

SECTION 10100 – PLAT REVIEW AND FEES

PLAT REVIEW

- Plats are submitted through the Butler County Planning Department as outlined in the Butler County Subdivision Regulations. If the development occurs within an incorporated area of Butler County and Butler County Water & Sewer (BCWS) provides water and/or sewer service, such as Fairfield, Monroe, Sharonville, and Trenton, or in Warren County, plats should be submitted directly to BCWS.

PRELIMINARY PLAT/PUD

- Each submittal is reviewed to ensure the following items are addressed:
 1. Sanitary sewers are extended to all upstream boundaries
 2. Water main is appropriately sized and looped
 3. Permanent water lab sampling stations are provided as needed
 4. Existing water/sanitary sewer easements are shown
 5. Proposed water/sanitary sewer mains are shown (alignment and size)
 6. Water main is extended along the frontage
 7. Grinder pump notes are included (if applicable)
 8. Lift station notes are included (if applicable)
 9. Any local water/sanitary sewer and lift station supplemental fees are noted

FINAL PLAT

- The project file is checked for the following information:
 1. Required easements including off-site and those located outside the platted area are approved and submitted for recording (easement documents are available online)
 2. OEPA approvals for water/sanitary sewer have been approved
 3. Water/Sanitary sewers have been constructed and approved for connection
 4. As-built drawings have been received
 5. Platting, lift station and local fees have been paid
 6. Water/Sanitary sewer easements are shown and called out
 7. Notes are recorded on the plat-See Appendix 13400 for list of notes (Final Plat Checklist)
 8. Required subordination and/or agreements are approved
- Comments are returned to the Planning Department or submitting party.
- All preliminary and final plats shall be approved by the Butler County Planning Commission in accordance with the rules and regulations outlined in the Butler County Subdivision Regulations.

Note: Only OEPA approval and paid platting, local and lift station supplemental fees are required for final plat approval. However, water/sanitary permits will not be issued until the main(s) are accepted for connection.

PLAT FEES

- Fee schedules for capacity fees, local fees and lift station supplemental fees are included in Appendix 13500. Platting fees are based on:
 1. 50% of the applicable sanitary sewer treatment plant capacity fee, 50% of the applicable water supply and treatment capacity fee
 2. Water local fees are applied when a development and/or building connects to a water main installed by another party
 3. Sanitary sewer local fees are applied when a development or building connects directly with a service lateral to a sanitary sewer main installed by another party
 4. Applicable lift station supplemental fees

END OF SECTION