

**Senior Millage Allocation Committee  
August 3, 2012 8:00 a.m.  
Calhoun County Building  
315 W Green St., Marshall Michigan 49068**

The meeting was called to order at 8:09 a.m. by Jim Haadsma, Chairman.

**Members Present:** Rod Auton, Arlene Bolton, Julie Camp-Siefke, Jim Haadsma, Jennie Hoffmann Art Kale, Ralph Moore, Willie Tabb,

**Members Absent:** Shirley Clutter, Jill Booth, Joanne Konkle,

**Staff Present:** Carl Gibson, Rodna Stealy, Leslie Obrig, Richard Lindsey

**Guests Present:** Heather Sellar from Critical Signal Technologies.

**Approval of the Agenda:**

Moore made a motion to approve the Agenda, Bolton supported. **Motion Carried.**

**Approval of Minutes:**

Kale made a motion to approve the minutes from June 15, 2011 Tabb supported the motion. **Motion Carried.**

**Citizen Comments:** No citizens were present to speak at this time.

**Reports**

Bolton made a motion to approve the financial reports. Tabb supported the motion. **Motion Carried.**

Acknowledgement

Acknowledgement and appreciation given to Jennie Hoffmann for her many years of service as a hard working member of the SMAC as she transitions to graduate medical training.

**Continuing Business**

Letter of request from Lifespan (07/05/2012) asking for a re-allocation of current year provider based funds to allow Lifespan consumers access to requested services by the provider of their choice. Additionally, requesting a change in future funding mechanisms to allow the recipient to choose their preferred provider, irrespective of which provider has funds available.

Members held discussion regarding this request. Bolton made a motion to deny this request and leave funding as previously voted on by this committee, and Tabb supported the motion. **Motion Carried.**

**Information & Discussion**

Update on Forks Senior Center

Willie Tabb reported to the committee that Albion Public Schools is no longer managing the Crowell School Building.. The city of Albion took over management of the building on July 1, 2012 No lease has been signed at this time, but the new lease has been presented to the Board

of Directors of Forks Senior Center by new Albion Public Schools Superintendent and is to be signed by August 15, 2012. Rent will be based on square footage being used by the occupant. It is expected that Forks Senior Center will have to pay \$15,000 to \$20,000 per year in the future for their rent to cover their portion of building operations. Tabb reported that the new Board of Directors is working on a plan to facilitate those changes and to help make the Senior Center sustainable.

Bolton made a motion SMAC acknowledge the intent to continue support for the Forks Senior Center based on the letter sent earlier from Senior Services Office, and continue collaboration on the new meal site at Crowell School. Kale supported the motion. **Motion Carried.**

### Meal Services

Richard Lindsey proposed on behalf of Administration, that Senior Millage Allocation Committee approve inter-local agreement with Region 3B Area Agency on Aging to serve as primary food service manager. County would commit funds to Area Agency on Aging for January through September 2013 to increase current contracts. Begin Oct 2013 for 3 years funds are allocated for combined bidding by Area Agency on Aging. The county would have a role in RFP and annual funding determination. Senior Millage Allocation to approve Inter-Local Agreement with Region 3b Area Agency on Aging. Discussion followed, members noted there is no conspiracy to put Community Action out of business. Members discussed how this process will be handled. The contract will be negotiated with County approval. Bolton made a motion to approve an Inter-Local Agreement with Region 3B AAA for January 2012 through September 2013 to increase current contracts. Begin Oct 2013 for 3 years funds will be allocated for combined bidding by Region 3B Area Agency on Aging. County will have role in RFP and annual redeterminations. Moore supported the motion with contract to be negotiated. **Motion Carried**

### **Presentation**

Heather Sellars Critical Signal Technologies

Sellers did a presentation on the Equipment used by Critical Signal Technologies and how the system works. Sellars explained many features available to clients of CST. Sellars explained to members how the process works from the initial call through installation and even how it works when someone calls for help. She explained that it is always a local responder that is sent when assistance is needed. The call may be answered from a long ways away but they always send a local responder to assist the client. Sometimes it is a family member or a friend that the client has listed to call in case of need. If it is a true emergency situation Emergency Services will be notified. Samples of brochures of enhanced technology monitoring services were provided.

### Transportation Update

Richard Lindsey reported on transportation and dispatch services. Gibson noted that members had copies of a letter from Nancy McFarland requesting to transfer Transportation Dispatch Services back to Community Action due to communication problems between Dispatch and the Drivers. Lindsey advocated for transferring the Dispatch operation back to Community Action to support the recommendation by Administration as LifeCare scheduling is falling short. Discussion followed regarding the situation. Members are hesitant to break the contract with LifeCare. If LifeCare wants out of the contract they will revisit the issue but it is felt that we have a contract with LifeCare and we should continue that contract. Kale made a motion to stay with current contract with LifeCare unless LifeCare asks to be let out of the contract, and Moore supported the motion. **Motion Carried.**

### Strategic Planning/Needs Assessment

Discussion held on Strategic Planning Needs Assessment. Gibson explained that, Area Agency on Aging and county have agreed to cost-share on this project...Consistent data needs through collection process, and allow for parallel tracks for consultant to make recommends specific to each party. Both parties agreed to maximum of \$38K for the project, to complete mid-March 2013. There will be one contract with separate billing to generate for each agency. Agreement is for County to pick up ancillary costs for survey postage and focus group supplies. Auton made a motion to authorize Purchasing and Senior Services to issue P.O. for half the cost of this project, up to a maximum of \$20,000 for Wayne State University/ Institute of Gerontology, and to collaborate with AAA as equal partner and authorize cost sharing. Bolton supported the motion. **Motion Carried.**

#### RFQ Needs Assessment Committee Report.

Gibson reported that the committee had come to an agreement to recommend moving forward with Performance Based Contracts for Personal Emergency Response Systems for the 2013 contract year. Discussion held on the Purchasing recommendation to extend majority of current Millage contracts for one additional year. Auton made a motion to move forward to Performance Based Contracting for the Personal Emergency Response System for 2013 and to rollover all Millage contracts except PERS, Transportation Dispatch and Meals, Hoffmann supported the motion. **Motion Carried**

Discussion followed, process is evolving and moving in the right direction.

#### Directors Report

Members were provided with a copy of the Directors report and invited to address any questions to Gibson at a later time.

Hoffmann made a motion to adjourn the meeting. Moore supported the motion. **Motion Carried.**

**Adjourned 10:08 a.m.**

**Next Meeting: September 7, 2012**