



# BUTLER COUNTY VETERANS SERVICE COMMISSION

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## BUTLER COUNTY VETERANS SERVICE COMMISSION MEETING

1. Roll call conducted indicated the following members of the Butler County Veterans Service Commission Board of Commissioners were present for this regular meeting on August 17, 2022:

Commissioner Bruce Jones, AMVETS Representative  
Commissioner Dave Reed, DAV Representative  
Commissioner Tom Jeffers, American Legion Representative  
Commissioner Chuck Weber, At-Large Representative

Office Staff Present: Executive Director/CVSO, Mike Farmer  
Assistant Director/CVSO, Matt Jones  
Administrative Assistant to Exec. Staff, Lisa Meece

2. The meeting of the Butler County Veterans Service Commission-Board of Commissioners was called to order by Commissioner Jones, with all standing for the Pledge of Allegiance.
3. A motion was made by Commissioner Weber, and seconded by Commissioner Reed, and passing unanimously to approve the agenda, for this Butler County Veterans Service Commission Board of Commissioners August 17, 2022 regular meeting.
4. Reading Open Meeting and Right to Speak at Meeting guidelines were waived.
5. **Meeting minutes approval:**  
a) June 27, 2022 Special Meeting Minutes. Motion made by Commissioner Reed, and seconded by Commissioner Weber, to approve the special meeting minutes. Draft copies of these minutes were sent to Commissioners for review prior to this meeting.

<b>VOTE: To approve</b>				
<b>Vacant Seat</b>	<b>CW</b>	<b>TJ</b>	<b>DR</b>	<b>BJ</b>
	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>
<b>MOTION CARRIES</b>				

- b) July 20, 2022 Regular Meeting Minutes. Motion made by Commissioner Weber, and seconded by Commissioner Jeffers, to approve the regular meeting minutes. Draft copies of these minutes were sent to Commissioners for review prior to this meeting.

<b>VOTE: To approve</b>				
<b>Vacant Seat</b>	<b>CW</b>	<b>TJ</b>	<b>DR</b>	<b>BJ</b>
	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>
<b>MOTION CARRIES</b>				

6. **Bill payment and operational expenses approvals:**

- a) Invoices paid July 1, 2022 – July 31, 2022. Motion to approve made by Commissioner Reed, and seconded by Commissioner Jeffers.

<b>VOTE: to approve</b>				
<b>Vacant Seat</b>	<b>CW</b>	<b>TJ</b>	<b>DR</b>	<b>BJ</b>
	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>
<b>MOTION CARRIES</b>				

7. **Correspondence/Communications shared with Commissioners:**

*(No action needed)*

- a) None

8. **Office Outreach and Training Items** *(No action needed):*

- a) July 2022 Statistical Report was shared for discussion  
 b) August/September Outreach Calendar was shared

9. **Old Business:**

- a) None

10. **New Business:**

- a) **Advertising Presentations.** Up to fifteen-minute advertising presentations were made followed by up to a five-minute question and answer session by Key-Ads, Spectrum, FOX19NOW/WXIX, Cumulus and iHeart. A written proposal from Cox Media was read aloud.

11. **Guests:** None.

12. **Executive Session.** A motion was made by Commissioner Jones, and seconded by Commissioner Reed, to go into closed executive session to discuss financial applications for July 2022.

<b>VOTE: To go into closed session</b>				
<b>Vacant Seat</b>	<b>CW</b>	<b>TJ</b>	<b>DR</b>	<b>BJ</b>
	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>
<b>MOTION CARRIES</b>				

Discussion on Financial Applications adjudicated during July 2022.

*At this time the BCVSC-BOC exited from Executive Session to vote on all items discussed as needed.*

13. Veteran case votes on items from Executive Session
- a) **Accept Applications as Adjudicated in July 2022.** A motion was made by Commissioner Weber, and seconded by Commissioner Reed to accept the applications from July 1-31, 2022 as adjudicated by Executive Director. (Exhibit 1)

<b>VOTE: To accept</b>				
<b>Vacant Seat</b>	<b>CW</b>	<b>TJ</b>	<b>DR</b>	<b>BJ</b>
	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>
<b>MOTION CARRIES</b>				

14. **Office Operations:**
- a) **Travel Reimbursement Policy.** A motion was made by Commissioner Jeffers and seconded by Commissioner Weber to approve using the current IRS rates for POV mileage and ME&I as listed by the GSA per their website at the time of travel as the BCVSC reimbursement policy moving forward.

<b>VOTE: To approve</b>				
<b>Vacant Seat</b>	<b>CW</b>	<b>TJ</b>	<b>DR</b>	<b>BJ</b>
	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>
<b>MOTION CARRIES</b>				

- b) **Veterans Day Budget.** A motion was made by Commissioner Reed and seconded by Commissioner Jeffers to approve the 2022 Veterans Day budget NTE \$6,000.

<b>VOTE: To approve</b>				
<b>Vacant Seat</b>	<b>CW</b>	<b>TJ</b>	<b>DR</b>	<b>BJ</b>
	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>
<b>MOTION CARRIES</b>				

- c) **Fall School.** A motion was made by Commissioner Jeffers and seconded by Commissioner Weber for 6 staff members to attend Fall School, NTE \$4830.00.

<b>VOTE: To approve</b>				
<b>Vacant Seat</b>	<b>CW</b>	<b>TJ</b>	<b>DR</b>	<b>BJ</b>
	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>
<b>MOTION CARRIES</b>				

15. **Statements, Comments and/or Discussion by:**


- a) Executive Director: Mentioned the Commission will be holding a Town Hall Meeting on 8/30/22 in the large conference room on the first floor. Congressman Davidson will be present, a video address from Senator Brown, Cincinnati and Dayton VA representatives as well as Cleveland RO public contact will be present. The Commission will also be holding a Silent Watch on 9/21 for 17 hours. Sign-ups are available on the website or calling the Commission office. <https://www.signupgenius.com/go/silentwatch2022>
- c) Commissioners: Commissioner Weber pointed out the Silent Watch falls on a regularly scheduled Commissioner meeting date. It was clarified that the September Commissioner meeting date was moved to 9/7/22.

16. The date and time of the next meeting is posted as:

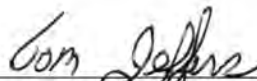
Date: **Wednesday, August 24, 2022 Special Meeting**  
 Time: **1:00 P.M.**  
 Place: **VSC Hamilton Conference Room**

17. A motion was made by Commissioner Weber seconded by Commissioner Reed and passing with unanimous votes to adjourn the meeting.

The undersigned acknowledge the correctness of these minutes and submit them as the official record:



Bruce Jones, President



Tom Jeffers, Secretary

Butler County Veterans Service Commission



**BUTLER COUNTY  
VETERANS SERVICE COMMISSION**

**Monthly Meeting Minutes**

**Application Period**

**7/1/2022 to 7/31/2022**

<u>Veteran Full Name</u>	<u>Dependant Applicant Name</u>	<u>Occupation - Relationship</u>	<u>City</u>	<u>Zip</u>	<u>Adjudication</u>	<u>Approved Aid</u>	<u>Meeting</u>
BERRY, DOUGLAS		DISH WASHER	MIDDLETOWN	45042	Appeal / Denied	\$195.00	5 for - 0 against
HICKS, AMBER		STUDENT	HAMILTON	45011	Appeal / Denied	\$0.00	5 for - 0 against
BAILEY, DAVID	BAILEY MAIDEN: LANGDON, PHYLLIS	WIDOW	MIDDLETOWN	45042	Initial Application - Approved	\$890.65	5 for - 0 against
BIRGEL JR, JOSEPH	BIRGEL, DONNA	WIDOW	HAMILTON	45011	Initial Application - Approved	\$405.00	5 for - 0 against
BROWN, TIMOTHY		GROUNDSMAN	WEST CHESTER	45069	Initial Application - Approved	\$1,828.00	5 for - 0 against
COOK, MARK		UNEMPLOYED	HAMILTON	45013	Initial Application - Approved	\$405.00	5 for - 0 against
EDWARDS, SHAYLA		STNA	MIDDLETOWN	45044	Initial Application - Approved	\$1,724.36	5 for - 0 against
EUBANKS, MICHAEL		UNEMPLOYED	HAMILTON	45015	Initial Application - Approved	\$1,948.52	5 for - 0 against
EVANS, DAVE	EVANS, KAREN	WIDOW	HAMILTON	45013	Initial Application - Approved	\$904.71	5 for - 0 against
GEORGE, TIMOTHY		DISABLED	HAMILTON	45012	Initial Application - Approved	\$442.45	5 for - 0 against
HAWKINS-BANKS, IDA		ADMIN ASSISTANT	FAIRFIELD	45014	Initial Application - Approved	\$345.00	5 for - 0 against
HAWLEY SR, GARY	HAWLEY, MARYRITA		FAIRFIELD	45014	Initial Application - Approved	\$2,070.00	5 for - 0 against
JONES JR, ANTHONY		FULL TIME STUDENT	MIDDLETOWN	45044	Initial Application - Approved	\$2,314.94	5 for - 0 against
KEITH, ROBERT		RETIRED	WEST CHESTER	45069	Initial Application - Approved	\$666.70	5 for - 0 against
KERN SR, JIMMY	KERN, SHERRY	WIDOW	HAMILTON	45013	Initial Application - Approved	\$2,198.00	5 for - 0 against
MARLOWE, PHILIP		RETIRED	MIDDLETOWN	45042	Initial Application - Approved	\$1,468.67	5 for - 0 against
OAKS, EDWIN		RETIRED	MIDDLETOWN	45042	Initial Application - Approved	\$845.00	5 for - 0 against
PLANCK, DAVID		DISABLED	MIDDLETOWN	45044	Initial Application - Approved	\$335.00	5 for - 0 against
PRINTUP, ROY	PRINTUP MAIDEN: WALKER, LORETTA	WIDOW	HAMILTON	45011	Initial Application - Approved	\$1,071.20	5 for - 0 against
RUMLEY JR., ESTEL		DISABLE	HAMILTON	45013	Initial Application - Approved	\$295.00	5 for - 0 against
SCOGGINS, DAVID	SCOGGINS, FAYE	WIDOW	HAMILTON	45011	Initial Application - Approved	\$1,146.54	5 for - 0 against



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**Monthly Meeting Minutes**

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7/1/2022 to 7/31/2022

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SEIBERT JR, KEVIN		UNEMPLOYED	MIDDLETOWN	45044	Initial Application - Approved	\$1,659.00	5 for - 0 against
SNEED SR, EUGENE		RETIRED	HAMILTON	45011	Initial Application - Approved	\$928.14	5 for - 0 against
TOWNSEND, DAVID		DISABLED	MIDDLETOWN	45042	Initial Application - Approved	\$636.27	5 for - 0 against
TURNER , MARY		RETIRED	FAIRFIELD	45014	Initial Application - Approved	\$345.00	5 for - 0 against
WILKINSON, DONALD	WILKINSON, DEBRAH	SPOUSE	MIDDLETOWN	45044	Initial Application - Approved	\$405.00	5 for - 0 against
WILLIAMS, KIRBY		FRAUD ANALYST	HAMILTON	45011	Initial Application - Approved	\$1,423.72	5 for - 0 against
WINKLER III, BOYD		KOCH FOODS	HAMILTON	45011	Initial Application - Approved	\$2,200.00	5 for - 0 against
FAGGIONE, GIACOMO		DISABLED	HAMILTON	45011	Initial Application - Denied	\$0.00	5 for - 0 against
GARCIA JR, ALBERT		BANKER	MIDDLETOWN	45042	Initial Application - Denied	\$0.00	5 for - 0 against
MCKINNEY, KAREN		SOCIAL WORKER	MIDDLETOWN	45044	Initial Application - Denied	\$0.00	5 for - 0 against
WILLIAMS, MORRIS		UNEMPLOYED	HAMILTON	45015	Initial Application - Denied	\$0.00	5 for - 0 against