



BUTLER COUNTY VETERANS SERVICE COMMISSION

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Hamilton, OH 45011-6068

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(513) 887-3600
Fax (513) 887-3519

BOARD MEETING July 19, 2023

1. The meeting of the Butler County Veterans Service Commission- Board of Commissioners was called to order by Commissioner Jones.
2. A roll call was conducted and recorded the following attendance for this regular meeting on July 19, 2023.

Name	Organization	Present	Absent
Commissioner Jones	AMVETS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Reed	DAV	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Jeffers	American Legion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Weber	At-Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Applegate	VFW	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Office Staff Present: Executive Director/CVSO, Mike Farmer
Assistant Executive Director/CVSO, Matt Jones
Administrative Assistant to Exec. Staff, Lisa Meece

3. Board President Business

- a. All who were able stood for the Pledge of Allegiance.
- b. A motion was made by Commissioner Jeffers, and seconded by Commissioner Reed to approve the agenda for July 19, 2023. No discussion.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
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MOTION CARRIES				

- c. A motion was made by Commissioner Jeffers, and seconded by Commissioner Reed to approve the Board meeting minutes from June 21, 2023 as written. No discussion.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
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- d. Suicide Prevention Committee Report: Commissioner Applegate shared that the next Butler County Veterans Service Suicide Prevention Committee meeting will be held on Thursday, July 27th at 2:00 p.m. in the 1st floor large conference room of the County building. All are welcome to attend. Our Silent Watch will be held on September the 20th during Suicide Prevention Awareness month with details coming soon.

- e. Executive Director Report: The fair is upon us; next week we begin one of the biggest annual outreach events in terms of manpower for our agency. Everything is set for a productive week. As a reminder, we are sponsoring Wednesday at Veterans Day at the Fair. Fox19Now will be on site filming starting around 12PM /12:30PM. Our door prize drawings are for Wednesday only and you MUST have a Butler County Veterans ID card to be eligible to enter. The winners will be drawn at 6 PM.

Fox19Now has contact me with a new initiative they have called A Salute to Heroes. The short of things that it is a \$71,400 annual investment. While the 2024 budget is not set in stone yet, if you are interested, we would need to take action at the August meeting to allow time for the Operating budget to be prepared for the September meeting.

RFP 2023-06-VSC1 for Transportations Software Development and Managed IT Services as approved by this Board and Prosecutor Office will post July 26, 2023 publically.

Lastly, we have a new initiative for September called “30 Days of Encouragement” which you received an email about. This event is in collaboration with or SP Committee, Suicide Prevention Month and Silent Watch. We are asking for any party to simply record five to thirty seconds of encouraging words or a message to lift someone up. We’ll share them publicly throughout the month of September on our social media pages.

4. Bill Payment and Operational Expenses Approvals

A motion was made by Commissioner Jeffers, and seconded by Commissioner Reed to approve the listed bills for June 1, 2023 – June 30, 2023. No discussion.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
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5. Correspondence/Communications

- a. None.

6. Statistical Reporting and Outreach

- a. June 2023 Statistical Report was shared for discussion
- b. July/August Outreach Calendar was shared

7. New Business

- a. Approve Dayton Detailing to remove the existing wrap on the 2013 Chrysler Dodge van and prepare the exterior for a new graphics in an amount not to exceed \$4,000.00 effective July 19, 2023 until the work is satisfactorily performed or completed.
- b. Approve Fleet Graphics Inc. to install a custom graphic design on the exterior of the 2013 Chrysler Dodge van to include a military/patriotic theme and branding of the Butler County Veterans Service Commission in an amount not to exceed \$4,500.00 effective July 19, 2023 until the work is satisfactorily performed or completed.

A motion was made by Commissioner Jeffers, and seconded by Commissioner Reed to approve the new business as presented.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
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8. Guest(s):

9. Executive Session:

A motion was made by Commissioner Jeffers, and seconded by Commissioner Reed to enter Executive Session to discuss Financial Applications adjudicated in June 2023, 2nd Quarter Financial Application Audit for 2023, one (1) appeal financial assistance and to discuss a Personnel Matter.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
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Discussion on Financial Assistance Applications adjudicated during June 2023, 2nd Quarter Financial Application Audit for 2023, one (1) appeal financial assistance and to discuss a Personnel Matter.

At this time the BCVSC-BOC exited from Executive Session to vote on items discussed as needed.

10. Items from Executive Session for Vote

- a. A motion was made by Commissioner Jeffers, seconded by Commissioner Reed to accept the Financial Assistance Application from June 1 – June 30, 2023 as adjudicated by the Executive Director. (Exhibit 1)

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- b. A motion was made by Commissioner Jeffers, seconded by Commissioner Reed to accept the 2023 2nd Quarter Financial Application Audit.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
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- c. Veteran Brooks failed to appear- no action required.

11. Office Operations

- a. Approve Apt Boykin as the 2nd Quarter Employee of the Quarter for 2023.

A motion was made by Commissioner Jeffers, seconded by Commissioner Reed to approve the office operations business items as presented.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
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12. Items for Discussion

- a. Commissioners: Commissioner Reed thanked Director Farmer for the birthday wishes and Mr. Weber thanked the staff for taking the board meetings to the next level with use of iPads.
b. Director: No additional comments.

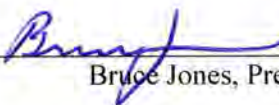
13. Next scheduled meeting:

Date: Wednesday, August 16, 2023 Regular Meeting
Time: 9:30 A.M.
Place: Veterans Service Commission, Conference Room

14. Adjournment

A motion to adjourn was made by Commissioner Jeffers, seconded by Commissioner Reed. No discussion. Unanimous vote.

The undersigned acknowledge the correctness of these minutes and submit them as the official record:



Bruce Jones, President
Butler County Veterans Service Commission



Tom Jeffers, Secretary
Butler County Veterans Service Commission



BUTLER COUNTY VETERANS SERVICE COMMISSION

Monthly Meeting Minutes Application Period

06/01/2023 to 06/30/2023

Veteran Full Name	Dependant Applicant Name	Occupation or Relationship	City	Zip	Adjudication	Approved Aid	Meeting
BLAKE, JADE		UNEMPLOYED	MIDDLETOWN	45044	Initial Application Approved	\$1,356.00	5 for - 0 against
BROOKS, GERALD	BROOKS, YVONNE	SPOUSE	HAMILTON	45011	Initial Application Approved	\$1,089.62	5 for - 0 against
BROOKS, WILLIAM		DISABLED / BUS DRIVER	MIDDLETOWN	45044	Initial Application Approved	\$877.90	5 for - 0 against
BROWN, TIMOTHY		CUSTOMER SALES REP	WEST CHESTER	45069	Initial Application Approved	\$1,883.49	5 for - 0 against
CONLEY, MURRIE		DISABLED	MIDDLETOWN	45044	Initial Application Approved	\$366.00	5 for - 0 against
DUNMIRE, WALTER		PART TIME PIZZA MAKER	MIDDLETOWN	45042	Initial Application Approved	\$2,226.00	5 for - 0 against
FUGATE, RICKY		UI DISABLED	MONROE	45050	Initial Application Incomplete	\$0.00	5 for - 0 against
GRAY, BRYAN	GRAY, CRYSTAL	SPOUSE	WEST CHESTER	45011	Initial Application Incomplete	\$0.00	5 for - 0 against
HAMM (ROGERS), TIFFANY		UNEMPLOYED	MIDDLETOWN	45044	Initial Application Approved	\$2,499.10	5 for - 0 against
HOLZINGER, CHARLES		UNEMPLOYED	HAMILTON	45013	Initial Application Approved	\$863.11	5 for - 0 against
HOSKINS, ANTHONY		RETIRED	FAIRFIELD	45014	Initial Application Approved	\$1,118.36	5 for - 0 against
KELL, SHAYNE		HOME MAKING AID	HAMILTON	45013	Initial Application Approved	\$1,261.00	5 for - 0 against
KELLEY, MICHAEL		UNEMPLOYED	WEST CHESTER	45069	Initial Application Approved	\$1,477.12	5 for - 0 against
MCGUIRE, MICHAEL		DISHWASHER/C OOK	HAMILTON	45015	Initial Application Approved	\$625.00	5 for - 0 against
MUNCIE, ROBERT		UNEMPLOYED	MIDDLETOWN	45044	Initial Application Approved	\$2,472.37	5 for - 0 against
PERKINS, VAUGHN		DISABLED	HAMILTON	45013	Initial Application Approved	\$576.00	5 for - 0 against
RITTER, RAMZIDDIN		RETAIL	HAMILTON	45011	Initial Application Approved	\$1,295.00	5 for - 0 against
SCOGGINS, DAVID		UNEMPLOYED	HAMILTON	45011	Initial Application Approved	\$886.00	5 for - 0 against
STUCKEY, CHRISTINE		USPS	WEST CHESTER	45069	Initial Application Approved	\$1,278.94	5 for - 0 against
WHITAKER, ERNEST		RETIRED	HAMILTON	45013	Initial Application Approved	\$839.93	5 for - 0 against
WILLINGHAM JR, JESSE	WILLINGHAM MAIDEN: HOLLAND, BRENDA	WIDOW	FAIRFIELD	45014	Initial Application Approved	\$1,130.97	5 for - 0 against