

Tentative Agenda for the February 17, 2021

BUTLER COUNTY VETERANS SERVICE COMMISSION REGULAR MEETING

- 1) Roll call of members present: Tom Jeffers, Member
Bruce Jones, Member
David Reed, Member
James Eriksen Jr., Member
Chuck Weber, Member

Staff in Attendance: Mike Farmer, Executive Director/CVSO
Matt Jones, Assistant Executive Director/CVSO
Loren McKenzie, Administrative Assistant
- 2) Call meeting to order.
- 3) Approval of this *AGENDA* for **February 17, 2021** BCVSC-Board of Commissioners' regular meeting.
- 4) READ TO GUESTS if ***NOT*** waived by guests or no guests present. (**Laminated Script**)
 - a) The Open Meeting Act (The Sunshine Law)
 - b) NOTICE: Guest(s) Attending Butler County Veterans' Service Commission-Board of Commissioner's Meeting(s).
- 5) Approval of prior meeting minutes:
 - a) Minutes of the January 20, 2021 regular meeting approval.
- 6) Approval of BCVSC Expenses:
 - a) Billings approved for invoices paid 01/11/2021 – 02/12/2021
- 7) Correspondence/Communication
 - a) Thank you card for Casey James
 - b) Thank you to our office from Census Bureau
 - c) Fund activity statement from Hamilton Community Foundation
- 8) Office Outreach Programs, Staff Training Items, and Advertising Items
 - a) Statistical Reports January 2021
 - b) Outreach Calendar
 - 1) February Outreach Calendar
- 9) Old Business:
 - a) None
- 10) New Business:
 - a) None
- 11) Guest Statements and Comments: Guest(s) will be permitted three (3) minutes each to make statements, comments, and/or suggestions to the Commissioners.
- 12) Closed Executive Session to discuss Financial Applications adjudicated, 1 appeal for financial assistance and COVID-19 staffing (no vote required)
 - a) Review of cases adjudicated January 2021
 - b) 1 appeal for financial assistance

- c) COVID-19 Staffing (no vote required)
- 13) Butler County Veterans Service Commission case votes on Executive Session items
 - a) Approve Applications as adjudicated January 2021
 - b) Vote on 1 appeal for financial assistance
- 14) Office Operations
 - a) Flag Case Policy
- 15) Statements, Suggestions, Comments
 - a) Executive Director:
 - b) Commissioners:
- 16) Next meeting:
 - Date: March 17, 2021
 - Time: **9:30 AM**
 - Place: VSC Hamilton Conference Room.
- 17) Meeting adjourned.

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