



BUTLER COUNTY VETERANS SERVICE COMMISSION

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BUTLER COUNTY VETERANS SERVICE COMMISSION MEETING

1. Roll call conducted indicated the following members of the Butler County Veterans Service Commission Board of Commissioners were present for this regular meeting on May 18, 2022:

Commissioner Bruce Jones, AMVETS Representative
Commissioner Dave Reed, DAV Representative
Commissioner Tom Jeffers, American Legion Representative
Commissioner Chuck Weber, At-Large Representative

Office Staff Present: Executive Director/CVSO, Mike Farmer
Assistant Director/CVSO, Matt Jones
Administrative Assistant to Exec. Staff, Lisa Meece

2. The meeting of the Butler County Veterans Service Commission-Board of Commissioners was called to order by Commissioner Jones, with all standing for the Pledge of Allegiance.
3. A motion was made by Commissioner Jeffers, and seconded by Commissioner Reed, and passing unanimously to approve the agenda, for this Butler County Veterans Service Commission Board of Commissioners May 18, 2022 regular meeting.
4. Reading Open Meeting and Right to Speak at Meeting guidelines were waived.
5. **Meeting minutes approval:**
 - a) April 20, 2022 minutes. Motion made by Commissioner Reed, and seconded by Commissioner Jeffers, to approve the regular meeting minutes. Draft copies of these minutes were sent to Commissioners for review prior to this meeting.

VOTE: To Approve				
JE	CW	TJ	DR	BJ
NP	Y	Y	Y	Y
MOTION CARRIES				

- b) May 9, 2022 minutes. Motion made by Commissioner Weber, and seconded by Commissioner Jeffers, to approve the special meeting minutes. Draft copies of these minutes were sent to Commissioners for review prior to this meeting.

VOTE: to approve				
JE	CW	TJ	DR	BJ
NP	Y	Y	Y	Y
MOTION CARRIES				

6. **Bill payment and operational expenses approvals:**

- a) Invoices paid April 1, 2022 – April 30, 2022. Motion to approve made by Commissioner Jeffers, and seconded by Commissioner Weber.

VOTE: to approve				
JE	CW	TJ	DR	BJ
NP	Y	Y	Y	Y
MOTION CARRIES				

7. **Correspondence/Communications shared with Commissioners:**

(No action needed)

- a) Letter to Senator Brown. A motion was made by Commissioner Weber, and seconded by Commissioner Reed to approve the letter submitted to be sent to Senator Brown in support of PACT Act and CVSO Act.

VOTE: to approve				
JE	CW	TJ	DR	BJ
NP	Y	Y	Y	Y
MOTION CARRIES				

8. **Office Outreach and Training Items** *(No action needed):*

- a) April 2022 Statistical Report was shared for discussion
 b) May/June Outreach Calendar

9. **Old Business:**

- a) None

10. **New Business:**

a) 2023 Tax Budget. A motion was made by Commissioner Weber, and seconded by Commissioner Reed to approve the 2023 Tax Budget.

VOTE: to approve				
JE	CW	TJ	DR	BJ
NP	Y	Y	Y	Y
MOTION CARRIES				

11. **Guests:** None

12. A motion was made by Commissioner Jones, and seconded by Commissioner Weber, to go into closed executive session to discuss financial applications for April 2022, one (1) appeal for Financial Assistance and to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee or regulated individual requests a public hearing.

VOTE: To go into closed session				
JE	CW	TJ	DR	BJ
NP	Y	Y	Y	Y
MOTION CARRIES				

Discussion on Financial Applications adjudicated during April 2022, one (1) Financial Application Appeal and the resigning of an employee.

At this time the BCVSC-BOC exited from Executive Session to vote on all items discussed as needed.

13. Veteran case votes on items from Executive Session

a) **Accept Applications as Adjudicated in April 2022.** A motion was made by Commissioner Weber, and seconded by Commissioner Jeffers to accept the applications from April 1-30, 2022 as adjudicated by Executive Director. (Exhibit 1)

VOTE: To accept				
JE	CW	TJ	DR	BJ
NP	Y	Y	Y	Y
MOTION CARRIES				

- b) **Vote on Appeal for Assistance c/o Veteran Berry.** A motion was made by Commissioner Weber and seconded by Commissioner Jeffers to deny the appeal.

VOTE: to deny				
JE	CW	TJ	DR	BJ
NP	Y	Y	Y	Y
MOTION CARRIES				

14. **Office Operations:**

- a.) **Vote on Acceptance of Resignation of an Employee.** A motion was made by Commissioner Weber and seconded by Commissioner Reed to accept the resignation of Victor Dennison effective May 20, 2022.

VOTE: To accept				
JE	CW	TJ	DR	BJ
Y	Y	Y	Y	Y
MOTION CARRIES				

15. **Statements, Comments and/or Discussion by:**

- a) Executive Director: Mentioned there are several upcoming outreach opportunities available and the staff is doing well. The office is wrapping up the transportation program's temporary patch and will soon begin preparing for the fair. Service Officers will be out of the office for Nationals the first week of June.


b.) Commissioners: None

16. The date and time of the next regular meeting is posted as:

Date: **Wednesday, June 22, 2022**
 Time: **09:30 A.M.**
 Place: **VSC Hamilton Conference Room**

17. A motion was made by Commissioner Reed seconded by Commissioner Weber and passing with unanimous votes to adjourn the meeting.

The undersigned acknowledge the correctness of these minutes and submit them as the official record:



 Bruce Jones, President



 Tom Jeffers, Secretary

Butler County Veterans Service Commission



**BUTLER COUNTY
VETERANS SERVICE COMMISSION**

**Monthly Meeting Minutes
Application Period
4/1/2022 to 4/30/2022**

<u>Veteran Full Name</u>	<u>Dependant Applicant Name</u>	<u>Occupation - Relationship</u>	<u>City</u>	<u>Zip</u>	<u>Adjudication</u>	<u>Approved Aid</u>	<u>Meeting</u>
BLEVINS, JAMES		UNEMPLOYED	HAMILTON	45013	Appeal / Approved	\$1,850.56	5 for - 0 against
JONES, MOSE	JONES, TERRI	WIDOW	OXFORD	45056	First Review - Approved	\$1,401.43	5 for - 0 against
MARTIN, RICHARD		LABORER	HAMILTON	45011	First Review - Approved	\$1,810.00	5 for - 0 against
STEPP, CLARENCE	STEPP, BONNIE	WIDOW	LIBERTY TOWNSHIP	45011	First Review - Approved	\$1,530.00	5 for - 0 against
ALLEN, RICKY		DISABLED	HAMILTON	45067	Initial Application - Approved	\$919.09	5 for - 0 against
CAREY, JEREL		WAREHOUSE PACKER	MIDDLETOWN	45044	Initial Application - Approved	\$2,500.00	5 for - 0 against
CASE, PATRICK		DISABLED	FAIRFIELD	45014	Initial Application - Approved	\$1,159.60	5 for - 0 against
CHAPIN, DAMIEN		WELDER	HAMILTON	45013	Initial Application - Approved	\$869.22	5 for - 0 against
CLOUD, KENNETH		RETIRED	MIDDLETOWN	45044	Initial Application - Approved	\$375.00	5 for - 0 against
COSTON, JEROME		RETIRED	HAMILTON	45011	Initial Application - Approved	\$1,636.46	5 for - 0 against
CULP, LESHAWNIA		DISABLED	HAMILTON	45011	Initial Application - Approved	\$1,032.86	5 for - 0 against
DECLERCK, JANE		COMMERCIAL DIVER	WEST CHESTER	45069	Initial Application - Approved	\$1,040.00	5 for - 0 against
DILLIGHAM, MICHAEL		UNEMPLOYED	FAIRFIELD	45014	Initial Application - Approved	\$1,885.34	5 for - 0 against
HAWKINS, BYRON		DISABLED	OXFORD	45056	Initial Application - Approved	\$1,200.00	5 for - 0 against
JOHNSON, RONALD		WENDY'S	WEST CHESTER	45069	Initial Application - Approved	\$2,500.00	5 for - 0 against
LISEC, JOHN		RETIRED	OXFORD	45056	Initial Application - Approved	\$2,500.00	5 for - 0 against
MCGRATH, THOMAS		RETIRED	HAMILTON	45015	Initial Application - Approved	\$1,300.00	5 for - 0 against
MILLIGAN, JEFFRY		DISABLED	HAMILTON	45011	Initial Application - Approved	\$873.12	5 for - 0 against
PAYNE, WILLIAM		RETIRED	SHANDON	45063	Initial Application - Approved	\$405.00	5 for - 0 against
ROSE, STEVEN		DISABLED	HAMILTON	45015	Initial Application - Approved	\$902.97	5 for - 0 against
RUMLEY JR., ESTEL		DISABLE	HAMILTON	45015	Initial Application - Approved	\$217.69	5 for - 0 against



**BUTLER COUNTY
VETERANS SERVICE COMMISSION**

**Monthly Meeting Minutes
Application Period
4/1/2022 to 4/30/2022**

<u>Veteran Full Name</u>	<u>Dependant Applicant Name</u>	<u>Occupation - Relationship</u>	<u>City</u>	<u>Zip</u>	<u>Adjudication</u>	<u>Approved Aid</u>	<u>Meeting</u>
SHIPP, ERIC		ELECTRICIAN	HAMILTON	45013	Initial Application - Approved	\$1,160.22	5 for - 0 against
THOMAS, VENITA		UNEMPLOYED	FAIRFIELD	45014	Initial Application - Approved	\$2,011.11	5 for - 0 against
TRETT, BRIAN		FORKLIFT DRIVER	MIDDLETOWN	45044	Initial Application - Approved	\$455.00	5 for - 0 against
TURNER, RANDY		TEMP SERVICE	HAMILTON	45011	Initial Application - Approved	\$833.13	5 for - 0 against
WHITAKER , ROLAND		BARBER	MIDDLETOWN	45044	Initial Application - Approved	\$955.12	5 for - 0 against
WILLIAMS, GLORIA		CASHIER	MIDDLETOWN	45044	Initial Application - Approved	\$1,623.32	5 for - 0 against
BAILEY JR, ROBERT		DIABLED	HAMILTON	45013	Initial Application - Denied	\$0.00	5 for - 0 against
BROWN , RONALD	BROWN , INEZ	WIDOW	HAMILTON	45011	Initial Application - Denied	\$0.00	5 for - 0 against
PEOPLES JR, KIRK		RETIRED	FAIRFIELD	45014	Initial Application - Denied	\$0.00	5 for - 0 against
WILLIAMS, ALLAN		UNEMPLOYED	MIDDLETOWN	45044	Initial Application - Denied	\$0.00	5 for - 0 against
BROWN , ELMER		AMAZON	HAMILTON	45011	Initial Application - Incomplete	\$0.00	5 for - 0 against
CLARKE (STAFFORD) , FLORA			HAMILTON	45011	Initial Application - Incomplete	\$0.00	5 for - 0 against
RHOADES, THOMAS		DISABLED	HAMILTON	45013	Initial Application - Incomplete	\$0.00	5 for - 0 against