



# BUTLER COUNTY VETERANS SERVICE COMMISSION

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## BUTLER COUNTY VETERANS SERVICE COMMISSION MEETING

1. Roll call conducted indicated the following members of the Butler County Veterans Service Commission Board of Commissioners were present for this regular meeting on June 23, 2021:

Commissioner Tom Jeffers, American Legion Representative  
Commissioner Bruce Jones, AmVets Representative  
Commissioner David Reed, DAV Representative  
Commissioner Chuck Weber, Member-at-Large

Office Staff Present: Executive Director/CVSO, Mike Farmer  
Administrative Assistant, Loren McKenzie

2. The meeting of the Butler County Veterans Service Commission-Board of Commissioners was called to order by Commissioner Weber, with all standing for the Pledge of Allegiance.
3. A motion was made by Commissioner Jones, and seconded by Commissioner Reed, and passing unanimously to approve the agenda, for this Butler County Veterans Service Commission Board of Commissioners June 23, 2021 regular meeting.
4. Reading Open Meeting and Right to Speak at Meeting guidelines were waived.
5. **Meeting minutes approval:**
  - a) **May 19, 2021 minutes.** A motion was made by Commissioner Jones, and seconded by Commissioner Erikson, to approve the minutes. Draft copies of these minutes were sent to Commissioners for review prior to this meeting.

VOTE: To approve regular mtg. min				
TJ	BJ	DR	JE	CW
Y	Y	Y	X	Y
MOTION CARRIES				

6. **Bill payment and operational expenses approvals:**
  - a) **Invoices paid May 13, 2021 – June 14, 2021.** A motion to approve was made by Commissioner Weber, and seconded by Commissioner Jones and Commissioner Jeffers.

**BCVSC JUNE 23, 2021 MEETING MINUTES CONTINUED:**

<b>VOTE: To approve listed expenses</b>				
<b>TJ</b>	<b>BJ</b>	<b>DR</b>	<b>JE</b>	<b>CW</b>
<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>X</b>	<b>Y</b>
<b>MOTION CARRIES</b>				

7. **Correspondence/Communications shared with Commissioners** (*No action needed*):

- a) Thank you to Anita Lewis from Jeanne Zurborg
- b) Thank you to Bruce Jones from Hospice of Cincinnati

8. **Office Outreach and Training Items**

- a) May 2021 Statistical Report was shared for discussion
- b) Outreach calendar
  - 1) June outreach calendar
  - 2) Future Events
- c) **Vote on sponsorship for A Day of H.O.P.E. Homeless and Low Income Outreach.** A motion was made by Commissioner Jeffers, and seconded by Commissioner Weber, to approve to be a bronze level donor for sponsorship for A Day of H.O.P.E. Homeless and Low Income Outreach.

<b>VOTE: To approve listed expenses</b>				
<b>TJ</b>	<b>BJ</b>	<b>DR</b>	<b>JE</b>	<b>CW</b>
<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>X</b>	<b>Y</b>
<b>MOTION CARRIES</b>				

9. **Old Business:**

- a) None

10. **New Business:**

- a) None

11. **Guests:**

- a) None

12. A motion was made by Commissioner Weber, and seconded by Commissioner Jones, to go into closed executive session to discuss Financial Applications adjudicated in May 2021.

<b>VOTE: To go into closed session</b>				
<b>TJ</b>	<b>BJ</b>	<b>DR</b>	<b>JE</b>	<b>CW</b>
<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>X</b>	<b>Y</b>
<b>MOTION CARRIES</b>				

Discussion on Financial Applications adjudicated during May 2021.



**BCVSC JUNE 23, 2021 MEETING MINUTES CONTINUED:**

***At this time the BCVSC-BOC exited from Executive Session to vote on all items discussed as needed.***

**13. Veteran case votes on items from Executive Session**

- a) **Accept applications as adjudicated in May 2021.** A motion was made by Commissioner Reed, and seconded by Commissioner Jones, to accept applications from May 1-31, 2021 as adjudicated by Executive Director. (Exhibit 1)

<b>VOTE: To accept</b>				
<b>TJ</b>	<b>BJ</b>	<b>DR</b>	<b>JE</b>	<b>CW</b>
<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>X</b>	<b>Y</b>
<b>MOTION CARRIES</b>				

**14. Office Operations:**

- a) **Approval of Apt Boykin to move to Service Officer Position.** A motion was made by Commissioner Weber, and seconded by Commissioner Jeffers, to approve Apt Boykin to move to the Service Officer Position.

<b>VOTE: To approve</b>				
<b>TJ</b>	<b>BJ</b>	<b>DR</b>	<b>JE</b>	<b>CW</b>
<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>X</b>	<b>Y</b>
<b>MOTION CARRIES</b>				

**15. Statements, comments and/or discussion by:**

- a) **Executive Director:** The staff is doing great. Still no GDX for the annual report. Up to the commissioners if they want to publish the annual report without it. July and August will have work sessions to discuss the dental program.
- b) **Commissioners:** None

**16. The date and time of the next regular meeting is posted as:**

Date: **Wednesday, July 14, 2021**  
Time: **09:30 AM**  
Place: **VSC Hamilton Conference Room**

17. A motion was made by Commissioner Jeffers, seconded by Commissioner Jones, and passing with unanimous votes to adjourn the meeting.

The undersigned acknowledge the correctness of these minutes and submit them as the official record:



Chuck Weber, President



Tom Jeffers, Secretary

Butler County Veterans Service Commission

**BCVSC June 23, 2021 MEETING MINUTES CONTINUED:**

<b>Veteran Name</b>	<b>Dependent</b>	<b>Occupation/r elationship</b>	<b>City</b>	<b>Zip</b>	<b>Adjudicati on</b>	<b>Amount</b>	<b>Jun Meeting</b>
Barnhorn, Robert H.		Deceased	Fairfield	45014	Initial	\$ 998.00	5 for-0 against
Brown, Clifford W.		Retired	Hamilton	45013	Initial	\$ 236.00	5 for-0 against
Burdine, Charles J.	Venita	Widow	Fairfield	45014	Review	\$ 1,417.41	5 for-0 against
Franks, Emmett T.		Retired	West Chester	45069	Initial	\$ 924.40	5 for-0 against
Hovey, George J.	Catherine	Widow	Middletown	45044	Initial	\$ 538.14	5 for-0 against
Nichols Jr., Raymond	Deborah	Widow	Hamilton	45011	Initial	\$ 405.00	5 for-0 against
Printup, Roy	Loretta	Widow	Hamilton	45011	Initial	\$ 974.68	5 for-0 against
Tolley, Joseph A.		Unemployed	Hamilton	45013	Initial	\$ 2,254.02	5 for-0 against
Whitfield, Jessie L.		Amazon	Fairfield	45014	Review	\$ 1,767.00	5 for-0 against
Whitlock, Mark D.		Disabled	Hamilton	45013	Initial	\$ 1,055.00	5 for-0 against
Douglas, Todd A.		Unemployed	Fairfield	45014	Incomplete	\$ -	5 for-0 against