



CALHOUN COUNTY CLERK AND REGISTER OF DEEDS

Kimberly A. Hinkley

**Clerk & Register of Deeds
37th Circuit Court Clerk**

Julie Peet

Chief Deputy Clerk & Register

"The history of your life is kept in our records!"

**Calhoun County Election Commission Meeting
Friday, September 8, 2023 at 10:30am
Calhoun County Clerk & Register of Deeds – Election Office
Room 2-100A, 315 W. Green St., Marshall, MI 49068**

AGENDA

1. Call to Order
Notice posted 8/31/23 at 4:30pm at the County Clerk – Election’s webpage & Marshall County Building Entrance & The Elections Office Window
2. Pledge of Allegiance
3. Roll Call (Judge Jaconette) Introduce Commission Members
 - Calhoun County Clerk & Register of Deeds, Kimberly Hinkley
 - Calhoun County Probate Judge Michael Jaconette
 - Appointed Member Calhoun County Prosecutor David Gilbert for Treasurer Wensauer excused absence
4. Approval of Agenda
5. Approval of Minutes – August 8, 2023 Election Commission Meeting
6. Citizens’ comments (*limited to 3 minutes*)
7. Review ballot contents for the November 7, 2023, Special Election – refer to proposal language:
3 Precincts open, 2 ballot styles, 2 proposals.
8. Consideration of Precinct Consolidations for:
 - a. Eckford (2 voters) & Sheridan Townships (40 voters) would like to combine their precincts with Marengo Township (1038 voters). Voters would be sent to Marengo Township Hall for same day voting.
 - b. Clarence Township (78 voters) would like to combine their precinct with Lee Township (204 voters). Voters would be sent to Lee Township Hall for same day voting.
 - c. Pennfield Charter Township would like to combine Pct. #1 & #3 voters in the Bellevue School District (61 voters) to consolidate with Convis Township (654 voters). Voters would be sent to Convis Township Hall for same day voting.
9. Review ballot printing bids submitted. Award printing order – refer to attached bid responses:
 - Election Source: \$0.50 for 11” ballot, all black ink
 - Spectrum Printers \$0.35 for 11” ballot, all black ink, add \$0.015/ballot for colored numbering, \$0.08/ballot for folding of AV ballots, Pre-marked test deck for November election
 - PSI No bid, does not meet minimum order

MARSHALL OFFICE

Clerk and Register of Deeds/ Election Services
315 W. Green Street, Marshall, MI 49068
Telephone **269.781.0707**
clerk-ROD@calhouncountymi.gov
www.calhouncountymi.gov

BATTLE CREEK OFFICE

Circuit Court Clerk’s Office
161 E. Michigan Ave., Battle Creek, MI 49014
Telephone 269.969.6518
37thcircuitcourt@calhouncountymi.gov

10. Option to order more ballots if needed 2 weeks prior to election.
11. Ballot proofing of November 7, 2023, ballots – Tuesday, September 12th at The Elections Office

Calhoun County Early Voting Center

12. Consideration of partnership with 19 Municipalities for an Early In-person County Voting Center:
 - City of Albion
 - City of Marshall
 - Albion Township
 - Athens Township
 - Burlington Township
 - Clarence Township
 - Clarendon Township
 - Convis Township
 - Eckford Township
 - Emmett Charter Township
 - Fredonia Township
 - Homer Township
 - Lee Township
 - Leroy Township
 - Marengo Township
 - Marshall Township
 - Newton Township
 - Sheridan Township
 - Tekonsha Township
13. Consideration for approval by Resolution of Early Voting Center Agreement with Municipalities
Once approved municipalities will take back to their City or Township Board for approval.
14. Consideration for approval by Resolution of Early Voting Center location – Calhoun County Building
15. Consideration for approval by Resolution of Early Voting Center Grant Application
 1. Potential for reimbursement from State of Michigan via Bureau of Elections Grant Application
Calhoun County is responsible for submitting the Grant Application for all Early Voting Centers in the county, regardless of whether they are partnering with the County Voting Center.
 2. Calhoun County to order new equipment & supplies prior to approval of grant without knowing the amount of approval.
16. Consideration for approval by Resolution for Calhoun County Election Commissioners to assign representatives to preform non-voting Election Commission Responsibilities.
17. Future Elections:
 - Presidential Primary (*February or March*)
18. Other Business
19. Citizens' Comments (*limited to 3 minutes each*)
20. Election Commissioners Comments
21. Adjournment