



CALHOUN COUNTY CLERK AND REGISTER OF DEEDS

Kimberly A. Hinkley
Clerk & Register of Deeds
37th Circuit Court Clerk

Julie Peet
Chief Deputy Clerk & Register

"The history of your life is kept in our records!"

Calhoun County Board of Canvassers
Thursday August 4, 2022 – Tuesday August 16, 2022
Calhoun County Building – Clerk – Elections Office, Room 2-100A
315 W Green St, Marshall, MI 49068

MINUTES

1. Call to Order / Welcome / Roll Call / Posting of Meeting (Posted July 15, 2022 at 12:00pm)
Present: Brendel Hatley (D) Chair, Bonnie Kazmar (R) Vice-Chair, Susan Buckley (D), Ginger Kamps (R), Kimberly Hinkley - Calhoun County Clerk & ROD, Jill Stout – Election Specialist, Erica Brown – Election Specialist
2. Pledge of Allegiance
3. Approval of Agenda: Moved by Canvasser Buckley to accept, 2nd by Canvasser Kazmar. *Passed.*
4. Approval of Minutes: Chair Hatley mentioned that the minutes did not include discussion regarding moving to the Board of Commissioners Room if the canvass observers became great in number. Canvasser Buckley moved that "minutes" be amended & accepted. 2nd by Canvasser Kamps. *Passed.*
5. Introduction to Canvass Process / Welcome to Observers: Chair Hatley welcomed observers & read the "Authority of the Board of County Canvassers During the Canvass" as defined in the "Manual for The County Board of Canvassers".
6. Citizen Comments: None
7. New Business: Clerk Hinkley shared outline of ballots & election results. Election Specialist Stout discussed how election day was quiet & uneventful. All results received from jurisdictions by 10:30pm on Election Day.
 - Sealed envelopes containing the Statement of Votes presented to the Calhoun County Board of Canvassers by Chief Probate Judge representative Cindy Rude.
 - Begin Canvass: The day was spent on Thursday working as a team of 4 to familiarize the newer canvassers with the process. Friday was spent finishing group canvass of Jurisdiction & an AVCB Jurisdiction. Beginning on Monday, August 8th the Canvassers broke into groups of 2 & worked on remaining Jurisdictions. The canvass progressed through Friday, August 12th when all Jurisdictions were complete except for various Jurisdictions having to provide remaining information to finish their canvass, or inspectors to arrive to provide missing signatures. Tuesday, August 16th was a ½ day of signing the Canvass Certifications & resealing Jurisdiction envelopes.
 - Review & Document validity of provisional envelope ballots, if any: *None*
 - Review "Out-of-Balance" precincts (Requirement for The State of Michigan": *None*
 - Certify August 2, 2022, Election Results: Canvasser Buckley moved that the election should be "Certified", 2nd by Canvasser Kamps. *Passed Unanimously*
 - Seal Envelopes (County Clerk will reseal County Clerk Envelopes)
 - Review & Sign all paperwork, as necessary

MARSHALL OFFICE

315 W. Green Street, Marshall, MI 49068
Telephone **269.781.0707**
Fax **269.781.0721**
Clerk and Register of Deeds/ Election Services
Visit our web page: www.calhouncountymi.gov

BATTLE CREEK OFFICE

161 E. Michigan Ave., Battle Creek, MI 49014
Clerk's Office: **269.969.6908**
Circuit Court Clerk's Office: **269.969.6518**
www.Clerk-ROD@calhouncountymi.gov

8. Certify Ballot Containers: *Emmett Charter Township – 5 containers*
9. Record Mileage & necessary Expenses: Election Specialist Stout to submit to Finance
10. Future Canvass Dates: November 10, 2022: Begins Thursday November 10th, Friday November 11th off for Veterans Day. Plan on working late week of the 14th Monday thru Thursday
11. Citizen Comments: *None*
12. Board of Canvassers Comments: Canvasser Kamps mentioned that the Battle Creek system streamlined their process & are a great example for the other Jurisdictions, especially those with AVCB. Marengo's Poll Book should be used as an example for other smaller Jurisdictions. Canvassers Buckley commented that training before the November election should focus on "Receiving Board" activities. Chair Hatley mentioned that a checklist should be created for the canvassers for the November 2022 canvass that allows them to list all the missing signatures/information/documents needed from the Jurisdictions to complete the canvass of the various Jurisdictions. By doing this, they hopefully can call the Clerks/Election Inspectors to only have to visit the Canvass once.
Clerk Hinkley thanked the canvassers for their hard work & dedication over the past week & ½. Election Specialist Stout told the canvassers how much she appreciated their work & how they are a delight to work with & she is looking forward to the November canvass.
13. Announcements: *None*
14. Adjournment: Motion made by Canvasser Buckley to adjourn the August 2, 2022, Primary Canvass, 2nd by Canvasser Kamps. *Passed*. Meeting adjourned at 1:15pm