

**FIREKEEPERS LOCAL REVENUE SHARING BOARD
MEETING MINUTES
January 14, 2011**

1. The meeting of the FireKeepers Local Revenue Sharing Board was called to order at 8:30 a.m. by Calhoun County Administrator/Controller Kelli Scott.

Roll call

Present: Gene Adkins, Emmett Charter Township; Greg Moore, Athens Township; Jim Dyer, City of Marshall; Jamie Stuck, Nottawaseppi Band of Huron Potawatomi; Ken Tsuchiyama, City of Battle Creek; Mark Behnke, Calhoun County.

Also present: Kelli Scott, Calhoun County Administrator/Controller; Richard Lindsey, Calhoun County Corporation Counsel; Chris McComb, Executive Assistant for Calhoun County.

2. **Approval of Agenda**

Motion by Member Adkins, supported by Member Moore to approve the January 14, 2011 agenda as presented.

Voice vote. Motion CARRIED.

3. **Consent Agenda**

Motion by Member Tsuchiyama, supported by Member Adkins to approve the January 14, 2011 consent agenda as presented.

Voice vote. Motion CARRIED.

4. **Public Comment**

There was no public comment.

5. **New Business**

- A. Election of Officers

Motion by Member Stuck, supported by Member Adkins to nominate Greg Moore for Chairman of the Firekeepers Local Revenue Sharing Board for 2011.

**Roll call vote. Yes – 6
Motion CARRIED.**

Motion by Member Moore, supported by Member Behnke to nominate Gene Adkins for Vice Chair of the Firekeepers Local Revenue Sharing Board for 2011.

Motion by Member Tsuchiyama, supported by Member Dyer to nominate Mark Behnke for Vice Chair of the Firekeepers Local Revenue Sharing Board for 2011.

**Roll call vote: Behnke – 4
Adkins – 2
Motion CARRIED.**

Motion by Member Tsuchiyama, supported by Member Adkins to nominate Jim Dyer for Treasurer of the Firekeepers Local Revenue Sharing Board for 2011.

**Roll call vote. Yes - 6
Motion CARRIED.**

Motion by Member Adkins, supported by Member Stuck to nominate Ken Tsuchiyama for Secretary of the Firekeepers Local Revenue Sharing Board for 2011.

**Roll call vote. Yes - 6
Motion CARRIED.**

B. Meeting schedule for 2011

Motion by Member Behnke, supported by Member Adkins to approve the presented meeting schedule with the following changes:

- *Move February 18, 2011 meeting to February 14, 2011*
- *Move April 1, 2011 meeting to April 18, 2011*

Voice vote. Motion CARRIED.

C. Timeline for distribution of 2011 Tribal Payment

Scott and Lindsey presented a proposed distribution timeline for 2011, following a similar timeline as the one used for 2010. It was agreed that notices inviting applications would be published in the Advisor, Enquirer and Shopper, along with 2 sets of letters – one to eligible units of government and another to all other units of government in Calhoun County.

Discussion surrounding the distribution policy ensued. It was agreed that the existing balance of funds would be included as part of the Tier 4 disbursements for 2011. Moore and Lindsey agreed to work on additional language for the distribution policy.

Motion by Member Behnke, supported by Member Stuck to approve the presented timeline for distribution of the 2011 Tribal Payments.

Voice vote. Motion CARRIED.

- D. Instructions for Reimbursement and Application Form

Motion by Member Dyer, supported by Member Stuck to approve the presented instructions for reimbursement and application form.

Voice vote. Motion CARRIED.

- E. Agreement for Administrative Services

The Board held discussion on having an audit conducted to review the Board's existing processes and determine what changes should be considered, if any. Lindsey suggested that an RFP process for future administrative services could be pursued, possibly in October for the following year. Discussion followed regarding amending the termination date of the agreement with Calhoun County, but no agreement was reached on a change of date.

Motion by Member Tsuchiyama, supported by Member Dyer to approve the Administrative Services Agreement for 2011 with Calhoun County.

Voice vote. Motion CARRIED

- F. Discussion of Selection of an Auditor

Dyer suggested the Board come to agreement on the level of audit, type of entity. Behnke suggested the Board seek input from other LRSB organizations. Stuck suggested contacting the Pokagon LRSB Chair, and Lindsey indicated the County had contacts with others that could be pursued.

Motion by Member Dyer, supported by Member Behnke to have the County prepare an RFP for review of financial, operational and tax reporting requirements of a Local Revenue Sharing Board to be sent to local auditors.

Voice vote. Motion CARRIED.

7. **Adjournment**

Chair Moore congratulated Member Stuck for the recognition he received as one of *Global Gaming Business' 25 People to Watch*.

The next meeting of the Firekeepers Local Revenue Sharing Board will be held on February 14, 2011 at 11:30 a.m. in the Board of Commissioners Chambers.

The meeting was adjourned at 9:12 a.m.

Respectfully Submitted,

Ken Tsuchiyama, Secretary
Firekeepers Local Revenue Sharing Board