

Tentative Agenda for the January 11, 2023

BUTLER COUNTY VETERANS SERVICE COMMISSION REGULAR MEETING

- 1) Roll call of members present: Bruce Jones, Member
Dave Reed, Member
Tom Jeffers, Member
Chuck Weber, Member
Mark Applegate, Member

Staff in Attendance: Mike Farmer, Executive Director/CVSO
Matt Jones, Assistant Executive Director/CVSO
Lisa Meece, Administrative Assistant to Exec. Staff
- 2) Call meeting to order.
- 3) Approval of this *AGENDA* for **January 11, 2023** BCVSC-Board of Commissioners' regular meeting.
- 4) Election of 2023 Officers
 - a) Executive Director calls for motion to open nominations
 - b) Nomination for President
 - c) Nomination for Vice President
 - d) Nomination for Secretary
 - e) Vote to elect those nominated
 - f) Executive Director turns meeting back over to Commissioners
- 5) READ TO GUESTS if **NOT** waived by guests or no guests present. (**Laminated Script**)
 - a) The Open Meeting Act (The Sunshine Law)
 - b) NOTICE: Guest(s) Attending Butler County Veterans' Service Commission-Board of Commissioner's Meeting(s).
- 6) Approval of prior meeting minutes:
 - a) Minutes of the December 9, 2022 Regular Meeting approval
- 7) Approval of BCVSC Expenses:
 - a) Billings approved for invoices paid 12/01/2022 – 12/31/2022
- 8) Correspondence/Communication
 - a) Thank You- Veteran Payne to Matt Jones
- 9) Office Outreach Programs, Staff Training Items, and Advertising Items
 - a) Statistical Reports December 2022
 - b) Outreach Calendar January/February

- 10) Executive Director Report
 - a) Updates
- 11) Old Business:
 - a) None
- 12) New Business:
 - a) None
- 13) Guest Statements and Comments: Guest(s) will be permitted three (3) minutes each to make statements, comments, and/or suggestions to the Commissioners.
 - a) None
- 14) Closed Executive Session to discuss December Financial Applications, One (1) appeal for Financial Assistance, and 4th Quarter Financial Assistance Application Audit
 - a) Review of cases adjudicated December 2022
 - b) One (1) Appeal for Financial Assistance
 - c) Review 4th Quarter Financial Assistance Application Audit
 - d) Personnel Matter
- 15) Butler County Veterans Service Commission case votes on Executive Session items
 - a) Approve Applications as adjudicated December 2022
 - b) One (1) Appeal for Financial Assistance
 - c) 4th Quarter Financial Assistance Application Audit
 - d) Personnel Matter
- 16) Office Operations
 - a) Employee of the Quarter
- 17) Statements, Suggestions, and/or Comments
 - a) Executive Director:
 - b) Commissioners:
- 18) Next meeting:

Date:	February 15, 2023 (Regular Meeting)
Time:	<u>9:30 AM</u>
Place:	VSC Conference Room
- 19) Meeting adjourned.