



BUTLER COUNTY VETERANS SERVICE COMMISSION

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BUTLER COUNTY VETERANS SERVICE COMMISSION MEETING

1. Roll call conducted indicated the following members of the Butler County Veterans Service Commission Board of Commissioners were present for this regular meeting on September 7, 2022:

Commissioner Bruce Jones, AMVETS Representative
Commissioner Dave Reed, DAV Representative
Commissioner Tom Jeffers, American Legion Representative
Commissioner Chuck Weber, At-Large Representative
Commissioner Mark Applegate, VFW Representative

Office Staff Present: Executive Director/CVSO, Mike Farmer
Assistant Director/CVSO, Matt Jones
Administrative Assistant to Exec. Staff, Lisa Meece

2. The meeting of the Butler County Veterans Service Commission-Board of Commissioners was called to order by Commissioner Jones, with all standing for the Pledge of Allegiance.
3. A motion was made by Commissioner Reed, and seconded by Commissioner Weber, and passing unanimously to approve the agenda, for this Butler County Veterans Service Commission Board of Commissioners September 7, 2022 regular meeting.
4. Reading Open Meeting and Right to Speak at Meeting guidelines were waived.
5. **Meeting minutes approval:**
 - a) August 17, 2022 Regular Meeting Minutes. Motion made by Commissioner Jeffers, and seconded by Commissioner Weber, to approve the regular meeting minutes. Draft copies of these minutes were sent to Commissioners for review prior to this meeting.

VOTE: To approve				
MA	CW	TJ	DR	BJ
Y	Y	Y	Y	Y
MOTION CARRIES				

6. **Bill payment and operational expenses approvals:**
 a) Invoices paid August 1, 2022 – August 31, 2022. Motion to approve made by Commissioner Jeffers, and seconded by Commissioner Reed.

VOTE: to approve				
MA	CW	TJ	DR	BJ
Y	Y	Y	Y	Y
MOTION CARRIES				

7. **Correspondence/Communications shared with Commissioners:**
(No action needed)
 a) Thank you- Veteran Fontaine family to Matt Jones
 b) Thank you- Veteran to Anita Lewis and Lisa Meece

8. **Office Outreach and Training Items** *(No action needed):*
 a) August 2022 Statistical Report was shared for discussion
 b) September/October Outreach Calendar was shared

9. **Old Business:**
 a) None

10. **New Business:**
 a) None

11. **Guests:** None.

12. **Executive Session.** A motion was made by Commissioner Weber, and seconded by Commissioner Jeffers, to go into closed executive session to discuss financial applications for August 2022.

VOTE: To go into closed session				
MA	CW	TJ	DR	BJ
Y	Y	Y	Y	Y
MOTION CARRIES				

Discussion on Financial Applications adjudicated during August 2022.

At this time the BCVSC-BOC exited from Executive Session to vote on all items discussed as needed.

13. Veteran case votes on items from Executive Session
 a) **Accept Applications as Adjudicated in August 2022.** A motion was made by Commissioner Weber, and seconded by Commissioner Jeffers to accept the applications from August 1-31, 2022 as adjudicated by Executive Director. (Exhibit 1)

VOTE: To accept				
MA	CW	TJ	DR	BJ
Y	Y	Y	Y	Y
MOTION CARRIES				

14. **Office Operations:**
 a) **Fall New CVSO School.** A motion was made by Commissioner Reed and seconded by Commissioner Applegate to approve Daniel Anderson to attend New Service Officer School 10/2-10/7/2022 NTE \$1250.75.

VOTE: To approve				
MA	CW	TJ	DR	BJ
Y	Y	Y	Y	Y
MOTION CARRIES				

- b) **Operating Budget.** A motion was made by Commissioner Jeffers and seconded by Commissioner Weber to approve the 2023 Operating Budget of \$3,350,562.00.

VOTE: To approve				
MA	CW	TJ	DR	BJ
Y	Y	Y	Y	Y
MOTION CARRIES				

- c) **Peer Mentor Coordinator.** A motion was made by Commissioner Weber and seconded by Commissioner Jeffers to approve the hiring of Peter Mense as Peer Mentor Coordinator.

VOTE: To approve				
MA	CW	TJ	DR	BJ
Y	Y	Y	Y	Y
MOTION CARRIES				

- d) A motion was made by Commissioner Weber and seconded by Commissioner Applegate for the Executive Director to enter contract(s) for media commercials related to the Camp Lejeune Justice Act of 2022 NTE \$45,000 in conjunction with Montgomery County Veterans Service Commission.

VOTE: To approve				
MA	CW	TJ	DR	BJ
Y	Y	Y	Y	Y
MOTION CARRIES				

15. **Statements, Comments and/or Discussion by:**

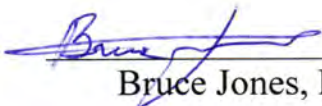
- a) Executive Director: None
- b) Commissioners: Commissioner Applegate thanked the other Commissioners. Commissioner Reed stated that he will be absent from the next regular meeting. Commissioner Jones pointed out that letters have been mailed to organizations regarding nominations for Veteran of the Year.

16. The date and time of the next meeting is posted as:

Date: **Wednesday, October 19, 2022 Regular Meeting**
 Time: **9:30 A.M.**
 Place: **VSC Hamilton Conference Room**

17. A motion was made by Commissioner Jeffers seconded by Commissioner Weber and passing with unanimous votes to adjourn the meeting.

The undersigned acknowledge the correctness of these minutes and submit them as the official record:



Bruce Jones, President



Tom Jeffers, Secretary

Butler County Veterans Service Commission



**BUTLER COUNTY
VETERANS SERVICE COMMISSION**

Monthly Meeting Minutes

Application Period

8/1/2022 to 8/31/2022

<u>Veteran Full Name</u>	<u>Dependant Applicant Name</u>	<u>Occupation - Relationship</u>	<u>City</u>	<u>Zip</u>	<u>Adjudication</u>	<u>Approved Aid</u>	<u>Meeting</u>
ASHER, TED	ASHER, LOIS	SPOUSE	HAMILTON	45013	Initial Application - Approved	\$2,496.56	5 for - 0 against
BALLINGER, MICHAEL	BALLINGER, REBECCA		HAMILTON	45011	Initial Application - Approved	\$445.12	5 for - 0 against
BARRETT, AARON		BARBER	HAMILTON	45013	Initial Application - Approved	\$2,499.63	5 for - 0 against
BOWLING, HARRY	BOWLING, PATRICIA	WIDOW	HAMILTON	45013	Initial Application - Approved	\$1,045.00	5 for - 0 against
BURCH, MICHAEL		DISABLED	MIDDLETOWN	45042	Initial Application - Approved	\$597.67	5 for - 0 against
CASE, PATRICK		DISABLED	FAIRFIELD	45014	Initial Application - Approved	\$0.00	5 for - 0 against
CAVER, DWAYNE		FORK LIFT	HAMILTON	45011	Initial Application - Approved	\$613.00	5 for - 0 against
CHARTRAND, JAMES		FULL TIME STUDENT	HAMILTON	45013	Initial Application - Approved	\$1,134.52	5 for - 0 against
CONLEY JR, MURRIE		DISABLED	MIDDLETOWN	45044	Initial Application - Approved	\$500.00	5 for - 0 against
COOK, WARREN		DISABLED	HAMILTON	45015	Initial Application - Approved	\$1,431.84	5 for - 0 against
CREMEANS JR, ROBERT		RETIRED/PART TIME PIZZA	FAIRFIELD	45014	Initial Application - Approved	\$1,961.68	5 for - 0 against
DAVIS, ALVA		HANDYMAN	HAMILTON	45011	Initial Application - Approved	\$345.00	5 for - 0 against
FRANZ, BENJAMIN		UNEMPLOYED	MIDDLETOWN	45042	Initial Application - Approved	\$2,264.75	5 for - 0 against
HALL, DAVID		DISABLED	MIDDLETOWN	45042	Initial Application - Approved	\$675.00	5 for - 0 against
HUDSON, RICHARD	HUDSON, LUANN	WIDOW	HAMILTON	45013	Initial Application - Approved	\$942.58	5 for - 0 against
JOHNSON, WILLIAM		RETIRED	HAMILTON	45013	Initial Application - Approved	\$1,312.52	5 for - 0 against
KENNEY, GEORGE		DISABLED	HAMILTON	45011	Initial Application - Approved	\$803.65	5 for - 0 against
MAFFETT, JACOB		MAIL SORTER (TEMP SERVICE)	HAMILTON	45015	Initial Application - Approved	\$345.00	5 for - 0 against
MITCHELL, STEVEN		RETIRED	LIBERTY TWP	45011	Initial Application - Approved	\$1,676.86	5 for - 0 against
MORRIS, ANTHONY		ELECTRICAL	HAMILTON	45013	Initial Application - Approved	\$2,300.00	5 for - 0 against
NUTTER, DOUGLAS		DISABLED	MIDDLETOWN	45042	Initial Application - Approved	\$175.00	5 for - 0 against



**BUTLER COUNTY
VETERANS SERVICE COMMISSION**

Monthly Meeting Minutes

Application Period

8/1/2022 to 8/31/2022

<u>Veteran Full Name</u>	<u>Dependant Applicant Name</u>	<u>Occupation - Relationship</u>	<u>City</u>	<u>Zip</u>	<u>Adjudication</u>	<u>Approved Aid</u>	<u>Meeting</u>
PARMLEY, JIMMIE	PARMLEY, CYNTHIA	WIDOW	HAMILTON	45011	Initial Application - Approved	\$494.58	5 for - 0 against
PARTIN, DANNY		DISABLED	HAMILTON	45015	Initial Application - Approved	\$582.44	5 for - 0 against
PERKINS, ORAN		UNEMPLOYED	HAMILTON	45011	Initial Application - Approved	\$255.00	5 for - 0 against
REEDER, JASON		LICENSED MASSAGE	HAMILTON	45013	Initial Application - Approved	\$1,379.97	5 for - 0 against
RICHARDSON JR, RAYMOND		LABORER	HAMILTON	45015	Initial Application - Approved	\$1,438.97	5 for - 0 against
RISK, DRU	RISK, MEAGHIN	SPOUSE	MONROE	45050	Initial Application - Approved	\$1,395.00	5 for - 0 against
SANDY, JAMES		RADIO PRODUCER	MIDDLETOWN	45044	Initial Application - Approved	\$2,350.34	5 for - 0 against
SAUCEDO, GRACIANO		UNEMPLOYED	MIDDLETOWN	45044	Initial Application - Approved	\$345.00	5 for - 0 against
SMITH, THOMAS		CASHIER	MIDDLETOWN	45042	Initial Application - Approved	\$1,421.26	5 for - 0 against
STIVERS, RONNY		DISABLED	HAMILTON	45011	Initial Application - Approved	\$205.00	5 for - 0 against
WALKER, JOHN		RETIRED	FAIRFIELD	45014	Initial Application - Approved	\$345.00	5 for - 0 against
CAREY, JEREL		STUDENT	MIDDLETOWN	45044	Initial Application - Denied	\$0.00	5 for - 0 against
EVANS JR, CHARLES		RETIRED	HAMILTON	45015	Initial Application - Denied	\$0.00	5 for - 0 against
FRIEMOTH, MELINDA		MASSAGE THERAPIST	FAIRFIELD	45014	Initial Application - Denied	\$0.00	5 for - 0 against
ROMERO, MOSES		TEACHER	MIDDLETOWN	45042	Initial Application - Denied	\$0.00	5 for - 0 against
WADE, JAMES		RETIRED	LIBERTY TWP	45069	Initial Application - Denied	\$0.00	5 for - 0 against
WILLIAMS, DALTON		EMT	MIDDLETOWN	45044	Initial Application - Incomplete	\$0.00	5 for - 0 against