



BUTLER COUNTY VETERANS SERVICE COMMISSION

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BUTLER COUNTY VETERANS SERVICE COMMISSION MEETING

1. Roll call conducted indicated the following members of the Butler County Veterans Service Commission Board of Commissioners were present for this regular meeting on March 16, 2023:

Commissioner Bruce Jones, AMVETS Representative
Commissioner Dave Reed, DAV Representative
Commissioner Tom Jeffers, American Legion Representative
Commissioner Mark Applegate, VFW Representative

Office Staff Present: Executive Director/CVSO, Mike Farmer
Assistant Executive Director/CVSO, Matt Jones
Administrative Assistant to Exec. Staff, Lisa Meece

2. The meeting of the Butler County Veterans Service Commission-Board of Commissioners was called to order by Commissioner Jones, with all standing for the Pledge of Allegiance.
3. A motion was made by Commissioner Jeffers, and seconded by Commissioner Applegate, and passing unanimously to approve the agenda, for this Butler County Veterans Service Commission Board of Commissioners March 16, 2023 regular meeting.
4. Reading Open Meeting and Right to Speak at Meeting guidelines were waived.
5. **Meeting minutes approval:**
 - a) **February 15, 2023 Regular Meeting Minutes.** Motion made by Commissioner Reed, and seconded by Commissioner Applegate, to approve the regular meeting minutes. Draft copies of these minutes were sent to Commissioners for review prior to this meeting.

VOTE: To approve				
MA	CW	TJ	DR	BJ
Y	NP	Y	Y	Y
MOTION CARRIES				

6. **Executive Director Report:** Executive Director Mike mentioned the number of outreach that we currently have. A Peer Mentor commercial was recorded this Tuesday and next Tuesday we are filming an additional two topics, to include suicide prevention. The Commission will be presenting at the Sharonville Ford Plant next week about the services that the VSC offers.
7. **Bill payment and operational expenses approvals:**
- a) **Invoices paid February 1, 2023 – February 28, 2023.** Motion to approve made by Commissioner Jeffers, and seconded by Commissioner Applegate.

VOTE: To approve				
MA	CW	TJ	DR	BJ
Y	NP	Y	Y	Y
MOTION CARRIES				

8. **Correspondence/Communications shared with Commissioners:**
- a) 2 Thank You cards were received from Veteran Anderson to Matt Jones
- b) Thank You card received from Veteran McKinney to Tian Myers
- c) Thank You card received from Veteran McDaniel to Pam Klink
9. **Statistical Reporting and Outreach**
- a) February 2023 Statistical Report was shared for discussion
- b) March/April Outreach Calendar was shared
- c) Advertising Sponsor. Motion made by Commissioner Jeffers, and seconded by Commissioner Reed to approve sponsoring the “Operation Thank You 2023” event tentatively scheduled for Saturday, September 30th, 2023 at the bronze level, NTE \$2,500.

VOTE: To approve				
MA	CW	TJ	DR	BJ
Y	NP	Y	Y	Y
MOTION CARRIES				

10. **Old Business:**

- a) Vendor Table. Motion made by Commissioner Applegate, and seconded by Commissioner Jeffers to approve participating in the Central Connections 10th Annual Wellness Fair, Friday, May 12th from 10AM-2PM, NTE \$125.00.

VOTE: To approve				
MA	CW	TJ	DR	BJ
Y	NP	Y	Y	Y
MOTION CARRIES				

11. **New Business:**

- a) **None.**

12. **Guest(s):** None

13. **Executive Session.** A motion was made by Commissioner Jones, and seconded by Commissioner Jeffers, to enter Closed Executive Session to discuss Financial Applications adjudicated in February 2023 and to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee or regulated individual requests a public hearing.

VOTE: To go into closed session				
MA	CW	TJ	DR	BJ
Y	NP	Y	Y	Y
MOTION CARRIES				

Discussion on Financial Applications adjudicated during February 2023 and the hiring and termination of a probationary employee.

At this time the BCVSC-BOC exited from Executive Session to vote on all items discussed as needed.

14. **Veteran case votes on items from Executive Session**

- a) **Accept Applications as Adjudicated in February 2023.** A motion was made by Commissioner Jeffers, and seconded by Commissioner Reed to accept the applications from February 1-28, 2023 as adjudicated by Executive Director. (Exhibit 1)

VOTE: To accept				
MA	CW	TJ	DR	BJ
Y	NP	Y	Y	Y
MOTION CARRIES				

- b) **Personnel Matter.** A motion was made by Commissioner Reed, and seconded by Commissioner Jeffers to approve the termination of probationary employment of Malik Muhammad from the position of Outreach/Peer Mentor Coordinator, effective March 9, 2023.

VOTE: To approve				
MA	CW	TJ	DR	BJ
Y	NP	Y	Y	Y
MOTION CARRIES				

15. **Office Operations:**

- a) **Spring Conference.** A motion was made by Commissioner Applegate and seconded by Commissioner Jeffers to approve 5 Commissioners to attend 2023 Spring Conference and Training NTE \$3618.75.

VOTE: To approve				
MA	CW	TJ	DR	BJ
Y	NP	Y	Y	Y
MOTION CARRIES				

16. **Statements, Comments and/or Discussion by:**

- a) **Executive Director:** Executive Director Mike Farmer thanked the Board for their support in involvement among the different outreach events and committees. As the Commission grows the demand has exceeded what just the FT staff are able to cover, but the Board stepping in has been a large help.

He also thanked the staff for the phenomenal work that they do. Also noted, was based on the correspondence received and shared, it solidifies the significance of the daily work the staff does. It changes lives, either with short or long term benefits.

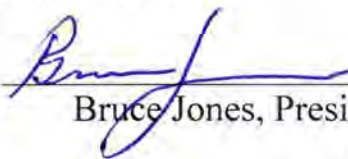
Commissioners: Commissioner Jones stated that the required online training is now available and to contact Robin at the State if anyone is in need of assistance with their password. He then mentioned that he has taken over representing BC Veterans with the Butler County Veterans Memorial- Commissioner Reed had been doing this previously. Commissioner Jones also noted that people are able to make donations to the memorial on the hamiltonparks.net page. Commissioner Jones stated that he will be speaking at the Butler County Veterans Memorial Parade as the speaker, prior to the guest speaker. Lastly Commissioner Jones stated that each Veterans Service Commissioner represents an organization, and asked that they each reach out to that organization for a donation to the Veterans memorial. Commissioner Jeffers pointed out that bricks can be purchased at the Veterans Memorial for \$75 a-piece for either yourself or for someone else.

17. The date and time of the next meeting is posted as:

Date: **Tuesday, April 19, 2023 Regular Meeting**
Time: **9:30 A.M.**
Place: **VSC Hamilton Conference Room**

18. A motion was made by Commissioner Jeffers and seconded by Commissioner Reed and passing with unanimous votes to adjourn the meeting.

The undersigned acknowledge the correctness of these minutes and submit them as the official record:



Bruce Jones, President



Tom Jeffers, Secretary

Butler County Veterans Service Commission



BUTLER COUNTY VETERANS SERVICE COMMISSION

Monthly Meeting Minutes Application Period

02/01/2023 to 02/28/2023

Veteran Full Name	Dependant Applicant Name	Occupation or Relationship	City	Zip	Adjudication	Approved Aid	Meeting
BELCHER JR, JAMES		UNEMPLOYED	MIDDLETOWN	45042	Initial Application Approved	\$1,546.65	5 for - 0 against
BOTTS, ERIC		SHERIFF OFFICER	FAIRFIELD	45014	Initial Application Approved	\$2,361.32	5 for - 0 against
BOWLING JR, FRED		RETIRED	HAMILTON	45014	Initial Application Approved	\$345.00	5 for - 0 against
BRATTON, JASON		ASSEMBLER	OXFORD	45056	Initial Application Approved	\$340.00	5 for - 0 against
BRECH, KENNETH		MATERIAL HANDLER	MIDDLETOWN	45042	Initial Application Approved	\$832.50	5 for - 0 against
BYRD, MICHAEL		FMLA	HAMILTON	45011	Initial Application Approved	\$1,037.10	5 for - 0 against
CHANDLER, BOBBY	CHANDLER, MARY		MIDDLETOWN	45044	Initial Application Approved	\$1,322.19	5 for - 0 against
CLOUD, KENNETH		RETIRED	MIDDLETOWN	45044	Initial Application Approved	\$345.00	5 for - 0 against
EVERSOLE, JAMES		DISABLED	HAMILTON	45011	Initial Application Approved	\$1,113.76	5 for - 0 against
LEVINE, VICTORIA		SHOPPER - STUDENT	HAMILTON	45013	Initial Application Approved	\$1,325.00	5 for - 0 against
MARSHALL, JOHN		DISABLED	TRENTON	45067	Initial Application Approved	\$1,645.06	5 for - 0 against
MCCOY, DWIGHT		RETIRE/DISABLE D	HAMILTON	45011	Initial Application Denied	\$0.00	5 for - 0 against
MCDANIEL, JOHN	MCDANIEL, DOUGLAS	HELPLESS	HAMILTON	45013	Initial Application Approved	\$2,042.87	5 for - 0 against
MORGAN, ROBERT	MORGAN, ETHELENE	WIDOW	HAMILTON	45015	Initial Application Denied	\$0.00	5 for - 0 against
MULLINAX, ROGER		UNEMPLOYED	HAMILTON	45013	Initial Application Approved	\$1,204.87	5 for - 0 against
ODONNELL, MICHELE		CUSTOMER SERVICE	HAMILTON	45011	Initial Application Approved	\$2,416.33	5 for - 0 against
PAGE SR., ERSKINE		RETIRED	LIBERTY TWP.	45044	Initial Application Approved	\$945.00	5 for - 0 against
PARTIN, DANNY		DISABLED	HAMILTON	45015	Initial Application Approved	\$746.55	5 for - 0 against
RITTER, RAMZIDDIN			HAMILTON	45013	Initial Application Denied	\$0.00	5 for - 0 against
SPURLOCK, DARRYL		RETIRED	HAMILTON	45011	Initial Application Denied	\$0.00	5 for - 0 against
SPURLOCK III, ROBERT	SPURLOCK, JANELLE	WIDOW	MIDDLETOWN	45044	Initial Application Approved	\$1,105.00	5 for - 0 against
STRIMPFEL SR, SHAWN		FIELD ENGINEER	MIDDLETOWN	45044	Initial Application Approved	\$691.95	5 for - 0 against
WINANS, CECIL		RETIRED	HAMILTON	45011	Initial Application Approved	\$879.00	5 for - 0 against