



## CALHOUN COUNTY CLERK AND REGISTER OF DEEDS

**Kimberly A. Hinkley**  
Clerk & Register of Deeds  
37<sup>th</sup> Circuit Court Clerk

**Julie Peet**  
Chief Deputy Clerk & Register

*"The history of your life is kept in our records!"*

### CALHOUN COUNTY ELECTIONS COMMISSION MEETING

Monday, February 13, 2023, at 10:00AM

#### CALHOUN COUNTY CLERKS OFFICE

ROOM 2-100A 315 W GREEN STREET, MARSHALL MICHIGAN 49068

### MINUTES

1. Call to Order  
*Notice posted 1/23/2023, 11:00am at County Clerk – Election’s webpage & Marshall County Building Entrance Board & the Elections Office Window Confirmed by Election Specialist Jill Stout*
2. Pledge of Allegiance
3. Roll Call (*Judge Jaconette*) Introduce commission members:
  - Calhoun County Clerk and Register of Deeds, Kimberly Hinkley **Present**
  - Calhoun County Treasurer, Brian Wensauer **Present**
  - Calhoun County Probate Judge Michael Jaconette **Present**
4. Approval of Agenda **Motion by Treasurer Wensauer, 2<sup>nd</sup> by Clerk Hinkley. Passed**
5. Approval of Minutes – May 11, 2022 **Motion by Clerk Hinkley, 2<sup>nd</sup> by Treasurer Wensauer. Passed**
6. Citizens’ Comments (limited to 3 minutes) **None**
7. Review ballot content for the May 2, 2023, Special Elections – refer to proposal language:  
17 precincts open, 20 ballot styles, 7 proposals Election Specialist Jill Stout shared the details of the election including the ballot language from 7 school districts \*Mar Lee School District, Marshall Public Schools, Bellevue Schools, Climax – Scotts Schools, Gull Lake Community Schools, & 2 Intermediate School Districts: Jackson & KRESA”.
8. Consideration of Precinct Consolidations for:
  - a. City of Albion- would like to combine precincts 1 & 5, 2 & 3, and 4 & 6. These are their current voting locations they will only need 1 tabulator and 1 set of Election Inspectors for each location. **Albion requesting consolidation to save the Jurisdiction money thru running only 1 tabulator, including programming, & only necessary to hire 1 set of Election Inspectors per polling location.**
  - b. Pennfield Charter Township-1C & 3B voters in Bellevue Schools (58) to consolidate with Convis Township. **Pennfield requested that Convis Township consolidate with them & take their election day voters. Kimberly Collins, Convis Township Clerk agreed to the consolidation**
  - c. Newton Township’s Marshall School (4) voters to consolidate with Fredonia Township. **Newton Township requested that Fredonia Township consolidate with them & take their election day voters. Cathy Combs, Fredonia Township Clerk agreed to the consolidation.**

#### MARSHALL OFFICE

315 W. Green Street, Marshall, MI 49068  
Telephone **269.781.0707**  
Fax **269.781.0721**  
Clerk and Register of Deeds/ Election Services  
Visit our web page: [www.calhouncountymi.gov](http://www.calhouncountymi.gov)

#### BATTLE CREEK OFFICE

161 E. Michigan Ave., Battle Creek, MI 49014  
Clerk’s Office: **269.969.6908**  
Circuit Court Clerk’s Office: **269.969.6518**  
Clerk-ROD@calhouncountymi.gov

- d. Battle Creek Precinct 20, Climax-Scott's Schools (91) voters to consolidate with Leroy Township. We also consolidated them in May 2022 & Nov. 2021. Battle Creek requested that Leroy Township consolidate with them & take their election day voters. Nicole Hardish, Leroy Township Clerk, agreed to the consolidation.

Treasurer Wensauer asked for clarification regarding the mailing of AV ballots when precincts consolidate? Clerk Hinkley explained that the voters clerk mails their voters their ballot & has them sent to the Consolidating Precinct.

A motion was made by Treasurer Wensauer to approve the requested consolidations. 2<sup>nd</sup> by Clerk Hinkley. Passed.

9. Review Ballot printing bids submitted, Award printing order – refer to attached bid responses

- o ELECTION SOURCE: .....\$0.38 for 11" ballot, all black ink folded: add \$.06 \$0.46 for 11" ballot black ink with color stub/numbering Election Source did not send a representative to the CCEC meeting.
- o PLERUS.....\$0.172 for 11" ballot, black ink with color numbering, folded: add \$.07 Alese LaPert, Representative for Plerus was present. She explained that there had been a reorganization at her company & that issues from the past with Calhoun County had been corrected, & Plerus would greatly appreciate opportunity to serve our jurisdictions & voters again.
- o SPECTRUM PRINTERS, INC. ....\$0.31 for 11" ballot, folded: add \$0.08, colored numbering: add \$0.015 Tim Allhouse of Spectrum Printers explained increase in pricing for cost of ballots. He commented, unfortunately we cannot name anything that isn't more expensive this year than last. Spectrum appreciates Calhoun Counties business & have developed a great working relationship.

Treasurer Wensauer asked of Spectrum Printers if there is still a paper shortage & if Spectrum had taken steps to make sure the paper will be available for ballots this year? Spectrum Printers assured the Commissioners that the company had purchased paper last year to make sure the stock is available for the 2023 elections.

Cathy Combs, Clerk – Fredonia Township, commented that Fredonia is happy with Spectrum Printers, & appreciate the work they have done in the past, & with all the changes in the elections going forward, the Clerks do not need the additional stress of changing vendors.

Clerk Hinkley made the following motion: I move that we accept Spectrum Printers quote of \$0.31 for black with color for an additional \$0.015, & Clerks have the option of ordering folded ballots for an additional \$0.08. A Roll-Call vote was taken: Clerk Hinkley: Accept, Treasurer Wensauer: Accept, Judge Jaconette: Accept. The ballot order for the May 2023 Special Election was awarded to Spectrum Printing.

- 10. Option to purchase more ballots if needed 2 weeks prior to election A motion by Clerk Hinkley authorizing the County to order additional ballots, if necessary, prior to the election. 2<sup>nd</sup> by Treasurer Wensauer. Passed.

11. Future Elections:

- August 8<sup>th</sup>– proposal deadline May 16, 2022, 4:00pm
- November 7<sup>th</sup> – proposal deadline August 15, 4:00pm

Election Specialist Jill Stout explained that at this time, the County has not been made aware of any proposal language intended for the August or November Special Elections.

- 12. Ballot proofing of May 2<sup>nd</sup> ballots (Tentatively February 15th. Appoint surrogate members to proof?) A conversation was had regarding delaying the "ballot proofing" till a later day. Clerk Hinkley, Election Specialist, & Election Specialist Erica Brown advised the Commissioners that they would look at their schedules & confirm the date & time with the Treasurers Office & the Judge's Office later in the day.

13. Other Business None

14. Citizens' Comments (limited to 3 minutes each) None

15. Election Commissioners Comments None

16. Adjournment 10:34am