

**Tentative Agenda for the March 16, 2022**

**BUTLER COUNTY VETERANS SERVICE COMMISSION REGULAR MEETING  
(Hybrid Meeting)**

- 1) Roll call of members present: Bruce Jones, President  
Dave Reed, Vice President  
Tom Jeffers, Secretary  
Chuck Weber, Member  
James Eriksen Jr, Member  
  
Staff in Attendance: Mike Farmer, Executive Director/CVSO  
Matt Jones, Assistant Executive Director/CVSO  
Lisa Meece, Administrative Assistant to Exec. Staff
- 2) Call meeting to order.
- 3) Approval of this *AGENDA* for **March 16, 2022** BCVSC-Board of Commissioners' regular meeting.
- 4) READ TO GUESTS if ***NOT*** waived by guests or no guests present. (**Laminated Script**)
  - a) The Open Meeting Act (The Sunshine Law)
  - b) NOTICE: Guest(s) Attending Butler County Veterans' Service Commission-Board of Commissioner's Meeting(s).
- 5) Approval of prior meeting minutes:
  - a) Minutes of the February 16, 2022 regular meeting approval.
- 6) Approval of BCVSC Expenses:
  - a) Billings approved for invoices paid 02/01/2022 – 02/28/2022
  - b) Then and Now Billing approval Sprint/TMobile
  - c) Then and Now Billing approval Dental
- 7) Correspondence/Communication
  - a) Veteran Trammell dental program appreciation
- 8) Office Outreach Programs, Staff Training Items, and Advertising Items
  - a) Statistical Reports February 2022
  - b) Outreach March
  - c) Booth at Butler County Fair approval
- 9) Old Business:
  - a) RFP 2022-01-VSC1  
Questions/Answer with Universal Transport Systems dba UTS
- 10) New Business:
  - a) None
- 11) Guest Statements and Comments: Guest(s) will be permitted three (3) minutes each to make statements, comments, and/or suggestions to the Commissioners.

12) Closed Executive Session to discuss Financial Applications, three (3) appeals for Financial Assistance and to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee or regulated individual requests a public hearing.

- a) 3 appeals for Financial Assistance
- b) Review of cases adjudicated February 2022
- c) Personnel matters

13) Butler County Veterans Service Commission case votes on Executive Session items

- a) Applications adjudicated February 2022
- b) Appeal for assistance c/o veteran Taylor
- c) Appeal for assistance c/o veteran Mincey
- d) Appeal for assistance c/o veteran Williams

14) Office Operations

- a) Approve Spring Training for Commissioners
- b) Approve five (5) Service Officers to attend NACVSO Conference
- c) Approve New Service Officer School, Steve Harbin
- d) Implementation of phone system
- e) Rescind current COVID 19 policy, adapting new CDC Guidance

15) Statements, Suggestions, Comments

- a) Executive Director:
- b) Commissioners:

16) Next meeting:

Date: April 20, 2022  
Time: **9:30 AM**  
Place: VSC Hamilton Conference Room.

17) Meeting adjourned.