

CALHOUN COUNTY
PROCEEDINGS OF THE
BOARD OF COMMISSIONERS

July 21, 2011

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, July 21, 2011 in the Commissioners' Meeting Room, County Building, Marshall, Michigan.

Chairman Kale called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Behnke, Todd, Haadsma, Camp (arrived at 7:10), Frisbie, VanSickle and Kale

Staff Present: Administrator/Controller Kelli Scott, Corporation Counsel Richard Lindsey, Human Resources Director Kim Archambault, Assistant County Administrator Brad Wilcox and Deputy Clerk Chris McComb

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

The Board held a moment of silence in honor of our fallen soldiers, followed by Comr. Frisbie leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. Haadsma, supported by Comr. VanSickle to approve the agenda of the July 21, 2011 Calhoun County Board of Commissioners as presented."

On a voice vote, Motion CARRIED

5. APPROVAL OF MINUTES

"Moved Comr. Haadsma, supported by Comr. Todd to approve the minutes of the July 7, 2011 Calhoun County Board of Commissioners Regular Meeting as presented."

On a voice vote, Motion CARRIED

6. CITIZENS' TIME

Jeff Heppler of Riverview Recreation, Emmett Township, who is also a Kalamazoo County Commissioner, stated he attended to address the Board on the parks being considered for repair by Enbridge. He stated he is concerned that the contracts for the work are going to businesses that don't pay taxes here because they aren't local, regional or even from the state. He asked the Commissioners to strongly consider the Board not accept the contracts. He stated the Board should encourage Enbridge to assist people that have lost the equity in their homes and people who pay taxes need to be employed. He stated the County should make Enbridge review their policy on hiring locally.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Carl Gibson, Senior Services, thanked the County maintenance staff and Brad Wilcox for putting a bench in the courtyard, as it is nice for seniors to have a convenient resting spot.

Gibson stated that Senior Millage was ending support for their separate prescription drug cards, and have sent letters out to seniors informing them. He stated they are encouraging people to sign up for Medicare Part D and get the discount prescription cards the county already has in place for the past year. He stated when the cards were implemented, the usage was a lot higher. He stated that the Medicare plan was also more beneficial to the seniors.

Gibson stated that he and Karla Fales have been attending state training disaster preparedness. He stated they are trying to develop a system for seniors in the event of an emergency.

Gibson stated he met with Senator Debbie Stabenow in Washington, DC, and wanted to commend her as she does great things for seniors and seniors are in dire straits in this State regarding poverty.

8. SPECIAL ORDER OF BUSINESS

A. Presentation of Two Grant Initiatives from The Coordinating Council

Erv Brinker of Summit Pointe stated the first item in their presentation is a partnership with Southwest Rehab Hospital, working with children with autism. He stated they have had pooled funding with Family Court in the last five years, it has resulted in decreased out of home care and they have seen a major increase in how everyone works together. He stated they have established a similar pooled funding with the Health Department, Summit Pointe and Southwest Rehab to provide services for children with autism. He stated they would create the same format as with Family Court, to create a team to work together to decide how dollars are spent. He stated they are asking the Health Dept to contribute \$25,000, and total contributions will be over \$1.5 million to assist families of youth who cannot pay for services. He stated the collaboration has worked great in the last 5 years and will continue to help throughout the county. Brinker stated that in return for the Health Department's contribution, the group would pay for services relating to school nurses. He stated the Health Department will also see it come back in cash and training plus helping to offset the salary of our epidemiologist.

Comr. Kale inquired if this was an annual request, which was confirmed by Brinker.

Becky Rocho, Assistant Superintendent of Calhoun County ISD and County Attendance Officer explained the Juvenile Justice Diversion Program (JJDP), stating they had a successful grant in early 2000, but were not successful in getting the grant in 2006. She stated the prior grant was not successful when evaluated on demonstrated effectiveness. She stated they kept working together to put together a model. She stated Calhoun County is one of 16 designated counties for JJDP because of the level of incarceration and disproportion of those who are of color in relation to their incarceration rates and population. She stated the goal of the grant is to reduce truancy, increase graduation rates, reduce incarceration and a diversion program to give kids skills. She stated this was a planning grant, a small structured grant and there is a youth services group through The Coordinating Council that will be used for implementation. She stated they will also develop a 3 year plan to secure implementation grant, a 3-year descending grant which requires local match to give time to determine capacity building. Calhoun ISD has a history in working with families and would like to build a non-confrontational environment because this is a voluntary program for kids up to 18.

Anji Phillips, The Coordinating Council, stated there are two projects included in one grant from the Kellogg Foundation—one part is to develop a GIS project with county. She stated TCC received a grant to move forward with the city and county to map indicators. She stated another part is the first piece of a juvenile grant. It is a diversion program for kids in K-5 grades, addressing why kids aren't getting to school and what boundaries are.

B. Proclamation Honoring Joshua Throckmorton

Comr. Kale also recognized two other military personnel who have made the ultimate sacrifice in service of their country. The first was Sr. Airman James Hansen of Athens who passed away on September 15, 2010 and Specialist Nathan Conley of Battle Creek who died on June 27, 2011. He stated that as a member of the Patriot Guard he had a small part in escorting Staff Sergeant Throckmorton with over 100 other bikes to honor his heroism and his fatherhood. He also thanked and honored the motorcycle groups who attended, such as the Patriot Guard Riders, Iron Coffins of Jackson County, Iron Coffins of Southwest Michigan, Combat Veterans Association, American Legion Riders and the Certified Riders of Battle Creek, in addition to a number of individuals.

WHEREAS, Joshua Throckmorton grew up and lived in Battle Creek and attended Battle Creek Central High School, graduating with honors in 2001; and

WHEREAS, Joshua Throckmorton was known as a leader and was highly respected among his peers; and

WHEREAS, Joshua Throckmorton served in the Army as a Staff Sergeant assigned to 709th Military Police Battalion, 18th Military Police Brigade, 21st Theater Sustainment Command, Hohenfels, Germany, had served 15 months in Iraq and began a one year deployment in Afghanistan in support of Operation Enduring Freedom in April 2011; and

WHEREAS, Staff Sgt. Joshua Throckmorton provided faithful and honorable service to the people of the City of Battle Creek, the County of Calhoun, the State of Michigan and the United States of America and gave his life for his country on July 5, 2011 after succumbing to injuries sustained when enemy forces attacked his unit with an improvised explosive device; and

WHEREAS, Staff Sgt. Joshua Throckmorton was posthumously awarded the Bronze Star and Purple Heart and was buried with full military honors at Fort Custer National Cemetery; and

WHEREAS, Joshua Throckmorton leaves behind his wife of almost 10 years, Leslie, and daughters Kylie, Abigail and Devan; and

WHEREAS, in the words of his wife Leslie, his family meant everything to him and his daughters were his world; and

WHEREAS, the people of Calhoun County, Michigan mourn the death of Staff Sgt. Joshua Throckmorton and the people of Calhoun County, together with the people of this State and our Nation join in remembrance and recognition of the loss of a soldier who was doing his job and just trying to get home; and

NOW, THEREFORE, BE IT RESOLVED, the Calhoun County Board of Commissioners hereby commend Staff Sgt. Joshua Throckmorton for his courage and the ultimate sacrifice he has made on behalf of the United States of America and we urge the citizens of Calhoun County to remember his noble duty and heroic effort on our behalf.

Res. 94-2011

“Moved Comr. Todd, supported Comr. Haadsma to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the tribute to Joshua Throckmorton as presented.”

On a voice vote, Motion CARRIED

9. CONSENT AGENDA

A. Petitions, Communications, Reports

1. City of Battle Creek Public Hearing Notice

B. Resolutions

1. Region 3B Area Agency on Aging Annual Implementation Report
2. Senior Millage Allocation Committee Appointment
(Term Expiration Date April 30, 2014)

{a} Tina Renea' Perry

Res. 95-2011

“Moved Comr. Haadsma, supported Comr. Todd to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the July 21, 2011 Consent Agenda as presented.”

On a voice vote, Motion CARRIED

10. SPECIAL COMMITTEE/WORKSHOP/BOARD REPORTS

Comr. Todd stated there had been a Land Bank meeting in reference to the recent tours of rehabilitated houses. He stated the tours were a great success and anyone who might be interested in looking at or purchasing one of the homes may contact the Treasurer's office. He stated he has more information on the meeting and anyone interested could contact him. He stated the County had to meet a deadline set by the federal government to spend certain percentages of the federal assistance and Calhoun County was the only one in the state who met that deadline.

Comr. Frisbie stated the Health Board Budget Committee met and discussed their budget, and will be bringing it to the Board of Commissioners by their second meeting in September. He stated they may have to use some of fund balance but are in reasonably good shape.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. Audit Presentation

Administrator/Controller Scott announced the presentation of the annual independent audit by Dave Fisher, CPA, of Rehmann Robson.

Dave Fisher, Rehmann Robson's principal for the audit, gave an overview of the auditor's report and their opinion on the County financial statements. He stated there was an increase in the General Fund Balance for the year of \$162,000, with a total unreserved net assets balance of \$3.935 million. He stated the fund balance is within the policy range of 8-12% of the annual operating expenditures and the increase is very good considering the economy and declining property taxes. He stated that the only deficit was in Water Resources in the Drain Fund, and it could be alleviated by accelerating assessments, as the assessments lagged in 2010 leading to deficit. He stated the County is in very good financial state, and the books are in good shape. He stated the computer conversion added time to preparing the audit but everyone worked through everything and filed on time and it speaks well of the financial staff. He stated there was a separate single audit for all federal funding received. He stated the management letter has internal controls and involve reviews and documentation of controls.

Comr. Kale asked if with current economic situation, the 9.5% for our General Fund Balance, or our 8-12% policy target are still good numbers to work with.

Fisher stated financial analysts are still suggesting a 10% Fund Balance and that hasn't changed over the last few years.

Comr. Behnke inquired about attachment A of the required audit communication letter to the Board, where it states that accounts that aren't on the general ledger of the county and if the Board could get a copy of all accounts that were on that list. Fisher stated there are only a couple of decentralized accounts, they were listed in the audit and most counties had decentralized court accounts.

Comr. Behnke inquired if there any repeat recommendations. Fisher stated the repeat comments were marked as such but the decentralized account notification was the only one, and that the rest were new.

Comr. Behnke inquired if the working capital, revolving tax fund, was it \$8 million? Fisher stated it was approximately \$9 million, equal to cash. He stated Rehmann does not audit that fund because the delinquent tax revolving fund has a separate auditor. Scott stated the fund does get audited, just not by Rehmann, and that it is incorporated into the financial statements and it is included in the Comprehensive Annual Financial Report (CAFR).

Comr. Frisbie inquired about the \$8.5 million in unfunded liability and asked where are we compared to other counties in the state. Fisher stated that Calhoun County would be in the middle of the pack with other counties.

Comr. Frisbie inquired if the County switched from a defined benefit to defined contribution over the course of time, how great of an impact would that have, the pension benefits. Fisher stated the County would have to change health care liability. Beause the \$8.5 million relates to retiree health benefits and not pension benefits.

Res. 96-2011

“Moved Comr. Haadsma, supported Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve and accept the 2010 Audit as presented by Rehmann Robson.”

On a roll call vote, Yes – 7, Motion CARRIED

Scott thanked Fisher and his staff for their patience given the computer conversion this year, and then acknowledged Finance Analyst Jeryl Schoepke for her efforts in the audit, as the audit information is largely due to her efforts. She stated she appreciated the hard work of Jeryl and the finance staff.

B. Agreement with Summit Pointe to Provide Managed Health Care for Special Needs Children

Administrator/Controller Scott stated the agenda item was to approve support for Administration moving forward to negotiate an agreement with Summit Pointe. She stated the County will contribute \$25,000 through the Health Department and in return school nurses will get trained to be better equipped to assist special needs students and the County will get \$30,000 in cash to offset costs including the epidemiologist, who will help with data gathering and analysis. She stated that after the agreement is worked out it will go to the Board of Public Health then back to the Board of

Commissioners for approval of the final agreement. She stated this action was an agreement to the dedication of Health Department funds as local match to secure the more than \$1 million in state funding for the overall project.

Res. 97-2011

“Moved Comr. Behnke, supported by Comr. Haadsma to approve the following: Resolved the Calhoun County Board of Commissioners approves the County Administrator to pursue entering into an agreement with the Calhoun County Community Mental Health Authority (CCCMHA) doing business as Summit Pointe, to provide comprehensive behavioral health managed care for specific children who meet the specific criteria for services.”

Comr. Camp inquired if the agreement covered administrative costs. Scott confirmed that it did cover indirect costs.

On a roll call vote, Yes – 7, Motion CARRIED

C. Title V Juvenile Delinquency Prevention Initiative Grant Acceptance

Administrator/Controller Scott stated the grant amount falls within the administrative authority to apply without Commissioner approval because it does not require county funds or match. She stated the County Board is being asked to approve the grant award as required by our Grant Policy, and that the County is the fiscal agent because local entities are the only eligible entities under the Federal Act to accept the funding. This is a planning grant and the \$29,988 will be passed through to The Coordinating Council. She indicated that the County really is not managing this grant, nor is contributing funding toward it. She stated if an implementation grant comes about, that will come back to the Board later.

Res. 98-2011

“Moved Comr. Haadsma, supported by Comr. Behnke to approve the following: Resolved the Calhoun County Board of Commissioners does hereby accept the Title V Juvenile Delinquency Prevention Initiative Grant as presented.”

On a roll call vote: Yes – 7, Motion CARRIED

D. Community Corrections Bylaws

Administrator/Controller Scott stated the bylaws presented have been approved by the Community Corrections Advisory Board and Corporation Counsel.

Corporation Counsel Lindsey stated the bylaws were new and the makeup of the board is set by law so he recommended adoption.

Res. 99-2011

“Moved Comr. Haadsma, supported by Comr. Behnke to approve the following: Resolved, the Calhoun County Board of Commissioners does hereby approve the Community Corrections Bylaws as presented.”

On a roll call vote, Yes – 7, Motion CARRIED

- E. Approval of Submission of the Community Corrections Comprehensive Plan and Application for FY 2012

Administrator/Controller Scott stated this was an approval for the submission of a grant for \$254,786, an annual grant that does not require a local match of funds and funds much of Community Corrections.

Community Corrections Director Jerry Lambert explained the functions of Community Corrections and reiterated this was an annual grant and there was no matching cost for the County.

Res. 100-2011

“Moved Comr. Behnke, supported by Comr. Haadsma to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve FY 2012 Community Corrections Plan and Grant Application in the total amount of \$254,786; further, authorize its remittance to the Michigan Department of Corrections, Office of Community Corrections, on behalf of Calhoun County.”

On a roll call vote, Yes – 7, Motion CARRIED

- F. June 2011 Monthly Financial Reports

Administrator/Controller Scott gave highlights of the June 2011 monthly financial report, stating the General Fund was on track and Finance was still watching inmate medical costs but otherwise there were no significant items to report.

Comr. Haadsma inquired what Administration was doing to tell the District Court to cure the issue mentioned by the auditor as an “off the books” issue. Scott stated this is really just an administrative or bookkeeping procedural issue, because we do receive bank statements for the accounts from the District Court at the end of the year—just not each month. She stated she would discuss the matter with the District Court administration and get agreement to receive monthly bank statements so that Finance staff can enter the transactions into the general ledger.

13. CITIZEN’S TIME

Dawn Smith of the Substance Abuse Council stated that on July 30 there will be a prescription drug take back. She stated they had a successful one in April and people have requested another so they have scheduled one in July and one in October. She stated the July take back will be at Walmart in Battle Creek and the October one will have 8 or 9 sites.

14. COMMISSIONERS TIME

Comr. Todd followed up on his Land Bank report, stating there was \$3.2 million; Calhoun was the only county in the state to meet the 20% requirement of spending to get the federal funding, as checks had to be cut and work done. He stated September 30 is the deadline for NSP2 dollars to be spent to the level of 50% but there was a setback with the storms.

Comr. Frisbie thanked Comr. Kale for his service on the Patriot Guard and for his role in helping the "Bring Home a Hero" event.

15. CLAIMS PAYABLE

Res. 101-2011

"Moved Comr. Behnke, supported by Comr. Todd to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Claims Payable Listing for July 1 through July 14, 2011 in the amount of \$1,870,944.19."

On a roll call vote, Yes – 7, Motion CARRIED

16. ANNOUNCEMENTS

Comr. Kale stated the cooling center would continue Friday at the Homer Community House from noon to 6.

Comr. Kale stated that also in Homer will be the Blair Farm auto show on M-60 on Sunday with lots of old cars and food.

Comr. Kale announced his mother was visiting from Florida and we were happy to have her attend.

Comr. VanSickle stated MarLee School was awarded a grant to help feed needy people, giving them food for 125 needy families. He stated if there was anyone in need of aid in feeding their family, they should come to MarLee on Monday afternoons.

Comr. Todd stated that on Sunday at 585 North Hubbard, Emmanuel Covenant Church International will be celebrating their 23 year anniversary as well as honoring their Bishop and First Lady. He stated they are moving on but will be leaving the ministry in good hands. He encouraged people to please stop in at 3p.m.

Comr. Kale stated that Comr. Frisbie gave him more credit than he deserved; it was the Patriotic Guard Riders who gets it moving.

Comr. Kale stated Comr. Haadsma is a star in his own right, and he encouraged him to tell about it. Comr. Haadsma stated live theater coming back to Battle Creek was important to him and he was fortunate to observe talented people in "12 Angry Men" at 111 East Michigan, in which he has a cameo role. He stated he it was important to get out and support live theater.

17. CLOSED SESSION TO CONSIDER THE PERIODIC PERSONNEL EVALUATION OF THE CALHOUN COUNTY ADMINISTRATOR/CONTROLLER AS REQUESTED BY HER

Res. 102-2011

“Moved Comr. VanSickle, supported by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby vote to retire to closed session to consider the periodic personnel evaluation of the Calhoun County Administrator/Controller as requested by her.”

On a roll call vote, Yes – 7, Motion CARRIED

18. APPROVAL OF ADMINISTRATOR/CONTROLLER’S ACHIEVEMENT OF DELIVERABLES FOR 2010-2011

Res. 103-2011

“Moved Comr. VanSickle, supported by Comr. Frisbie to approve the following: Resolved, Administrator/Controller Kelli Scott has, in the sole judgment of the Calhoun County Board of Commissioners, achieved her agreed-upon deliverables for 2010-2011.”

On a roll call vote, Yes – 7, Motion CARRIED

Comr. Camp thanked Scott for putting together her deliverables.

19. ADJOURNMENT

The meeting was adjourned at 8:40 p.m. at the call of the Chair.

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Chairman
Calhoun County Board of Commissioners

Clerk
Calhoun County Board of Commissioners