



BUTLER COUNTY VETERANS SERVICE COMMISSION

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BUTLER COUNTY VETERANS SERVICE COMMISSION MEETING

1. Roll call conducted indicated the following members of the Butler County Veterans Service Commission Board of Commissioners were present for this regular meeting on November 16, 2022:

Commissioner Bruce Jones, AMVETS Representative
Commissioner Dave Reed, DAV Representative
Commissioner Tom Jeffers, American Legion Representative
Commissioner Chuck Weber, At-Large Representative
Commissioner Mark Applegate, VFW Representative

Office Staff Present: Executive Director/CVSO, Mike Farmer
Assistant Director/CVSO, Matt Jones
Administrative Assistant to Exec. Staff, Lisa Meece

2. The meeting of the Butler County Veterans Service Commission-Board of Commissioners was called to order by Commissioner Jones, with all standing for the Pledge of Allegiance.
3. A motion was made by Commissioner Reed and seconded by Commissioner Jones, and passing unanimously to approve the agenda, for this Butler County Veterans Service Commission Board of Commissioners November 16, 2022 regular meeting.
4. Reading Open Meeting and Right to Speak at Meeting guidelines were waived.
5. **Meeting minutes approval:**
 - a) **October 19, 2022 Regular Meeting Minutes.** Motion made by Commissioner Weber, and seconded by Commissioner Applegate, to approve the regular meeting minutes. Draft copies of these minutes were sent to Commissioners for review prior to this meeting.

VOTE: To approve				
MA	CW	TJ	DR	BJ
Y	Y	Y	Y	Y
MOTION CARRIES				

6. **Bill payment and operational expenses approvals:**
 a) **Invoices paid October 1, 2022 – October 31, 2022.** Motion to approve made by Commissioner Jones, and seconded by Commissioner Reed.

VOTE: to approve				
MA	CW	TJ	DR	BJ
Y	Y	Y	Y	Y
MOTION CARRIES				

7. **Executive Directors Report covered the following topics:**
 a) Overview- Director Farmer thanked the staff and Commissioners for their support in the Veterans Day ceremony. He mentioned there are plans for Christmas caroling at local nursing homes, most likely, Tuesday, December 20th and Thursday, December 22nd and that Mr. Richard Ruby would be leading and supplying the sheet music.
 b) End of Year Updates- Director Farmer mentioned that a storage unit as well as sound equipment has been secured and that an order for flag cases is in the works. He also pointed out that P.O.'s will soon be being closed and that the last day to enter invoices for payment this year will be December 10th.
8. **Correspondence/Communications shared with Commissioners:**
 a) Thank You- Widow Shreve to Matt and Steve
 b) Thank You- Widow Mays to Matt
 c) Thank You- Veteran Dully to Tian
9. **Office Outreach and Training Items**
 a) October 2022 Statistical Report was shared for discussion
 b) November/December Outreach Calendar was shared
10. **Old Business:**
 a) **None**
11. **New Business:**
 a) **None**

12. **Guests:**
 a) **None**

13. **Executive Session.** A motion was made by Commissioner Jones, and seconded by Commissioner Weber, to go into closed executive session to discuss financial applications for October 2022 and two (2) Appeals for financial assistance.

VOTE: To go into closed session				
MA	CW	TJ	DR	BJ
Y	Y	Y	Y	Y
MOTION CARRIES				

Discussion on Financial Applications adjudicated during October 2022 and two (2) Appeals for Financial Assistance.

At this time the BCVSC-BOC exited from Executive Session to vote on all items discussed as needed.

14. **Veteran case votes on items from Executive Session**
 a) **Accept Applications as Adjudicated in October 2022.** A motion was made by Commissioner Jones, and seconded by Commissioner Weber to accept the applications from October 1-31, 2022 as adjudicated by Executive Director. (Exhibit 1)

VOTE: To accept				
MA	CW	TJ	DR	BJ
Y	Y	Y	Y	Y
MOTION CARRIES				

- b) **Vote on Appeal for Assistance c/o Veteran Morris.** A motion was made by Commissioner Jones and seconded by Commissioner Reed to deny the appeal for Veteran Morris.

VOTE: To deny				
MA	CW	TJ	DR	BJ
Y	Y	Y	Y	Y
MOTION CARRIES				

- c) **Vote on Appeal for Assistance c/o Widow Hudson.** A motion was made by Commissioner Jones and seconded by Commissioner Weber to deny the appeal for the widow of Veteran Hudson. She was not present for the appeal.

VOTE: To deny				
MA	CW	TJ	DR	BJ
Y	Y	Y	Y	Y
MOTION CARRIES				

15. **Office Operations:**

- a) **Vote on approve final probation evaluation for Daniel Schofield.**

A motion was made by Commissioner Applegate and seconded by Commissioner Jones to approve the final probation evaluation for Daniel Schofield.

VOTE: To approve				
MA	CW	TJ	DR	BJ
Y	Y	Y	Y	Y
MOTION CARRIES				

16. **Statements, Comments and/or Discussion by:**

- a) **Executive Director:** Director Farmer again commended the staff on the recent daunting schedule and mentioned there are many good things coming for 2023.
Commissioners: Commissioner Reed thanked Director Farmer and staff and feels that our office is the best in the 88 counties.
 Commissioner Weber said the Commission is light-years ahead of where it was a year ago.
 Commissioner Jones pointed out that other Veterans and dignitaries see the improvements as well. He also offered a special thank-you to Bill Clark in assisting with the recent purchase of sound equipment as well as supporting us with the equipment at the Veterans Day ceremony.

17. The date and time of the next meeting is posted as:

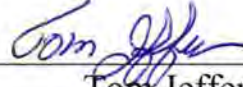
Date: **Friday, December 9, 2022 Regular Meeting**
 Time: **9:30 A.M.**
 Place: **VSC Hamilton Conference Room**

18. A motion was made by Commissioner Weber seconded by Commissioner Reed and passing with unanimous votes to adjourn the meeting.

The undersigned acknowledge the correctness of these minutes and submit them as the official record:



Bruce Jones, President



Tom Jeffers, Secretary

Butler County Veterans Service Commission



**BUTLER COUNTY
VETERANS SERVICE COMMISSION**

Monthly Meeting Minutes

Application Period

10/1/2022 to 10/31/2022

<u>Veteran Full Name</u>	<u>Dependant Applicant Name</u>	<u>Occupation - Relationship</u>	<u>City</u>	<u>Zip</u>	<u>Adjudication</u>	<u>Approved Aid</u>	<u>Meeting</u>
HORVATH, ROBERT		UNEMPLOYED	HAMILTON	45011	Appeal / Approved	\$0.00	5 for - 0 against
BARKER, MICHAEL		ASSEMBLY	TRENTON	45067	Initial Application - Approved	\$1,122.98	5 for - 0 against
BOWMAN , CECIL	BOWMAN, NANCY	SPOUSE	HAMILTON	45015	Initial Application - Approved	\$1,755.00	5 for - 0 against
BROWN JR, DANIEL		UNEMPLOYED	HAMILTON	45015	Initial Application - Approved	\$694.75	5 for - 0 against
BROWN, ELMER		DISABLED	HAMILTON	45011	Initial Application - Approved	\$991.83	5 for - 0 against
BROWN, JUSTIN		MATERIAL HANDLER	HAMILTON	45013	Initial Application - Approved	\$2,499.42	5 for - 0 against
CARLSON, JOY		A/R	WEST CHESTER	45069	Initial Application - Approved	\$1,356.18	5 for - 0 against
CLEMENTS, WAYNE		RETIRED			Initial Application - Approved	\$285.00	5 for - 0 against
DALE JR, SAMMY		CDL TRUCK DRIVER	FAIRFIELD	45014	Initial Application - Approved	\$1,775.71	5 for - 0 against
DAUGHERTY , DONALD		QUALITY CONTROL	LIBERTY TOWNSHIP	45011	Initial Application - Approved	\$1,884.69	5 for - 0 against
ELLIS, DELMER	ELLIS, JOAN		FAIRFIELD	45014	Initial Application - Approved	\$2,500.00	5 for - 0 against
EUBANKS, MICHAEL		UNEMPLOYED	HAMILTON	45011	Initial Application - Approved	\$1,585.72	5 for - 0 against
EVANS JR, CHARLES		RETIRED	HAMILTON	45015	Initial Application - Approved	\$2,415.00	5 for - 0 against
GRAY , ADAM		WAREHOUSE LABORER	WEST CHESTER	45069	Initial Application - Approved	\$1,000.00	5 for - 0 against
HUBER, DANIEL		UNEMPLOYED	HAMILTON	45011	Initial Application - Approved	\$1,423.88	5 for - 0 against
MARSDEN, ERIC		UNEMPLOYED	MIDDLETOWN	45044	Initial Application - Approved	\$1,836.44	5 for - 0 against
MCGRATH, THOMAS		RETIRED	HAMILTON	45015	Initial Application - Approved	\$2,235.02	5 for - 0 against
METZ, JASON		DISABLED	FAIRFIELD TWP	45011	Initial Application - Approved	\$1,543.18	5 for - 0 against
MURPHY, KELLY		DISABLED	OXFORD	45056	Initial Application - Approved	\$2,246.73	5 for - 0 against
PEREZ, AUSTON		DISABLED	WEST CHESTER	45069	Initial Application - Approved	\$915.00	5 for - 0 against
RUMLEY JR., ESTEL		DISABLE	HAMILTON	45013	Initial Application - Approved	\$541.04	5 for - 0 against



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SMITH JR, WILLIAM		PAINTER	HAMILTON	45013	Initial Application - Approved	\$600.00	5 for - 0 against
SPURLOCK III, ROBERT	SPURLOCK, JANELLE	WIDOW	MIDDLETOWN	45044	Initial Application - Approved	\$2,062.72	5 for - 0 against
STROTHER (BELCHER), REBECCA		HOUSE CLEANER			Initial Application - Approved	\$1,256.40	5 for - 0 against
TIREY, EDWARD	TIREY, JUANITA	WIDOW	HAMILTON	45015	Initial Application - Approved	\$1,429.26	5 for - 0 against
TURNER, RANDY		UNEMPLOYED	HAMILTON	45011	Initial Application - Approved	\$929.41	5 for - 0 against
VASQUEZ, ILIANA		RECEPTIONIST	WEST CHESTER	45069	Initial Application - Approved	\$2,269.24	5 for - 0 against
WALKER, TYREE		UNEMPLOYED	MIDDLETOWN	45042	Initial Application - Approved	\$175.00	5 for - 0 against
WALLACE, JOSEPH		RETIRED	HAMILTON	45015	Initial Application - Approved	\$441.28	5 for - 0 against
WINKLER III, BOYD		KOCH FOODS	HAMILTON	45011	Initial Application - Approved	\$345.00	5 for - 0 against
WOLF II, BERTRAM		UNEMPLOYED	TRENTON	45067	Initial Application - Approved	\$1,383.72	5 for - 0 against
YOUNT, ANTHONY	YOUNT, VICKI	WIDOW	MIDDLETOWN	45044	Initial Application - Approved	\$1,172.27	5 for - 0 against
ANDERSON, DOUGLAS		UNEMPLOYED	WEST CHESTER	45069	Initial Application - Denied	\$0.00	5 for - 0 against
BENSON , TANISHA		LPN	HAMILTON	45013	Initial Application - Denied	\$0.00	5 for - 0 against
DAVIS JR, DENNIS		UNEMPLOYED	WEST CHESTER	45069	Initial Application - Denied	\$0.00	5 for - 0 against
JOHNSON, RONALD		WENDY'S	WEST CHESTER	45069	Initial Application - Denied	\$0.00	5 for - 0 against
LANGLAIS, NORMAN	KIRKLAND, SHERRIE	SPOUSE	HAMILTON	45015	Initial Application - Denied	\$0.00	5 for - 0 against
WASHINGTON JR, KERNON		LINE LEADER	MIDDLETOWN	45044	Initial Application - Denied	\$0.00	5 for - 0 against
ESCHLEMAN , SARA (MATTHEW)		ASSISTANT MANAGER	MIDDLETOWN	45044	Initial Application - Incomplete	\$0.00	5 for - 0 against
LEE, JERRY		DISABLED-RETIRED	HAMILTON	45011	Initial Application - Incomplete	\$0.00	5 for - 0 against
PAYNE , ROY		RETIRED	HAMILTON	45013	Initial Application - Incomplete	\$0.00	5 for - 0 against
WOODY, ADAM		UNEMPLOYED	FAIRFIELD	45014	Initial Application - Incomplete	\$0.00	5 for - 0 against