

CALHOUN COUNTY
PROCEEDINGS OF THE
BOARD OF COMMISSIONERS

July 19, 2012

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, July 19, 2012 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chairman Kale called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Dunn, Haadsma, Camp Seifke, Frisbie, VanSickle and Kale

Excused: Comr. Todd

Staff Present: County Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Corporation Counsel Richard Lindsey, Human Resources Director Kim Archambault and Deputy Clerk Chris McComb

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

The Board held a moment of silence followed by the Pledge of Allegiance led by Comr. Kale.

4. APPROVAL OF AGENDA

"Moved Comr. Haadsma, supported by Comr. Dunn to approve the agenda of the July 19, 2012 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion CARRIED

5. APPROVAL OF MINUTES

A. Minutes of the July 5, 2012 Regular Session

"Moved Comr. Dunn, supported by Comr. Haadsma to approve the minutes of the July 5, 2012 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion CARRIED

6. CITIZENS' TIME

Helen Lindsey of Marengo Township stated she supported the 911 Funding Proposal on August 7 ballot. She stated she was aware of the limited resources and vital importance of public safety and the 911 Dispatch ensures they are quickly and accurately dispatched.

Jeff Troyer, Calhoun County Consolidated Dispatch Director, stated the Calhoun County Consolidated Dispatch Authority (CCFDA) Governing Board of Directors requested the local government entities support the 911 Proposal and declare their intent of savings, which included \$600,000 from Calhoun County. He asked for full support of the 911 Yes Proposal on behalf of the CCFDA Board.

Jon Pignataro, President of Calhoun County Police Officers' Association of Michigan (POAM), stated POAM's support of dispatch and the 911 Funding Proposal, stating they are the lifeline of law enforcement.

Derek King introduced himself as a candidate for District Five County Commissioner and a small business owner. He believed the Board could use another small business owner and encouraged support for his candidacy.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Sheriff Byam stated several weeks ago he announced the campaign for Vote 911 Yes and voiced his strong support. He thanked the Commissioners for attending the meetings and supporting the campaign. He stated he appreciated the resolution and urged support, as the Commissioners were pledging tax dollars to be put toward road patrol.

Pat Dougherty, Emmett Township Supervisor, voiced his support for the 911 Yes resolution and hoped everyone would get out and vote.

8. SPECIAL ORDER OF BUSINESS

A. Presentation of 2011 Audit Results – Dave Fisher, CPA, Rehmann Robson

Administrator/Controller Scott introduced Dave Fisher of Rehmann Robson to summarize the results of the county's financial audit

Fisher reviewed the highlights of the audit, giving an analysis of where operations are, noting the County had received in the past and was expected to receive the GFOA Excellence in Reporting award again and walked through the financial statements. He stated the County added \$245,000 to the General Fund balance, for a \$4,267,000 fund balance on 12/31/11. He noted the ending balance was 10.5% of the unreserved General Fund balance and the County goal was 8-12%. He stated property taxes were going down but the County was managing the General and other funds very well and all primary funds had

positive balances. He stated the County had received an unqualified or clean opinion on its 2011 audited financial statements.

Comr. Haadsma asked if Rehmann audited other counties and how remarkable was it that this county had added to the fund balance.

Fisher stated he had ideas how to do that but couldn't speak to management. He stated the County was very conservative with their funds.

Comr. Camp Seifke asked Administrator/Controller Scott about the deficit in the Drain Fund mentioned at the previous meeting.

Administrator/Controller Scott stated the Lake Level Fund had a deficit but it had been or would soon be corrected. She recognized Jeryl Schoepke, Calhoun County Financial Analyst, for working with the Water Resources Commissioner as well as other departments to keep the funds in line and complete the audit.

Comr. Kale stated the County had a terrific staff and they did a great job with Department Heads and Elected Officials and they also had a good budget committee. He stated he was impressed with the staff and the employees who have stepped up to get work done on a tight budget.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

There were none.

B. Resolution

1. General Fund Contributions to the Calhoun County Consolidated Dispatch Authority

Res. 80-2012

"Moved Comr. Frisbie, supported by Comr. VanSickle to approve the following: Resolved the Calhoun County Board of Commissioners do hereby approve the July 19, 2012 Consent Agenda as presented."

Comr. Camp Seifke stated she would go back to comments made by a previous District 5 Commissioner who voted to move forward with dispatch then stated any revenue saved needed to be returned to the people and if not it should be designated toward something so she was voting no.

On a voice vote, Motion CARRIED.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

There were none.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Scott stated she and the Sheriff had met with the architect and they had a revised preliminary report on the shared public safety facility. She stated the initial preview showed the architect was proposing reducing the building from 67,000 to 46,000 square feet, which would reduce capital and operating costs and two thirds of the space would be shared. She stated the State fiscal year ends September 30 and they would be waiting for the first round of grants in the next fiscal year when they would be able to ask for more grant funds. She stated the City of Marshall was moving forward during this fiscal year for their grant funds. Scott stated the State Police and the City of Marshall were definitely moving forward but the County would only move forward if it was fiscally responsible. She stated the County also needed to tear down the old jail and get the Sheriff's primary office moved. She stated they were looking at August or September for the State to announce the rules for grant funding.

Administrator/Controller Scott stated they were working on a new Records Management System for law enforcement software, in which the County was the fiduciary in applying for the grant. She stated the State had increased the amount of the grant funding available so the County could apply for 100% of the cost of the project so the County was revising its grant application. She stated they were working in partnership with the City of Battle Creek and the Consolidated Dispatch Authority and also including the opportunity for all local governments within the county to participate in this joint purchasing project. She state they were doing site visits and narrowing down vendors.

Administrator/Controller Scott announced Calhoun County would be hosting the next meeting of the Michigan Association of Counties Southwest Michigan Area Region Three (SMART), made up of 13 counties and commissioners, on August 1 from 9:30 – 1:00. She stated items on the preliminary agenda were a legislative update, District and Circuit Court judges on Sobriety and Drug Court, the Honeywell contract and the Road Commission Task Force.

B. New Business

1. Health Department Environmental Health Educator Position

Administrator/Controller Scott stated items 12B1 and 12B2 were related to a grant accepted by the Board at a previous meeting. She stated the grant would allow Environmental Health to identify lead in schools. She stated both agenda items were follow up pieces. She stated all staffing changes had to be brought to the Board for approval.

Health Director Rutherford thanked the Board for approving the grant for the EPA Lead in Schools Drinking Water Initiative. He stated this was a three year pilot project. He stated they created a job description and were asking for approval for the position. He noted it was a non-union position that would be eliminated after the grant was done. He stated they had set up an account for the position and expenses incurred.

Scott stated the budget resolution builds in staffing and budget controls and it was these types of controls that help us end with positive fund balance.

Comr. Frisbie stated with grants there were opportunities. He stated the Health Board had discussed the possibility of privatization of employees but found to contract out was much more expensive. He thanked Rutherford for reviewing and providing him with information to answer his questions in that regard.

Rutherford stated this was a controlled environment for a test and the County was not responsible for any remediation. He stated the facility itself would be given a report and historically flushing the lines or filters could fix the problem at relatively minor cost.

Res. 81-2012

“Moved Comr. Frisbie, supported by Comr. Camp Seifke to approve the following: Resolved the Calhoun County Board of Commissioners do hereby approve the Health Department Environmental Health Educator Position.”

On a roll call vote – Yes – 6, Excused – 1 (Todd). Motion CARRIED.

2. Health Department Proposed Budget Amendment for the W.K. Kellogg Foundation Grant Lead Coordinator Position

Res. 82-2012

“Moved Comr. VanSickle, supported by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners do hereby approve the Health Department Proposed Budget Amendment for the W.K. Kellogg Foundation Grant Lead Coordinator Position.”

On a roll call vote – Yes – 6, Excused – 1 (Todd). Motion CARRIED.

3. Agreement for Correctional Clothing and Supplies for the Calhoun County Correctional Facility Inmates and Calhoun County Juvenile Home Residents

Administrator/Controller Scott stated the recommendation of bid award went through the regular bid process. She stated staff was proposing both bids be awarded to the same company, Bob Barker Company. She stated they were the low bidder for a 5 year contract, \$48,000 for clothing and \$77,000 for supplies. She stated this wouldn't require a budget amendment.

Assistant Administrator Wilcox stated they had tried to split the bids but the textile manufacturers couldn't bid supplies. He noted the Bob Barker Company had done a great job over the years.

Comr. Haadsma inquired how the bids broke out geographically.

Wilcox stated there were no in-state bidders.

Res. 83-2012

“Moved Comr. Camp Seifke, supported by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners do hereby approve the agreement for correctional clothing and supplies for the Calhoun County Correctional Facility inmates and Calhoun County Juvenile Home residents.”

On a roll call vote – Yes – 6, Excused – 1 (Todd). Motion CARRIED.

4. June 2012 Financial Statements

Administrator/Controller Scott stated most funds were within expectations halfway through the fiscal year. She stated there were two small issues, the debt service payments skewed the totals but that was just a timing issue. She stated at the end of the year we were expected to be on budget. She stated the General Fund had a couple of areas in public safety, low revenue in the jail and inmate medical expenses. She stated they were \$700,000 off budget but steps were being taken to address the issues.

Res. 84-2012

“Moved Comr. Haadsma, supported by Comr. Camp Dunn to approve the following: Resolved the Calhoun County Board of Commissioners do hereby receive for information the June 2012 Financial Statements.”

On a voice vote, Motion CARRIED.

13. CITIZEN’S TIME

There was none.

14. COMMISSIONERS TIME

Comr. Haadsma stated Comr. Todd asked him to reference his participation on the Land Bank Board. He stated Neighborhoods Inc. had provided tours of the houses. He also noted the demolition of Glenwood Trace Apartments was progressing well, all of the buildings were down on the west side and there were only a couple on the east side still standing.

Comr. Kale stated he was disappointed they couldn't have a unanimous vote on the 911 resolution.

Comr. Frisbie stated the County had about 550 employees and \$8.3 million in unfunded liability which is \$16,600 per employee. He noted there unfunded liability for the Road Commission was over \$10,000,000 with about 70 employees for \$142,000 per employee. He noted Road Commission Chair Vreeland said the Road Commission was caught up on their payments but their audit showed they were \$758,000 behind in the OPEB (other post-employment benefits) payment.

15. CLAIMS PAYABLE

A. Claims Payable for June 29 – July 12, 2012 in the Amount of \$1,072,217.93

Res. 85-2012

“Moved Comr. VanSickle, supported by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Claims Payable Listing for June 29 through July 12, 2012 in the amount of \$1,072,217.93.”

On a roll call vote, Yes –7. Motion CARRIED

16. ANNOUNCEMENTS

There were none.

17. ADJOURNMENT

The meeting was adjourned at 8:10 p.m. at the call of the Chair.

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Chairman
Calhoun County Board of Commissioners

Clerk
Calhoun County Board of Commissioners