

**SECTION 10200 – PLAN REVIEW PROCEDURES AND FEES FOR ALL WATER AND SANITARY SEWER MAIN EXTENSIONS**

Preliminary plat approval may be required prior to plan review. An “Application and Agreement for Plan Review” must be completed and submitted with a minimum of two (2) sets of plans. A copy of the application is in Appendix 13100. Plan review fees are based on the proposed length of public water/sewer main and are calculated as follows:

<b>Year</b>	<b>Plan Review</b>	<b>+ Admin Fee</b>
2009	\$0.30 x proposed length of main (ft)	\$100.00
2010	\$0.31 x proposed length of main (ft)	\$100.00
2011	\$0.32 x proposed length of main (ft)	\$100.00
2012	\$0.33 x proposed length of main (ft)	\$100.00
2013	\$0.34 x proposed length of main (ft)	\$100.00

**Note – All plan review splits will be charged an additional fee of \$100.00**

- Checks are to be made payable to BCWS
- The application and fees are checked for accuracy and plans are reviewed. A set of plans marked up with comments is then returned to the design engineer for revisions. The marked up set and revised plans are returned to BCWS and checked to make sure all previous comments have been addressed. Multiple reviews may be required before the plans are approved. The number of copies of the approved construction drawings are as follows:

Five (5) for BCWS  
 Four (4) for PTI Application  
 Three (3) for Water OEPA Application

- Plan approval will expire if the applicant has not initiated construction (paid inspection fees and mobilized contractor to the site) within 18 months of the approval date or if the project is idle for 18 months. If the plan approval expires, the applicant will be required to resubmit the plans and repay the plan review fees before the development will be reviewed again.
- The development can be reviewed/approved as one project. If the development is going to be constructed in phases, each phase must be re-submitted separately with the additional Administration Fee. Temporary fire hydrants need to be shown with notations. Valves will be required such that the sections can be built consecutively without causing service interruptions on the prior sections. Manholes should be labeled “dead end” or “core drilled” as necessary. Five additional sets of plans will be required each time the developer is ready to build the next section. Also, when as-builts are submitted for each section, the areas not yet built must be clearly designated with cross-hatching. This will eliminate any confusion when the as-built plans are incorporated into the GIS system.

- The developer’s engineer will submit OEPA PTI Applications and OEPA Water Applications to BCWS along with applicable fees (checks made out to Treasurer, State of Ohio). OEPA requires two original signatures by the design engineer for #25 on Form B1. We will review the application and data sheets for accuracy and completeness and mail the submittal package to OEPA. BCWS will sign as the applicant #17 on Form A and complete question #4 on Form B1, using the capacity information for the receiving wastewater treatment plant. A sample copy of the PTI Application and Water OEPA Application can be found in Appendix 13200 or OEPA website at <http://www.epa.state.oh.us/pic/facts/fslist.html> .
  
- Before construction begins the following is required:
  1. Submit a completed “Application and Agreement for Construction of County Water/Sewer System Improvement”. See Appendix 13300 for these forms
  2. Submit a copy of the Bid from the Contractor\*
  3. Pay Inspection Fees\*\*
  4. Contractor is required to notify our office 48 hours prior to beginning construction
  5. Submit a copy of the NOI and/or NPDES permit for storm water and erosion control

\* The bid is used to confirm the proposed length of main to be constructed. The bid price for the main extension(s) is used to calculate the maintenance bond.

\*\* Inspection fees are based on the proposed length of public water/sewer main and are calculated as follows:

<b>Year</b>	<b>Inspection Fee</b>	<b>+ Admin Fee</b>
2009	\$1.25 x proposed length of main (ft)	\$200.00
2010	\$1.29 x proposed length of main (ft)	\$200.00
2011	\$1.33 x proposed length of main (ft)	\$200.00
2012	\$1.37 x proposed length of main (ft)	\$200.00
2013	\$1.41 x proposed length of main (ft)	\$200.00

- Checks are to be made payable to BCWS

END OF SECTION