



## CALHOUN COUNTY CLERK AND REGISTER OF DEEDS

**Kimberly A. Hinkley**  
Clerk & Register of Deeds  
37<sup>th</sup> Circuit Court Clerk

**Julie Peet**  
Chief Deputy Clerk & Register

*"The history of your life is kept in our records!"*

### Calhoun County Board of Canvassers Meeting

*Thursday, November 10, 2022, 9:00am*

**Calhoun County Building – Clerk – Elections Office, Room 2-100A,  
315 W Green St, Marshall MI 49068**

## Minutes

1. Call to Order/Welcome/Roll Call/Posting of Meeting (Posted October 6, 2022, at 12:00pm) [Called to order 9:30am](#)
  - Brendel Hatley (D), Cathy Skelding (R), Susan Buckley (D), Ginger Kamps (R)
  - Kimberly Hinkley, Calhoun County Clerk & Register of Deeds, Jill Stout, Election Specialist, Erica Brown, Election Specialist
2. Pledge of Allegiance
3. Approval of Agenda [Canvasser Buckley moved to accept the agenda, 2<sup>nd</sup> by Canvasser Kamps. Approved](#)
4. *Presentation to The County Board of Canvassers their envelopes by the Chief Judge of Probate Representative Cindy Rude.*
5. Approval of Minutes [Motion by Canvasser Kamps, 2<sup>nd</sup> by Canvasser Buckley. Approved.](#)
6. Introduction to Canvass process / Welcome Observers – [Chair Brendel Hatley gave an overview of the county canvass and the duties of the Board of Canvassers as directed by the State of Michigan & The Bureau of Elections](#)
7. Citizens Comments (Limited to 3 minutes) [None](#)
8. New Business [Clerk Hinkley shared information about election day issues that were experienced. 1. Emmett Township Pct. #4 ballot jam that was resolved by Election Source, 2. Battle Creek had trouble with the machines at Journey Church Pct. #2 & #23. Both issues were quickly corrected. 3. Marengo had 2 ballots jam during the day & were out of balance by 2 at the closing of the polls. They were required to re-run the ballots to confirm they balanced. They had trouble with the machine not taking the ballots approximately ½ way thru re-scanning the ballots & Election Source had to go to the polling location & clean the machine. The issue was resolved by Election Source & they were able to resume re-scanning the ballots.](#)

#### MARSHALL OFFICE

315 W. Green Street, Marshall, MI 49068  
Telephone **269.781.0707**  
Fax **269.781.0721**  
Clerk and Register of Deeds/ Election Services  
Visit our web page: [www.calhouncountymi.gov](http://www.calhouncountymi.gov)

#### BATTLE CREEK OFFICE

161 E. Michigan Ave., Battle Creek, MI 49014  
Clerk's Office: **269.969.6908**  
Circuit Court Clerk's Office: **269.969.6518**  
[Clerk-ROD@calhouncountymi.gov](mailto:Clerk-ROD@calhouncountymi.gov)

After completion, they were in balance & were able to complete the night closing process. Election Specialist Stout made a statement that before the next State/Federal elections in 2024 that the Clerks must be instructed to have machines serviced before the election to make sure they are clean & running as designed.

9. Overview of November 8, 2022, General Election: Precincts/turn-out/problems, etc.
  - 67 precincts – 79 splits – 108 ballot styles
  - 3 Statewide proposals – 1 township proposal (Burlington Library)/3 school proposals (Marshall Public Schools, Hastings Schools, Springport Public Schools) /1 district library proposal (Lawrence Memorial District Library)
  - ❖ Begin Canvass The Canvassers worked as a team of 4 & canvassed Clarence Township to refresh their skills before breaking out into teams of 2. Canvasser Skelding was serving as an alternate for Canvasser Kazmar who had family matters that made her unavailable.
  - ❖ Review & Determine validity of Provisional envelope ballots if any none
  - ❖ Review “Out of Balance” precincts (Requirement for the State of Michigan) At the end of the canvass Calhoun County had zero out of balance precincts. Battle Creek Pct. # 11 & #20 were not in balance at the close of the polls election night, but the canvass was able to resolve the discrepancies & confirmed that the precincts results were correct for the precincts.
  - ❖ Certify November 8, 2022, election results A motion was made by Canvasser Buckley to certify Calhoun Counties election results for the November 8, 2022 General Election, 2<sup>nd</sup> by Canvasser Kamps. Motion Passed.
  - ❖ Seal Envelopes (County Clerk will reseal County Clerk Envelope) All envelopes sealed & put into vault storage.
  - ❖ Review & Sign all paperwork, as necessary Signing completed at 7:43pm
10. Certify Ballot Containers None
11. Future Canvass dates: May 5, 2023, Jackson County ISD & potentially Mar Lee School District Discussed & Canvassers told to be prepared to canvass May 2023
12. Record Mileage & Necessary Expenses Election Specialist Stout will have reimbursement sent
13. Citizens’ Comments (Limited to 3 Minutes) None
14. Board of Canvassers Comments All Canvassers remarked about how well the process went & how they enjoy working with one another & appreciate one another. Clerk Hinkley & Election Specialist Stout also comment on how much we appreciated their professionalism & hard work for the citizens of Calhoun County.
15. Announcements None
16. Adjournment: Canvasser Kazmar made a motion to adjourn the Nov 8, 2022 General Election Canvass, 2<sup>nd</sup> by Canvasser Kamps. Adjourn at 7:50pm 11/22/2022