

CALHOUN COUNTY
PROCEEDINGS OF THE
BOARD OF COMMISSIONERS

March 7, 2013

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, March 7, 2013 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Kale called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Dunn, Todd, Haadsma, Frisbie, King, VanSickle and Kale

Staff Present: County Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Corporation Counsel Richard Lindsey, Human Resources Director Kim Archambault and Deputy Clerk Chris McComb

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

The Board held a moment of silence, followed by the Pledge of Allegiance led by Comr. VanSickle.

4. APPROVAL OF AGENDA

"Moved Comr. Haadsma, supported by Comr. Todd to approve the agenda of the March 7, 2013 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the February 21, 2013 Regular Session

"Moved Comr. VanSickle, supported by Comr. Dunn to approve the minutes of the February 21, 2013 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

There were no citizen comments.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

8. SPECIAL ORDER OF BUSINESS

There was none.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

B. Resolutions

1. Appointment of Calhoun County Treasurer Christine Schauer as Successor Trustee of the Calhoun County Retirement Savings Plan
2. Calhoun County Parks and Recreation Commission Appointment
(Term to Expire December 31, 2016)

{a} Jesse Jacox (replacing Tim Hill)
1. Traffic Control Order (TCO) No. P 13-32-12, Regarding No Stopping, Standing, or Parking Within the Right-of-way of 12 Mile Road from a Point Seven Hundred Thirty-five (735) Feet South of C Drive N to C Drive North.

Res. 33-2013

"Moved Comr. Dunn, supported by Comr. Todd to approve the following: Resolved the Calhoun County Board of Commissioners do hereby approve the consent agenda of the February 21, 2013 meeting as presented."

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. VanSickle stated the Planning Commission met and handled standard business. He stated they were also looking to expand Planning Commission and had vacant seats.

Comr. King stated the Parks and Recreation Commission met and were still taking applications online for their one vacancy. He stated the application period closed March 28 and the application committee would make a recommendation to the full commission. He also stated the trees west of the Medical Care Facility would be taken down because of a beetle infestation and they wanted residents to know because it would be a huge change.

Comr. Kale stated he, Kelli Scott and Richard Lindsey attended a County Road Association of Michigan (CRAM) workshop that was geared for new Commissioners.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Scott reminded the Commissioners of the Board Orientation on March 8 at the City of Marshall Public Services Building. She stated the workshop was scheduled for most of the day and have good discussion with elected officials.

Scott gave the following Road Department updates:

- She noted there were eight applicants for the Managing Director Position. She stated the internal hiring committee would review the applications then begin a process to involve more people when they have the number of applications narrowed down. She stated we hoped to start interviewing in a couple weeks.
- She stated she had spoken with the Jackson County Administrator for preliminary discussions to possibly share some Road Department services.
- She noted Brad Wilcox was working with purchasing teams on bids, looking for more cost savings for the Road Department.
- She stated she, Kim Archambault and the Road Department staff continue with Teamsters contract negotiations and they were hoping to create streamlined processes.
- She stated she and Angie Kline had been looking at an asset management plan for bridges.

Scott stated the Finance Department had been awarded the Government Financial Officers Association (GFOA) Certificate of Achievement for 2012. She stated this was not an automatic award, the Finance Department staff should be commended because it takes a lot of extra effort to be given the award.

Comr. Frisbie stated what the Finance Department had been able to accomplish without a director in the last few years was phenomenal. He stated Kelli Scott, Pam Kline and Jeryl Schoepke had done a great job and thanked them for their hard work.

B. New Business

1. Approval of the 2012 Road Certification Packet

County Highway Engineer Angie Kline stated this was the 2012 Act 51 summary. She noted the only change from 2011 was the .22 mile abandonment the Road Commission did of the Marshall Parkway. She stated the report was submitted to the State every year and that's how they get the mileage for our Act 51 money that comes down through the Michigan Transportation Funds (MTF).

Res. 34-2013

"Moved Comr. Dunn, Supported Comr. Todd to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the 2012 Road Certification packet as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. Administrative Services Agreement Amendment with Aon

Administrator/Controller Scott stated Aon was the County's Administrative Services Consultant for health insurance.

HR Director Archambault stated we were now paying our Agent of Record fee with a direct payment to Aon instead of to Blue Cross Blue Shield. She explained the amendment with Blue Cross removing the fee from their contract was approved by the Board at a prior meeting and that this was a request to amend the Aon contract to show the change.

Res. 35-2013

"Moved Comr. Frisbie, Supported Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the amendment to the Administrative Services Agreement with Aon."

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZEN'S TIME

There was none.

14. COMMISSIONERS TIME

Comr. Kale seconded Comr. Frisbie's compliments to Administrator Scott and the financial people. He stated they had been shorthanded in the Finance Department yet we continuously receive this award. He gave them strong congratulations.

Comr. Kale announced there would be a Health Care Summit in Albion to discuss the struggle with providing healthcare in the area. He stated he would keep everyone posted on the outcome.

15. CLAIMS PAYABLE

- A. Claims Payable for the County from February 15 - 28, 2013 in the amount of \$780,608.80 and for the Road Department from February 21 and 26, 2013 in the amount of \$158,528.67.

Res. 36-2013

“Moved Comr. Haadmsa, Supported Comr. Todd to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Claims Payable for the County from February 15 - 28, 2013 in the amount of \$780,608.80 and for the Road Department from February 21 and 26, 2013 in the amount of \$158,528.67.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

There was none.

17. ADJOURNMENT

The meeting was adjourned at 7:25 p.m. at the call of the Chair.

cam

Chairman
Calhoun County Board of Commissioners

Clerk
Calhoun County