



BUTLER COUNTY VETERANS SERVICE COMMISSION

315 High Street, 1st Floor
Hamilton, OH 45011-6068

vsc@butlercountyohio.org
www.bcvets.org

(513) 887-3600
Fax (513) 887-3519

BOARD MEETING June 21, 2023

1. The meeting of the Butler County Veterans Service Commission- Board of Commissioners was called to order by Commissioner Jones.
2. A roll call was conducted and recorded the following attendance for this regular meeting on June 21, 2023.

Name	Organization	Present	Absent
Commissioner Jones	AMVETS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Reed	DAV	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Jeffers	American Legion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Weber	At-Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Applegate	VFW	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Office Staff Present: Executive Director/CVSO, Mike Farmer
Administrative Assistant to Exec. Staff, Lisa Meece

3. Board President Business

- a. All who were able stood for the Pledge of Allegiance.
- b. A motion was made by Commissioner Reed, and seconded by Commissioner Weber to approve the agenda for June 21, 2023. No discussion.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain
MOTION CARRIES				

- c. A motion was made by Commissioner Applegate, and seconded by Commissioner Jeffers to approve the Board meeting minutes from May 17, 2023 as written. No discussion.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain
MOTION CARRIES				

- d. Executive Director Report: Casey has started part-time as Outreach and Peer Mentor Coordinator. He has brought creative and new ways to reach our population and we're excited to have him back with the team.

Where are still working on three technology issues:

1. Our website CMS is not creating or saving pages correctly. This is not anything our clients or the community would notice but has delayed so updates.
2. MAPSYS is still working to fix the data error that occurs in the financial database. While the problem was identified May 10, 2023, work was not started to repair until well into June.
3. Currently, we are evaluating the best method to move forward with the transportation database. It remains in stable but critical condition and we are hoping to have some definitive answers before July 1.

Outreach is really coming back into full swing. We touched on it last month, but between now and November 15 we have at least 10 large events coming up.

We had an advertising hiccup last month which we will talk about a little bit later under business.

WCPO contacted us about a sponsorship for Homefront Hero. In the reviewing the document that was sent over, it appears to be streaming and Over the Top media and a 6 months contract would be \$15,000.00. If the Board desires we can schedule a presentation from Jack Schulman next month.

The Board agreed to a brief detailed presentation.

4. Bill Payment and Operational Expenses Approvals

A motion was made by Commissioner Jeffers, and seconded by Commissioner Applegate to approve the listed bills for May 1, 2023 – May 31, 2023. No discussion.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain
MOTION CARRIES				

5. Correspondence/Communications

- a. Thank you card from Village Pantry was read

6. Statistical Reporting and Outreach

- a. May 2023 Statistical Report was shared for discussion
- b. June/July Outreach Calendar was shared

7. New Business

- a. Approve and execute an amendment to BCRTA Contract 202305VSC allowing the Executive Director of the Commission to review potential BCRTA employees who may work the contract, should a question arise.
- b. Approve and execute Request for Proposal 2023-06-VSC1 to be approved the Prosecutors Office and widely publicized to receive proposals for updating the Transportation Scheduling Software and Database.

A motion was made by Commissioner Jeffers, and seconded by Commissioner Reed to approve the new business as presented.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain
MOTION CARRIES				

8. Guest(s): None

9. Executive Session:

A motion was made by Commissioner Jones, and seconded by Commissioner Jeffers to enter Executive Session to discuss Financial Applications adjudicated in May 2023, one (1) appeal for financial assistance and to discuss a Personnel Matter.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain
MOTION CARRIES				

Discussion on Financial Assistance Applications adjudicated during May 2023 , one (1) appeal for financial assistance and a Personnel Matter.

At this time the BCVSC-BOC exited from Executive Session to vote on items discussed as needed.

10. Items from Executive Session for Vote

- a. A motion was made by Commissioner Jeffers, seconded by Commissioner Reed to accept the Financial Assistance Application from May 1 – May 31, 2023 as adjudicated by the Executive Director. (Exhibit 1)

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain
MOTION CARRIES				

- b. A motion was made by Commissioner Jeffers, seconded by Commissioner Weber to continue the financial assistance suspension of Veteran O'Donnell.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain
MOTION CARRIES				

11. Office Operations

- a. Approve the five (5) Commissioners and the Executive Director to attend the OSAVSC Summer Convention in Columbus, OH July 28- 30, 2023 in the amount not to exceed \$4,263.00.00.
- b. Approve Mike Farmer to attend the OSACVSO Summer Quarterly in Columbus, OH July 20-21, 2023 in the amount not to exceed \$475.00.

A motion was made by Commissioner Reed, seconded by Commissioner Jeffers to approve the office operations business items as presented.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
<input checked="" type="checkbox"/> Yay	<input checked="" type="checkbox"/> Yay	<input checked="" type="checkbox"/> Yay	<input checked="" type="checkbox"/> Yay	<input checked="" type="checkbox"/> Yay
<input type="checkbox"/> Nay	<input type="checkbox"/> Nay	<input type="checkbox"/> Nay	<input type="checkbox"/> Nay	<input type="checkbox"/> Nay
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
MOTION CARRIES				

12. Items for Discussion

- a. Commissioners Jones brought up the issue with the Spectrum/Charter Communications and scheduling the appropriate media on the desired timeline. A total of 1,256 impressions were not aired correctly for Memorial Day. Those airing will be split evenly between Silent Watch and Veterans Day advertisements in FY23 as decided unanimously. It was also asked if the Commissioners could arrive by 9:00 AM on July 19 to familiarize themselves with the electronic packet and Kindle Fires.
- b. Director: thanks the staff for the continued efforts.

13. Next scheduled meeting:

Date: Wednesday, July 19, 2023 Regular Meeting
 Time: 9:30 A.M.
 Place: Veterans Service Commission, Conference Room


14. Adjournment

A motion to adjourn was made by Commissioner Jeffers, seconded by Commissioner Reed. No discussion.

The undersigned acknowledge the correctness of these minutes and submit them as the official record:



 Bruce Jones, President



 Tom Jeffers, Secretary

Butler County Veterans Service Commission



BUTLER COUNTY VETERANS SERVICE COMMISSION

Monthly Meeting Minutes Application Period

05/01/2023 to 05/31/2023

Veteran Full Name	Dependant Applicant Name	Occupation or Relationship	City	Zip	Adjudication	Approved Aid	Meeting
BOWLING, DAVID		DISABLED	HAMILTON	45013	Initial Application Approved	\$2,038.15	5 for - 0 against
BOWLING, MICHAEL	BOWLING, RHONDA		HAMILTON	45011	Initial Application Approved	\$1,127.82	5 for - 0 against
BREEDLOVE, CALVIN		DOORDASH DRIVER	MIDDLETOWN	45042	Initial Application Denied	\$0.00	5 for - 0 against
BROWN, JUSTIN		INVENTORY MANAGEMENT SPECIALIST	HAMILTON	45013	Initial Application Approved	\$2,496.72	5 for - 0 against
BROWN, SARUDI		WALMART SPARK	HAMILTON	45011	Initial Application Approved	\$1,075.00	5 for - 0 against
BURNS, DALLAS		DRIVER	MIDDLETOWN	45044	Initial Application Incomplete	\$0.00	5 for - 0 against
COOK, WARREN		DISABLED	HAMILTON	45015	Initial Application Approved	\$1,483.24	5 for - 0 against
ENGLISH, ROBERT	ENGLISH, PAULETTE	WIDOW	MONROE	45050	Initial Application Approved	\$850.72	5 for - 0 against
FARMER, MICHAEL			NORTHERN	45013	Initial Application Incomplete	\$0.00	5 for - 0 against
GARCIA JR, ALBERT		BANKER	MIDDLETOWN	45042	Initial Application Denied	\$0.00	5 for - 0 against
GRAY, RONALD	PALMER, BRENDA	WIDOW	MIDDLETOWN	45042	Initial Application Approved	\$2,278.84	5 for - 0 against
HALL, TYLER		ATT SALES REP - CELLULAR WORLD	MIDDLETOWN	45042	Initial Application Approved	\$2,500.00	5 for - 0 against
HUDSON, CHARLES		TEACHERS AID	FAIRFIELD	45014	Initial Application Approved	\$1,412.12	5 for - 0 against
HURST, PATRICIA		RETIRED-DISABLED	MIDDLETOWN	45042	Initial Application Incomplete	\$0.00	5 for - 0 against
JARVIS , TIMOTHY		DISABLED	HAMILTON	45015	Initial Application Approved	\$1,660.00	5 for - 0 against
LUNKENHEIMER, RONALD		DISABLED	HAMILTON	45013	Initial Application Approved	\$405.00	5 for - 0 against
MARTIN, RICHARD		ARBYS	FAIRFIELD	45014	Initial Application Approved	\$1,416.00	5 for - 0 against
MCMILLIAN, KEVIN		UNEMPLOYED	HAMILTON	45015	Initial Application Approved	\$395.00	5 for - 0 against
MORGAN, MICHAEL		RETIRED	MIDDLETOWN	45042	Initial Application Approved	\$1,458.00	5 for - 0 against
MORTON, DOUGLAS		DISABLED	MIDDLETOWN	45044	Initial Application Approved	\$486.00	5 for - 0 against
RHODES, MARSHALL		DISABLED	HAMILTON	45011	Initial Application Approved	\$801.00	5 for - 0 against
SHAMEL , YOSKI		EDUCATIONAL AIDE	WEST CHESTER	45246	Initial Application Approved	\$1,470.00	5 for - 0 against
SPIERS, BURL	SPIERS, SHIRLEY	WIDOW	HAMILTON	45011	Initial Application Approved	\$655.20	5 for - 0 against
STUCKEY, CHRISTINE		USPS	WEST CHESTER	45069	Initial Application Approved	\$1,876.92	5 for - 0 against
WEBB, CHARLES		UNEMPLOYED	HAMILTON	45011	Initial Application Approved	\$610.00	5 for - 0 against



**BUTLER COUNTY
VETERANS SERVICE COMMISSION**

**Monthly Meeting Minutes
Application Period**

05/01/2023 to 05/31/2023

WILLIAMS, DALTON		CORRECTIONS SUPERVISOR HAMILTON COUNTY	MIDDLETOWN	45042	Initial Application Approved	\$460.00	5 for - 0 against
------------------	--	---	------------	-------	---------------------------------	----------	----------------------