



BUTLER COUNTY
VETERANS SERVICE
COMMISSION

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 BCVets.org

BOARD MEETING
April 17, 2024

1. The meeting of the Butler County Veterans Service Commission- Board of Commissioners was called to order by Commissioner Jones.
2. A roll call was conducted and recorded the following attendance for this regular meeting on April 17, 2024.

Name	Organization	Present	Absent
Commissioner Jones	AMVETS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Reed	DAV	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Applegate	American Legion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Calihan	At-Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Robinette	VFW	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Office Staff Present: Executive Director/CVSO, Mike Farmer
 Assistant Executive Director/CVSO, Matt Jones
 Executive Assistant, Lisa Meece

3. Board President Business

- a. All who were able stood for the Pledge of Allegiance.
- b. A motion was made by Commissioner Applegate, and seconded by Commissioner Reed to approve the agenda for April 17, 2024. No discussion.

Commissioner Robinette	Commissioner Calihan	Commissioner Applegate	Commissioner Reed	Commissioner Jones
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MOTION CARRIES				

4. Board President Business

- a. A motion was made by Commissioner Applegate, and seconded by Commissioner Reed to table the Board meeting minutes from March 20, 2024 until Office Operations (Item 12B) in this agenda.

Commissioner Robinette	Commissioner Calihan	Commissioner Applegate	Commissioner Reed	Commissioner Jones
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MOTION CARRIES				

- b. A report on the Suicide Prevention Committee was given by Commissioner Applegate. He shared that the last meeting was held March 28th. The County Crisis Line phone number is being used on promotional materials, including wallet cards and is actively screening for veterans. The information collected will be shared with the members of the Suicide Prevention Committee. The Service Commission's phone number is now linked directly to the County Crisis Line by dialing "1" when someone calls into the office. The next meeting will be held August 25th at 2:00 p.m. in the Service Commission's conference room.
- c. An update report was given by Executive Director Mike Farmer. Atomic Data has completed the initial transportation database. The final bill has been paid with the project total of \$98,460.00, which is exactly what was contracted.

As an update to the 988 crisis line, is that I have very open lines of communication with VA Central Office exploring how to get us the data we are requesting. The Acting Crisis Operations Director has looped in the data analyst, and two National Care Coordinator Team Members. The Butler County Crisis line is continuing to monitor and report monthly data to the Commission and BCMHARSB directly.

We are continuing to work with Local12 in the planning of both the Veterans Expo at the Wellness and retirement Expo as well as plan for the May Mental Health spotlight.

- d. A report on the Veterans Day Event committee was given by Commissioner Calihan. He shared that the permits are being handled by the parks and that the boundaries of the event have been extended. He is trying to see if the BCRTA van that has the veterans wrap can be used for the event. It has been confirmed that the vouchers for food will be for \$20 and that we are working to find a way veterans can apply for their Butler County Veterans ID card at the event. The band is lined up, Molsen Coors will be making a donation and we possibly have a vendor to work with us regarding the backpack give-away.

5. Bill Payment and Operational Expenses Approvals

- a. A motion was made by Commissioner Applegate, and seconded by Commissioner Reed to approve the listed bills for March 1, 2024 – March 31, 2024. No discussion.

Commissioner Robinette	Commissioner Calihan	Commissioner Applegate	Commissioner Reed	Commissioner Jones
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MOTION CARRIES				

6. Correspondence/Communications

- a. None

7. Statistical Reporting and Outreach

- a. March 2024 Statistical Report was shared for discussion
- b. April/May Outreach Calendar was shared

8. New Business

- a. Approve the issuance of a Then and Now Certificate past 15 days for Donnellon McCarthy Enterprises for a copier in the amount of \$7,736.00.
- b. Approve the issuance of a Then and Now Certificate past 15 days to Mark Applegate for annual membership to Ohio Suicide Prevention Foundation for the period of 3/22/2024 – 3/22/2025 in the amount of \$50.00.
- c. Approve the 2025 Tax Budget in an amount of \$3,981,655.00 as submitted by the Executive Director and create an official Tax Budget Memo reflecting such, to be submitted to the Butler County Board of Commissioners.

A motion was made by Commissioner Jones, and seconded by Commissioner Reed to approve the new business as presented.

Commissioner Robinette	Commissioner Calihan	Commissioner Applegate	Commissioner Reed	Commissioner Jones
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MOTION CARRIES				

9. Guest(s): None

10. Executive Session:

- a. A motion was made by Commissioner Applegate, seconded by Commissioner Reed to enter Executive Session to discuss Financial Applications adjudicated February 1 – February 29, 2024, Financial Applications adjudicated March 1- March 31, 2024, Review 1st Quarter Financial Application Audit, One (1) Appeal for Financial Assistance, Employee of the Quarter and to discuss the appointment, employment or discipline of a public employee.

Commissioner Robinette	Commissioner Calihan	Commissioner Applegate	Commissioner Reed	Commissioner Jones
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MOTION CARRIES				

Discussion on Financial Applications adjudicated February 1 – February 29, 2024, Financial Applications adjudicated March 1- March 31, 2024, 1st Quarter Financial Application Audit, One (1) Appeal for Financial Assistance, Employee of the Quarter and the appointment, employment or discipline of a public employee.

At this time the BCVSC-BOC exited from Executive Session to vote on items discussed as needed.

11. Items from Executive Session for Vote

- a. A motion was made by Commissioner Applegate, seconded by Commissioner Reed to amend Resolution 2024032011A to reflect that Financial Assistance Applications from February 1 – February 29, 2024 be approved as adjudicated by the Executive Director.

Commissioner Robinette	Commissioner Calihan	Commissioner Applegate	Commissioner Reed	Commissioner Jones
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- b. A motion was made by Commissioner Applegate, seconded by Commissioner Reed to accept the Financial Assistance Application from March 1 – March 31, 2024 as adjudicated by the Executive Director. (Exhibit 1)

Commissioner Robinette	Commissioner Calihan	Commissioner Applegate	Commissioner Reed	Commissioner Jones
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- c. A motion was made by Commissioner Applegate, seconded by Commissioner Reed to approve the 1st Quarter 2024 Financial Application Audit.

Commissioner Robinette	Commissioner Calihan	Commissioner Applegate	Commissioner Reed	Commissioner Jones
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- d. A motion was made by Commissioner Applegate, seconded by Commissioner Reed to approve the appeal for Financial Assistance for veteran Pearl in the amount of \$2424.59.

Commissioner Robinette	Commissioner Calihan	Commissioner Applegate	Commissioner Reed	Commissioner Jones
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12. Office Operations

- a. A motion was made by Commissioner Applegate, seconded by Commissioner Reed to amend Exhibit 1 of the March 20, 2024 Board meeting minutes with the Resolution 2024032011A.

Commissioner Robinette	Commissioner Calihan	Commissioner Applegate	Commissioner Reed	Commissioner Jones
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- b. A motion was made by Commissioner Applegate, seconded by Commissioner Reed to approve the Board meeting minutes from March 20, 2024 as amended in Resolution 2024041712A.

Commissioner Robinette	Commissioner Calihan	Commissioner Applegate	Commissioner Reed	Commissioner Jones
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- c. A motion was made by Commissioner Applegate, seconded by Commissioner Reed to approve Daniel Anderson as the Employee of the Quarter, 1st Quarter, 2024.

Commissioner Robinette	Commissioner Calihan	Commissioner Applegate	Commissioner Reed	Commissioner Jones
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13. Items for Discussion

- a. Commissioner Comments: Commissioner Reed thanked staff for an outstanding job as always. Commissioner Calihan thanked staff for the Job and Resource Fair. Commissioner Jones apologized for the length of the Executive Session.
- b. Director/Executive Leadership Comments: Mr. Farmer shared that the staff is doing great work, that it takes a full staff and that we are short-handed. He pointed out that he will start outlining 2025 so that we can continue to grow. Ms. Meece

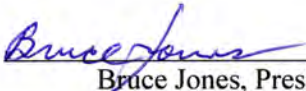
14. Next scheduled meeting:

Date: Wednesday, May 22, 2024 Regular Meeting
 Time: 9:30 A.M.
 Place: Veterans Service Commission, Conference Room

15. Adjournment

A motion to adjourn was made by Commissioner Applegate, seconded by Commissioner Reed. No discussion.

The undersigned acknowledge the correctness of these minutes and submit them as the official record:



 Bruce Jones, President



 Mark Applegate, Secretary

Butler County Veterans Service Commission



BUTLER COUNTY VETERANS SERVICE COMMISSION

Monthly Meeting Minutes Application Period

03/01/2024 to 03/31/2024

Veteran Full Name	Dependant Applicant Name	Occupation or Relationship	City	Zip	Adjudication	Approved Aid	Meeting
ASHER, TED		DISABLED	HAMILTON	45013	Initial Application Denied	\$0.00	5 for - 0 against
BAILEY JR, ROBERT		DIABLED	HAMILTON	45013	Initial Application Approved	\$1,873.20	5 for - 0 against
BAKER, RAYMOND	BAKER , ROSEINA	WIDOW	HAMILTON	45013	Initial Application Approved	\$861.66	5 for - 0 against
BLYTHE, ORLANDO		FACTORY WORKER	MIDDLETOWN	45044	Initial Application Approved	\$953.85	5 for - 0 against
CAMPBELL, JEFFREY		REALTOR	FAIRFIELD	45014	Initial Application Approved	\$1,767.25	5 for - 0 against
CARROLL JR, MELVIN	CARROLL, KIMBERLY	WIDOW	MIDDLETOWN	45044-6719	Initial Application Incomplete	\$0.00	5 for - 0 against
DRIFMEYER, MARTIN		TRUCK DRIVER	FAIRFIELD	45014	Initial Application Approved	\$576.00	5 for - 0 against
ELLIOTT , ROGER		DISABLED	HAMILTON	45013	Initial Application Approved	\$1,516.99	5 for - 0 against
FLORENCE, JOANN		CASHIER	FAIRFIELD	45014	Initial Application Incomplete	\$0.00	5 for - 0 against
FRANKLIN JR, LONNIE		MAINTENANCE	HAMILTON	45015	Initial Application Approved	\$1,997.50	5 for - 0 against
FUGATE, RICKY		UI DISABLED	FRANKLIN	45005	Initial Application Incomplete	\$0.00	5 for - 0 against
GREENE JR, HAROLD		DISABLED	HAMILTON	45011	Initial Application Approved	\$1,716.81	5 for - 0 against
HOPKINS , SAMMY		RETIRED/DISABLED	HAMILTON	45011	Initial Application Approved	\$2,500.00	5 for - 0 against
JACKSON II, RONNIE		FIREMAN	WEST CHESTER	45241	Initial Application Denied	\$0.00	5 for - 0 against
JONES, SARAH		UNEMPLOYED	MIDDLETOWN	45044	Initial Application Approved	\$2,497.14	5 for - 0 against
MACPHERSON, ALEAH		CASHIER	FAIRFIELD	45014	Initial Application Approved	\$576.00	5 for - 0 against
MARTIN, EDWARD		DISABLED	MIDDLETOWN	45042	Initial Application Approved	\$2,000.00	5 for - 0 against
MCSWIGAN-KILE, SUSAN		DISABLED	LIBERTY TOWNSHIP	45011	Initial Application Approved	\$899.33	5 for - 0 against
MILTON, ALFRED		DISABLED	MIDDLETOWN	45044	Initial Application Approved	\$2,426.00	5 for - 0 against
OHAIR, WILLIAM	O'HAIR, NORMA	WIDOW	MIDDLETOWN	45042	Initial Application Approved	\$1,512.61	5 for - 0 against
SAUCEDO JR, GRACIANO		RETIRED	MIDDLETOWN	45044	Initial Application Approved	\$1,355.00	5 for - 0 against
STAUGLER, STEPHEN		FRONT DESK CLERK	OXFORD	45056	Initial Application Approved	\$2,492.59	5 for - 0 against
WALL, TY		IT SPECIALIST	HAMILTON	45015	Initial Application Approved	\$536.00	5 for - 0 against
WALTERMANN, JEROME		UNEMPLOYED	HAMILTON	45013	Initial Application Approved	\$426.00	5 for - 0 against
WASHINGTON, WILLIE		FORK LIFT OPERATOR	WEST CHESTER	45069	Initial Application Approved	\$656.28	5 for - 0 against
WELLS, LOGAN		HVAC	TRENTON	45067	Initial Application Approved	\$1,325.00	5 for - 0 against