



BUTLER COUNTY VETERANS SERVICE COMMISSION

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Hamilton, OH 45011-6068

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(513) 887-3600
Fax (513) 887-3519

BOARD MEETING August 16, 2023

1. The meeting of the Butler County Veterans Service Commission- Board of Commissioners was called to order by Commissioner Jones.
2. A roll call was conducted and recorded the following attendance for this regular meeting on August 16, 2023.

Name	Organization	Present	Absent
Commissioner Jones	AMVETS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Reed	DAV	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Jeffers	American Legion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Weber	At-Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Applegate	VFW	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Office Staff Present: Executive Director/CVSO, Mike Farmer
Assistant Executive Director/CVSO, Matt Jones
Administrative Assistant to Exec. Staff, Lisa Meece

3. Board President Business

- a. All who were able stood for the Pledge of Allegiance.
- b. A motion was made by Commissioner Jeffers, and seconded by Commissioner Reed to approve the agenda for August 16, 2023. No discussion.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
<input checked="" type="checkbox"/> Yay	<input checked="" type="checkbox"/> Yay	<input checked="" type="checkbox"/> Yay	<input checked="" type="checkbox"/> Yay	<input checked="" type="checkbox"/> Yay
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MOTION CARRIES

- c. A motion was made by Commissioner Jeffers, and seconded by Commissioner Reed to approve the Board meeting minutes from July 19, 2023 as written. No discussion.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
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MOTION CARRIES

- d. Presentation from Lucas Cyr- Fox19Now
- e. A report on the Suicide Prevention Committee was given by Commissioner Applegate. See Exhibit 2
- f. Executive Director Report: We are moving towards the 2023 Final Quarter. After the fair we have a few outreach items that need to be replenished. We do have shirts in most sizes here in the office to give veterans as they are seen.

As many of you saw prior to the meeting this morning, our van is completely wrapped. Dayton Detailing and Fleet Graphics did a phenomenal job.

As we move today through the end of October, our outreach calendar is about maxed out.

Lastly, we attended the County Budget meeting this week. The item will be on your September agenda, but we don't expect it to change much from the Tax Budget you approved in May. Our biggest hinging factor is the software development RFP which is underway and you should also have a contract possibly by your September meeting.

4. Bill Payment and Operational Expenses Approvals

A motion was made by Commissioner Jeffers, and seconded by Commissioner Reed to approve the listed bills for July 1, 2023 – July 31, 2023. No discussion.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
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MOTION CARRIES				

5. Correspondence/Communications

- a. None

6. Statistical Reporting and Outreach

- a. July 2023 Statistical Report was shared for discussion
- b. August/September Outreach Calendar was shared

7. New Business

- a. Approve and execute contract 202308VSC2 with Scripps Media Inc. for advertising and promotion of the Commission for the period of September 1, 2023 through December 31, 2023 in an amount not to exceed \$15,000 effective August 16, 2023.

A motion was made by Commissioner Jeffers, and seconded by Commissioner Reed to approve the new business as presented.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
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MOTION CARRIES				

8. Guest(s): None

9. Executive Session:

A motion was made by Commissioner Jeffers, and seconded by Commissioner Reed to enter Executive Session to discuss Financial Applications adjudicated in July 2023.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
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MOTION CARRIES				

Discussion on Financial Assistance Applications adjudicated during July 2023.

At this time the BCVSC-BOC exited from Executive Session to vote on items discussed as needed.

10. Items from Executive Session for Vote

- a. A motion was made by Commissioner Jeffers, seconded by Commissioner Reed to accept the Financial Assistance Application from July 1 – July 31, 2023 as adjudicated by the Executive Director. (Exhibit 1)

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
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MOTION CARRIES				

11. Office Operations

- a. Approve an event budget for the November 10, 2023 Veterans Day ceremony in an amount not to exceed \$11,000.
- b. Approve overnight training expense for \$4,900.00 for Mike Farmer, Matt Jones, Tian Myers, Apt Boykin, Steve Harbin and Daniel Anderson to attend Fall School on September 13 – 15, 2023 in Columbus, Ohio.

A motion was made by Commissioner Jeffers, seconded by Commissioner Reed to approve the office operations business items as presented.

Commissioner Applegate	Commissioner Weber	Commissioner Jeffers	Commissioner Reed	Commissioner Jones
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MOTION CARRIES				

12. Items for Discussion

- a. Commissioners: Commissioner Applegate mentioned there is an upcoming Honor Flight on September 12th at CVG Airport. People usually arrive around 9:00 p.m. and it is a great opportunity to thank our Veterans.
- b. Director: No comments.
- c. Assistant Executive Director: Matt Jones thanked the Commissioners for their support and thanked the staff for the great work they have done especially recently during this busy time with the PACT Act.

13. Next scheduled meeting:

Date: Wednesday, September 20, 2023 Regular Meeting

Time: 9:30 A.M.

Place: Veterans Service Commission, Conference Room

14. Adjournment

A motion to adjourn was made by Commissioner Jeffers, seconded by Commissioner Reed. No discussion.

The undersigned acknowledge the correctness of these minutes and submit them as the official record:



Bruce Jones, President



Tom Jeffers, Secretary

Butler County Veterans Service Commission



**BUTLER COUNTY
VETERANS SERVICE COMMISSION**

**Monthly Meeting Minutes
Application Period
7/1/2023 to 7/31/2023**

<u>Veteran Full Name</u>	<u>Dependant Applicant Name</u>	<u>Occupation - Relationship</u>	<u>City</u>	<u>Zip</u>	<u>Adjudication</u>	<u>Approved Aid</u>	<u>Meeting</u>
ALLEN, RICKY	ALLEN MAIDEN: HENRY, SANDRA	SPOUSE	HAMILTON	45067	Initial Application - Approved	\$932.00	5 for - 0 against
BARRERA, KATHARINE		BAKER	FAIRFIELD TOWNSHIP	45011	Initial Application - Approved	\$1,158.00	5 for - 0 against
COLE, DELBERT		MOBILE MAINTENANCE	MIDDLETOWN	45044	Initial Application - Approved	\$1,486.00	5 for - 0 against
COOK, MARK		RETIRED	HAMILTON	45013	Initial Application - Approved	\$748.00	5 for - 0 against
GREENE JR, HAROLD		DISABLED	HAMILTON	45011	Initial Application - Approved	\$1,276.00	5 for - 0 against
LEHNER, DUANE	LEHNER, WILMA	WIDOW	HAMILTON	45015	Initial Application - Approved	\$1,072.00	5 for - 0 against
LUNKENHEIMER, RONALD		DISABLED	HAMILTON	45013	Initial Application - Approved	\$486.00	5 for - 0 against
MAY JR, ANTHONY		UNEMPLOYED	HAMILTON	45013	Initial Application - Approved	\$1,546.57	5 for - 0 against
PARTIN, DANNY		DISABLED	HAMILTON	45015	Initial Application - Approved	\$486.00	5 for - 0 against
PRINTUP, ROY	PRINTUP MAIDEN: WALKER, LORETTA	SPOUSE	HAMILTON	45011	Initial Application - Approved	\$1,381.81	5 for - 0 against
RHODES, MARSHALL		DISABLED	HAMILTON	45011	Initial Application - Approved	\$907.34	5 for - 0 against
RITTER, RAMZIDDIN		RETAIL	HAMILTON	45011	Initial Application - Approved	\$795.00	5 for - 0 against
ROBINS, WILLIAM		RETIRED	HAMILTON	45011	Initial Application - Approved	\$826.00	5 for - 0 against
SLAUGHTER JR, CHARLES		PRESS OPERATOR	HAMILTON	45011	Initial Application - Approved	\$929.23	5 for - 0 against
TURNER, RANDY		UNEMPLOYED	HAMILTON	45011	Initial Application - Approved	\$426.00	5 for - 0 against
WINKLER III, BOYD		KOCH FOODS	HAMILTON	45011	Initial Application - Approved	\$426.00	5 for - 0 against
BOWLING JR, FRED		RETIRED	HAMILTON	45014	Initial Application - Denied	\$0.00	5 for - 0 against
BROWN, TIMOTHY		CUSTOMER SALES REP	WEST CHESTER	45069	Initial Application - Denied	\$0.00	5 for - 0 against
KELLEY, MICHAEL		UNEMPLOYED	WEST CHESTER	45069	Initial Application - Denied	\$0.00	5 for - 0 against
MAFFETT, JACOB		UNEMPLOYED	TRENTON	45067	Initial Application - Denied	\$0.00	5 for - 0 against
PRACK, WILLIAM	PRACK, JULIE	SPOUSE	LIBERTY TWP	45044	Initial Application - Denied	\$0.00	5 for - 0 against



BUTLER COUNTY
VETERANS SERVICE COMMISSION

Monthly Meeting Minutes

Application Period

7/1/2023 to 7/31/2023

<u>Veteran Full Name</u>	<u>Dependant Applicant Name</u>	<u>Occupation - Relationship</u>	<u>City</u>	<u>Zip</u>	<u>Adjudication</u>	<u>Approved Aid</u>	<u>Meeting</u>
CANTRELLE JR, DAVID		DISABLED	HAMILTON	45013	Initial Application - Incomplete	\$0.00	5 for - 0 against
WILLIAMS, KIRBY		FRAUD ANALYST	HAMILTON	45011	Initial Application - Incomplete	\$0.00	5 for - 0 against

Suicide Prevention Committee Report –August 16, 2023

September is Suicide Awareness Month

9/1/2023 “30 Days of Encouragement” via daily videos to start for the entire month.

**9/7/2023 “5th Annual Walk to Remember” from 6:30 – 8:00 PM
at Pyramid Hill Sculpture Park (1763 Hamilton Cleves Rd., Hamilton OH 45013
(Sponsored by Butler County Suicide Prevention Coalition)**

**9/7/2023 “Cincinnati VA 11th Annual Community Mental Health Summit from
8:00 AM – 12:00 PM, Virtual Event**

**9/20/2023 “Silent Watch” in front of the BCVSC office from 6:00 AM – 11:00 PM
Sign-up for 20 minute time slots can be registered by going the BCVets.org**

**9/26/2023 “S.A.V.E” Training presented by the Cincinnati VA from 6:30 – 8:00PM
Location: 315 High St., 1st Floor Conference Room, Hamilton, OH
(Signs, Ask, Validate, Encourage & Expedite) for help to act with care and
compassion if you encounter a Veteran who is in crisis or experiencing suicidal
thoughts.**

**9/28/2023 Butler County Veteran’s Suicide Prevention Subcommittee Meeting
Location: 315 High St., 1st Floor Conference Room, Hamilton, OH**