



BUTLER COUNTY VETERANS SERVICE COMMISSION

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BUTLER COUNTY VETERANS SERVICE COMMISSION MEETING

1. Roll call conducted indicated the following members of the Butler County Veterans Service Commission Board of Commissioners were present for this regular meeting on April 20, 2022:

Commissioner Bruce Jones, AMVETS Representative
Commissioner Dave Reed, DAV Representative
Commissioner Tom Jeffers, American Legion Representative
Commissioner Chuck Weber, At-Large Representative
Commissioner Jim Eriksen Jr., VFW Representative

Office Staff Present: Executive Director/CVSO, Mike Farmer
Assistant Director/CVSO, Matt Jones
Administrative Assistant to Exec. Staff, Lisa Meece

2. The meeting of the Butler County Veterans Service Commission-Board of Commissioners was called to order by Commissioner Jones, with all standing for the Pledge of Allegiance.
3. A motion was made by Commissioner Jones, and seconded by Commissioner Jeffers, and passing unanimously to approve the agenda, for this Butler County Veterans Service Commission Board of Commissioners April 20, 2022 regular meeting.
4. Reading Open Meeting and Right to Speak at Meeting guidelines were completed.
5. **Meeting minutes approval:**
 - a) March 16, 2022 minutes. Motion made by Commissioner Weber, and seconded by Commissioner Reed, to approve the minutes. Draft copies of these minutes were sent to Commissioners for review prior to this meeting.

VOTE: To approve regular mtg. min				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

6. **Bill payment and operational expenses approvals:**

- a) Invoices paid March 1, 2022 – March 31, 2022. Motion to approve made by Commissioner Reed, and seconded by Commissioner Jeffers.

VOTE: To approve listed expenses.				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

- b.) Then and Now billing for Sprint Invoice number 551370695-156 totaling \$104.97. Motion to approve made by Commissioner Jeffers, and seconded by Commissioner Weber.

VOTE: To approve Sprint invoice				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

- c.) Then and Now billing for Kelly Babcock totaling \$2,310 for services provided December 1, 2021 through January 29, 2022. Motion to approve made by Commissioner Jeffers, and seconded by Commissioner Reed.

VOTE: To approve Babcock invoice				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

7. **Correspondence/Communications shared with Commissioners** *(No action needed):*

- a) Letter of Support for NEORide
b) Thank You card for Apt Boykin from Mrs. Puckett

8. **Office Outreach and Training Items** *(No action needed):*

- a) March 2022 Statistical Report was shared for discussion
b) April/May Outreach Calendar

9. **Old Business:**

- a) A update was provided by Executive Director Mike Farmer regarding the communication and timeline issues regarding the Universal Transportation Systems contract that started April 1, 2022.

10. **New Business:**
 a) Dave Reed was appointed as a Committee Member for the Butler County Veterans Memorial. Going forward, the newly appointed Commissioner shall serve a one year appointment on this committee.
11. **Guests:** Mike Bachus and Kurt Daum, representing Anthem Medicare, spoke briefly regarding dental benefits that may be available for veterans.
12. A motion was made by Commissioner Jones, and seconded by Commissioner Weber, to go into closed executive session to discuss financial applications for March 2022, one (1) appeal for Financial Assistance, to review the 1st Quarter Financial Applications Audit (Exhibit 2), to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee or regulated individual requests a public hearing.

VOTE: To go into closed session				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

Discussion on Financial Applications adjudicated during March 2022, one (1) Financial Application Appeal, the 1st Quarter Financial Applications Audit (Exhibit 2) and the resigning of an employee.

At this time the BCVSC-BOC exited from Executive Session to vote on all items discussed as needed.

13. Veteran case votes on items from Executive Session
 a) **Accept Applications as Adjudicated in March 2022.** A motion was made by Commissioner Jeffers, and seconded by Commissioner Reed to accept the applications from March 1-31, 2022 as adjudicated by Executive Director. (Exhibit 1)

VOTE: To accept				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

- b) **Vote on Appeal for Assistance c/o Veteran Blevins.** A motion was made by Commissioner Jeffers and seconded by Commissioner Reed to pay \$1850.56, direct, if possible as written excluding medical expenses.

VOTE: To approve \$1850.56				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

- c) **Approval of 1st Quarter Financial Assistance Audit.** A motion was made by Commissioner Reed and seconded by Commissioner Jeffers to approve the 1st Quarter Audit of Financial Assistance Applications. (Exhibit 2)

VOTE: To accept Audit				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

14. **Office Operations:**

- a) **Vote on 1st Quarter Employee of the Quarter.** A motion was made by Commissioner Jones and seconded by Commissioner Reed to approve Pam Klink as nominated, to be 1st Quarter Employee of the Quarter, 2022.

VOTE: To approve				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

- b) **Acceptance of eSignature Policy.** A motion was made by Commissioner Jeffers and seconded by Commissioner Reed to accept the eSignature policy.

VOTE: To accept policy				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

- c.) **Reset of Lifetime Maximum.** A motion was made by Commissioner Weber and seconded by Commissioner Jeffers to reset the lifetime maximum on the Financial Assistance program to 01/01/2022.

VOTE: To accept				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

- d.) **Virtual Meeting.** A motion was made by Commissioner Jones and seconded by Commissioner Reed that this appointing authority will not be utilizing remote meetings after April 20, 2022.

VOTE: To approve				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

- e.) **Vote on Acceptance of Resignation of an Employee.** A motion was made by Commissioner Jones and seconded by Commissioner Jeffers to accept the resignation of Casey James effective April 29, 2022.

VOTE: To approve				
TJ	BJ	DR	JE	CW
Y	Y	Y	Y	Y
MOTION CARRIES				

15. **Statements, Comments and/or Discussion by:**

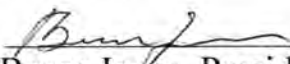
- a) Executive Director: Thanked staff overall and Veteran Service Officer Casey James for his 9 years of service with the Commission. Mentioned there are many opportunities for outreach and invited the Commissioners.
- b.) Commissioners: Commissioner Reed thanked the staff for all of their hard work. Commissioner Jones reminded all that BCIS will be at the May meeting to help Commissioners add email to their phone.

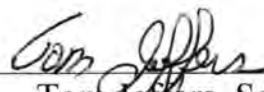
16. The date and time of the next regular meeting is posted as:

Date: **Wednesday, May 18, 2022**
 Time: **09:30 AM.**
 Place: **VSC Hamilton Conference Room**

17. A motion was made by Commissioner Jeffers seconded by Commissioner Reed and passing with unanimous votes to adjourn the meeting.

The undersigned acknowledge the correctness of these minutes and submit them as the official record:


 Bruce Jones, President


 Tom Jeffers, Secretary

Butler County Veterans Service Commission



**BUTLER COUNTY
VETERANS SERVICE COMMISSION**

**Monthly Meeting Minutes
Application Period
3/1/2022 to 3/31/2022**

<u>Veteran Full Name</u>	<u>Dependant Applicant Name</u>	<u>Occupation - Relationship</u>	<u>City</u>	<u>Zip</u>	<u>Adjudication</u>	<u>Approved Aid</u>	<u>Meeting</u>
MINCEY, WILLIE		UNEMPLOYED	FAIRFIELD	45014	Appeal / Denied	\$0.00	5 for - 0 against
WILLIAMS, JAMES		WALMART	HAMILTON	45011	Appeal / Denied	\$0.00	5 for - 0 against
BLAIR, CHARLES		DISABLED	MIDDLETOWN	45044	Initial Application - Approved	\$2,343.19	5 for - 0 against
BOWLING JR, FRED		RETIRED	FAIRFIELD	45014	Initial Application - Approved	\$955.00	5 for - 0 against
BREEDLOVE, CALVIN		DOORDASH DRIVER	MIDDLETOWN	45044	Initial Application - Approved	\$1,126.78	5 for - 0 against
BROWN, CLIFFORD		WELDER	HAMILTON	45013	Initial Application - Approved	\$405.00	5 for - 0 against
BURKHARDT, JAMES		DISABLED	MIDDLETOWN	45044	Initial Application - Approved	\$1,394.11	5 for - 0 against
CHENAULT JR, CHARLES		DISABLED	MIDDLETOWN	45044	Initial Application - Approved	\$743.52	5 for - 0 against
DURAN, MARK		SALES	HAMILTON	45013	Initial Application - Approved	\$2,200.00	5 for - 0 against
EVANS, ROBERT		UNEMPLOYED	HAMILTON	45015	Initial Application - Approved	\$405.00	5 for - 0 against
GABBARD, RICHARD	GABBARD MAIDEN: BARNES, LAURA	SPOUSE	HAMILTON	45013	Initial Application - Approved	\$1,155.00	5 for - 0 against
GARRETT, JAMES		HOME HEALTH CARE	WEST CHESTER	45069	Initial Application - Approved	\$911.00	5 for - 0 against
GIST SR, JAMES		DISABLED	HAMILTON	45013	Initial Application - Approved	\$1,348.37	5 for - 0 against
GREEN, ROBERT		RETIRED	HAMILTON	45013	Initial Application - Approved	\$405.00	5 for - 0 against
HALSEY, KEVIN		MACHINE OPERATOR	MIDDLETOWN	45044	Initial Application - Approved	\$1,917.51	5 for - 0 against
JONES, MOSE	JONES, TERRI	WIDOW	OXFORD	45056	Initial Application - Approved	\$1,674.67	5 for - 0 against
LOWE, JAMES		RETIRED	HAMILTON	45015	Initial Application - Approved	\$1,167.98	5 for - 0 against
MARTIN, RICHARD		LABORER	HAMILTON	45011	Initial Application - Approved	\$1,810.00	5 for - 0 against
MILLIGAN, JEFFRY		DISABLED	HAMILTON	45011	Initial Application - Approved	\$288.00	5 for - 0 against
MOSS, KENNITH		UNEMPLOYED	HAMILTON	45013	Initial Application - Approved	\$2,139.72	5 for - 0 against
PARTIN, DANNY		DISABLED	HAMILTON	45015	Initial Application - Approved	\$605.86	5 for - 0 against



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PETERS, CARL		RETIRED	HAMILTON	45013	Initial Application - Approved	\$108.00	5 for - 0 against
ROMERO, MOSES	ROMERO, MELANIE	SPOUSE	MIDDLETOWN	45042	Initial Application - Approved	\$296.00	5 for - 0 against
SPURLOCK, DARRYL		RETIRED	HAMILTON	45011	Initial Application - Approved	\$285.00	5 for - 0 against
STEELE, TERRY		DISABLED	HAMILTON	45011	Initial Application - Approved	\$560.00	5 for - 0 against
STEPP, CLARENCE	STEPP, BONNIE	WIDOW	LIBERTY TWP.	45011	Initial Application - Approved	\$1,614.97	5 for - 0 against
STEVENS, CARL		ASSEMBLY MAN	HAMILTON	45013	Initial Application - Approved	\$1,685.00	5 for - 0 against
TAYLOR, BRIAN		UNEMPLOYED	FAIRFIELD	45014	Initial Application - Approved	\$455.00	5 for - 0 against
TILLERY, JAMES		DISABLED	HAMILTON	45011	Initial Application - Approved	\$323.00	5 for - 0 against
TREVINO (PEYTON), KIMBERLY		DISABLED	HAMILTON	45011	Initial Application - Approved	\$225.00	5 for - 0 against
TURNER, LYNARD		RETIRED	HAMILTON	45013	Initial Application - Approved	\$530.00	5 for - 0 against
WEISENBERGER, ANTHONY		RN	HAMILTON	45013	Initial Application - Approved	\$1,340.00	5 for - 0 against
WERLING, DAVID		CHEMICAL OPERATOR	FAIRFIELD	45014	Initial Application - Approved	\$2,451.00	5 for - 0 against
WILLIAMS, MORRIS		UNEMPLOYED	HAMILTON	45015	Initial Application - Approved	\$405.00	5 for - 0 against
BUEHLER, CRISTIN		RESTAURANT MANAGER	HAMILTON	45011	Initial Application - Denied	\$0.00	5 for - 0 against
DEATHERAGE, JEFFREY		SHORT TERM DISABILITY	HAMILTON	45013	Initial Application - Denied	\$0.00	5 for - 0 against
GLASSBERG, MELVIN		RETIRED	HAMILTON	45013	Initial Application - Denied	\$0.00	5 for - 0 against
GREENE JR, HAROLD		DISABLED	HAMILTON	45013	Initial Application - Denied	\$0.00	5 for - 0 against
HOLLAND, MICHAEL		RESP. THERAPIST	MIDDLETOWN, OH	45044	Initial Application - Denied	\$0.00	5 for - 0 against
MAFFETT, JACOB		SANITATION	HAMILTON	45015	Initial Application - Denied	\$0.00	5 for - 0 against
THOMPSON, GARY		UNEMPLOYED	HAMILTON	45011	Initial Application - Denied	\$0.00	5 for - 0 against
WILLIAMS, ALLAN		UNEMPLOYED	MIDDLETOWN	45005	Initial Application - Denied	\$0.00	5 for - 0 against



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DRAGOO, LOUIS		DISABLED	HAMILTON	45013	Initial Application - Incomplete	\$0.00	5 for - 0 against
LEVINE, VICTORIA			HAMILTON	45013	Initial Application - Incomplete	\$0.00	5 for - 0 against
SPARKS, TIMOTHY		VICE PRESIDENT OF ENGINEERING	FAIRFIELD TWP	45011	Initial Application - Incomplete	\$0.00	5 for - 0 against