year's grant in the same amount, \$146,553.

Res. 157-2013

“Moved Comr. Dunn, Supported by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the fiscal year 2012/13 Crime Victim Rights Grant Agreement as presented, and further authorizes the Board Chair to sign the Agreement on behalf of the Board of Commissioners.”

On a roll call vote, Yes – 6, Excused – 1 (Todd). Motion **CARRIED**.

13. CITIZEN’S TIME

Senior Services Manager Carl Gibson stated Senior Services was in the middle of the purchasing process for gathering RFP's for 2014. He stated they were looking for different ways to deliver services and use multi-year contracts.

Gibson stated that starting October 15 going until December 7 Senior Services was busy time with Medicare eligible people coming in for help with open enrollment.

Gibson stated his son was a Foreign Service Officer and his first assignment had just ended in Tajikistan. He would be going to Washington, D.C. then will be stationed in Panama.

Matthew Hall, Sheridan Township, Road Department Union Steward, stated the timing hadn't been good but they rebid, went through jobs and started to implement changes. He stated he was hearing a lot of positive things about the changes being made at the Road Department.

He invited anyone attending Home Tour in Marshall to visit the First Baptist Church, as they would be on the tour this year.

14. COMMISSIONERS TIME

Comr. King explained there was a situation at Kimball Pines where there is a lot of stuff left over from a closed up organization. He stated we were working on getting that cleaned up so they can work on getting Kimball Pines back open to the community. He stated it was a prime example of having a park shut down and there was no one there to “self-police” the area. He stated there would a fairly substantial cost to the county to do the repairs to the pavilion and restrooms from the bathroom and utilities being stripped by thieves.

Comr. King stated he continued to get regular compliments about the Road Department and stated people saw they were doing a good job. He encouraged the employees to keep up the good work.

Comr. VanSickle updated everyone on the progress of the work on the bridge in Marengo. He stated the old span was out, the new span was marked and it was longer so the footings would be in good solid ground.

Comr. Frisbie stated the Consolidated Dispatch was started by people like Jase Bolger, Al Byam and Mike Nofs to consolidate Albion, Marshall, Battle Creek and the surrounding areas. He stated a lot of people were working together on 911 and it was more efficient than ever.

Comr. Frisbie stated the Sheriff's Office was awarded the Law Enforcement Contract in Springfield, another collaborative effort to try to give as good as service as a municipality could at the best price. He encouraged other municipalities to look into the same types of contracts.

Comr. Haadsma passed along a resident's concern about a road issue to the Road Department employees who were present at the meeting.

Comr. King stated he had gone to the area Comr. Haadsma spoke about with Managing Director Peterson and the area had been addressed but most of the problems were driver error. He stated the Road Department would be doing some follow up curb work to help alleviate any further problems. He noted the work done on that road was funded by the state, not the county.

Comr. Dunn thanked the Road Department employees for a nice patching job on Auburn Street.

Comr. Kale passed on accolades to the Road Department staff. He believed there was a new energy in the department and thought it would translate into a better product for our citizens.

Comr. Kale mentioned Joyce Spicer's husband's passing and sent sympathies to Joyce and her family.

15. CLAIMS PAYABLE

- A. Calhoun County claims payable for August 9 - 29, 2013 in the amount of \$2,348,797.88, the Calhoun County P-Card claims payable for July 2013 in the amount of \$117,109.02 and Road Department claims payable in the amount of \$272,244.66.

Res. 158-2013

"Moved Comr. Haadsma, supported by Comr. Dunn to approve the following: Resolved, the Calhoun County Board of Commissioners does hereby approve Calhoun County claims payable for August 9 - 29, 2013 in the amount of \$2,348,797.88, the Calhoun County P-Card claims payable for July 2013 in the amount of \$117,109.02 and Road Department claims payable in the amount of \$272,244.66."

On a roll call vote, Yes – 6, Excused – 1 (Todd). Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Haadsma announced there would be an electronics recycling event on Saturday, September 14 by the Environmental Health Department between 10 and 1 at the parking lot behind the Toeller Building on East Michigan.

Comr. Frisbie announced the Miles for Memories Walk for Alzheimer's awareness would be Saturday, September 7 at Burnham Brook with registration at 8 am and the walk at 9 am.

Comr. Haadsma stated Comr. Todd had asked he pass along his apologies for missing the meeting but he had another commitment.

17. ADJOURNMENT

The meeting was adjourned at 8:11 p.m. at the call of the Chair.

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Chairman
Calhoun County Board of Commissioners

Clerk
Calhoun County